

**FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.**

**BOARD OF DIRECTORS MEETING MINUTES**

**April 17, 2026**

The meeting of the FGFOA Board of Directors met at the Embassy Suites I-Drive in Orlando in conjunction with the FGFOA Leadership Class 2026.

**IN ATTENDANCE:**

**OFFICERS AND BOARD MEMBERS**

President – Nicole Gasparri, Director of Strategic Management and Professional Development, Palm Beach County Clerk of the Circuit Court & Comptroller  
President-Elect – Kelly Strickland, Director of Financial Administration, City of Sarasota  
Secretary-Treasurer – Melissa Burns, Finance Director, City of St. Augustine  
Director, Sharon Almeida, Finance Director, Royal Palm Beach  
Director, Nicole Jovanovski, Director of Finance, Sarasota County Clerk of the Circuit Court & Comptroller  
Director, Melissa Licourt, Budget Director, St. Johns River Water Management District  
Director, Sarah Simpson, Budget Manager, City of Aventura  
Director, Bill Spinelli, Chief Financial Officer, Hillsborough County Sheriff's Office  
Director, Allison Teslia, Management & Budget Director, City of Gainesville  
Director, Stephen Timberlake, Special Projects Manager, City of Boca Raton  
Immediate Past President, Rip Colvin, Executive Director, Justice Administrative Commission

**STAFF**

Paul Shamoun, Florida League of Cities  
Jill Walker, Florida League of Cities

**CALL TO ORDER**

There being a quorum, President Gasparri called the April 17, 2026, meeting of the FGFOA Board of Directors to order at 9:06 am.

**PRESIDENT REPORT**

**Minutes**

President Gasparri presented the minutes from the January 16, 2026 Board Meeting. No edits were made.

**Mr. Timberlake moved, seconded by Ms. Licourt, to accept the January 16, 2026, Board Meeting minutes as presented. Motion passed without objection.**

Additionally, President Gasparri presented the minutes from the February 10, 2026, Board Meeting. A minor administrative edit was suggested.

**Mrs. Almeida moved, seconded by Ms. Teslia, to accept the February 10, 2026, Board Meeting minutes with a minor administrative edit. Motion passed without objection.**

**PRESIDENT-ELECT REPORT**

**2026-2027 Committee Chairs**

Ms. Strickland presented additional choices to finalize her 2026-2027 Committee Chair selections. She chose Rip Colvin, Executive Director of the Justice Administrative Commission, to be the chair of the Technical and Legislative Resources Committee. Gabriela Molina, Finance Manager for the Collier County Clerk of Circuit Court, will be the Co-Chair of this committee. Additionally, in light of Kadem Ramirez's appointment as FGFOA Board Director for the 2026-2027 year, she selected Bill Bowers, Senior Fiscal Services Manager for Utilities at Manatee County Government, as the Committee Chair for 2026-2027 Professional Development Committee.

**Mrs. Almeida moved, seconded by Ms. Simpson, to approve the 2026-2027 Committee Chairs as**

**presented. Motion passed unanimously.**

## **EXECUTIVE DIRECTOR REPORT**

### **2025/2026 Budget Amendment**

Mr. Shamoun presented a 2025/2026 budget amendment noting that at the previous meeting of the Board, staff were instructed to account for increased hotel costs as well as an increase in the registration cost of the Annual Conference. The proposed amended budget increases revenue by \$25,000 as well as increases expenses by \$25,000. The net to the overall FGFOA budget is \$0.00.

**Ms. Teslia moved, seconded by Ms. Licourt, to approve the 2025/2026 Budget Amendment. Motion passed unanimously.**

### **2027 School of Governmental Finance Location Options**

Mr. Shamoun presented 2027 School of Governmental Finance location options stating the Meeting Plannings recommendation noted that while the proposal from the Hyatt looks like the most affordable overall, the space they have available for the week is not adequate for our normal room set-up. On the other hand, the rate at Sawgrass is excellent for the property and lower than the rates for either the 2025 or 2026 School. And while the F&B minimum seems high, it is less than what was spent in 2025, giving us the opportunity to try to reduce event costs. During the proposal process, Sawgrass has been much more responsive and considerate of our potential business than the Hyatt, which is always indicative of future service. It is Meeting Planning's recommendation that FGFOA contract with Marriott Sawgrass for the 2027 School.

**Mr. Timberlake moved, seconded by Ms. Licourt, to approve the Sawgrass Marriott as the location for the 2027 School of Governmental Finance. Motion passed unanimously.**

## **COMMITTEE REPORTS**

### **Annual Conference Program Committee**

Ms. Simpson presented the Annual Conference Program Committee report noting some moderators for the upcoming Annual Conference are still being confirmed. There may be future minor changes to the Annual Conference program schedule. Mr. Shamoun recommended adding Sam Wagoner to the Legislative Session to give a more thorough update on the property tax issue.

**Mr. Timberlake moved, seconded by Ms. Licourt, to approve the Annual Conference program schedule as submitted. Motion passed unanimously.**

Next, Ms. Simpson presented the updated Annual Conference Program Committee Policies and Procedures Manual incorporating language based on discussion from the February, 10, 2026, Board Meeting. Changes are noted in the redlined version.

**Mr. Timberlake moved, seconded by Ms. Licourt, to approve the Annual Conference Program Committee Policies and Procedures Manual as presented. Motion passed unanimously.**

Additionally, there was discussion concerning whether or not vendors could be moderators. It was noted that they are typically Associate Members of the Association, therefore they should be able to moderate so long as they are not promoting their company.

**Ms. Teslia moved, seconded by Mrs. Almeida, to approve vendors to serve as moderators at FGFOA events such as the Annual Conference and School of Governmental Finance. Motion passed unanimously.**

### **Educational Programs Committee Policies and Procedures Manual**

Mr. Timberlake presented the Educational Programs Committee report noting the final calendar for upcoming Webinars has been set. It continues to be aligned with FGFOA's professional development priorities. Recently, two members served as both the Coordinator and Moderator while two other members participated in a co-

organizer role to get a better idea of how webinars are hosted and managed in the GoTo platform. This was done with the intent of serving as a moderator for a future webinar. While soliciting volunteers to serve, a limited number of responses were received from Government members, there was stronger interest from Associate members. It prompted a discussion among the Committee Chair, Board Liaison, and Co-Chair regarding the appropriate role of Associate members in webinar facilitation. Given that serving as a Moderator is considered part of the succession pathway toward future service as Chair or Co-Chair, the group determined it would be appropriate to establish parameters around Associate member participation, as Associate members are not eligible to serve in those leadership roles.

Accordingly, the proposed draft policies and procedures include a provision limiting Associate members to serving as a Moderator for no more than one webinar per calendar year, unless otherwise recommended or approved by the Board. Additional clarifications and updates to the policies are also included for Board consideration.

**Mrs. Almeida moved, seconded by Ms. Teslia, to approve the Educational Programs Committee Policies and Procedures Manual as presented. Motion passed unanimously.**

#### **Local Chapters Committee**

Ms. Strickland presented the Local Chapters Committee report noting the Hillsborough Local Chapter Bylaws had been previously submitted but there were inconsistencies in the titles of the Local Chapter Executive Board Members as opposed to what the FGFOA currently uses for their titles.

**Ms. Licourt moved, seconded by Mrs. Jovanovski, to approve the Hillsborough Local Chapter Bylaws as presented. Motion passed unanimously.**

Further, Ms. Strickland also presented the Palm Beach County Local Chapter Bylaws for review and approval.

**Mr. Timberlake moved, seconded by Mrs. Almeida, to approve the Palm Beach County Local Chapter Bylaws as presented. Motion passed unanimously.**

#### **Technical and Legislative Resources Committee**

Mrs. Jovanovski presented the Technical and Legislative Resources Committee report seeking approval for the 2026 Legislative Summary which was prepared by the committee. This report will be promoted on the website, the monthly newsletter and also potentially in a targeted e-bulletin.

**Mr. Timberlake moved, seconded by Mrs. Almeida, to approve the 2026 Legislative Summary as presented. Motion passed unanimously.**

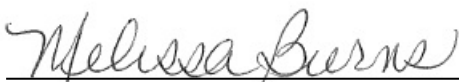
Additionally, the committee presented a GASB exposure draft regarding Financial Reporting Model Improvements - Subsidies for review and approval.

**Ms. Teslia moved, seconded by Ms. Licourt, to approve the GASB exposure draft regarding Financial Reporting Model Improvements - Subsidies as presented. Motion passed unanimously.**

#### **NEXT MEETING**

The date for the next Board meeting will be Wednesday, June 17, 2026, in conjunction with 2026 Annual Conference at the Loews Sapphire Resort located at 6601 Adventure Way in Orlando.

**ATTEST:**



**Melissa Burns, Secretary/Treasurer**