

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING MINUTES

January 16, 2026

The meeting of the FGFOA Board of Directors met at the Sheraton Resort in Clearwater.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Nicole Gasparri, Director of Strategic Management and Professional Development, Palm Beach County Clerk of the Circuit Court & Comptroller

President-Elect – Kelly Strickland, Director of Financial Administration, City of Sarasota

Secretary-Treasurer – Melissa Burns, Finance Director, City of St. Augustine

Director, Sharon Almeida, Finance Director, Royal Palm Beach

Director, Nicole Jovanovski, Director of Finance, Sarasota County Clerk of the Circuit Court & Comptroller

Director, Anna Otiniano, Financial Services Director, City of Plantation

Director, Allison Teslia, Management & Budget Director, Lake County

Director, Stephen Timberlake, Special Projects Manager, City of Boca Raton

STAFF

Paul Shamoun, Florida League of Cities

Jill Walker, Florida League of Cities

CALL TO ORDER

There being a quorum, President Gasparri called the January 16, 2026, meeting of the FGFOA Board of Directors to order at 9:21 am.

PRESIDENT REPORT

Minutes

President Gasparri presented the minutes from the October 29, 2025, and December 18, 2025, Board meetings for review.

Mrs. Almeida moved, seconded by Mr. Timberlake, to accept the October 29, 2025, and December 18, 2025, minutes. Motion passed without objection.

EXECUTIVE DIRECTOR REPORT

2025-2026 Budget

Mr. Shamoun presented the 2025-2026 Budget.

Mrs. Almeida moved, seconded by Mr. Timberlake, to accept the 2025-2026 Budget with an increase for Annual Conference of \$60 per person, and an increase of membership fees of \$10 per person. Motion passed without objection.

Showstoppers Insurance Quote

Mr. Shamoun presented the Showstopper Insurance Quote indicating 3 options for coverage. Typically choose option “C” to cover both Annual Conference and SOGF in 2026

Mr. Timberlake moved, seconded by Mrs. Almeida, to approve payment of option “c” for the Showstoppers Policy at the rate of \$9,236.85. Motion passed without objection.

Membership Report

Mr. Shamoun presented the FGFOA membership report. No motion was made.

COMMITTEE REPORTS

CGFO Certification Committee

President Gasparri asked whether or not associate members are currently able to teach CGFO courses. Mr. Timberlake noted the wording in the Policy and Procedures Manual for the committee needs to be edited for

clarification on this issue. This will go back to the committee for further clarification. There may need to be a section added to the description for an instructor which allows associate members to teach if they have their CGFO. It is also recommended to add a signed attestation which confirms teachers will not share content of teaching or testing information. This may need to be signed by all speakers for Bootcamp and Leadership as well.

Mrs. Almeida moved, seconded by Ms. Teslia, to approve an associate member to teach CGFO with the wording as amended by the Committee. However, the motion was removed so the committee can clarify the language and amend for a future submission.

Annual Conference Program Committee

Annual Conference Program Schedule

Mrs. Otiniano presented the Annual Conference Program Committee confirm that a speaker cannot speak more than once at Annual Conference, they would need board approval to speak more than once. However, it is noted that some people speak individually and also on a panel.

Mrs. Otiniano moved, seconded by Mr. Timberlake, to approve Lorrie Brinson to be on a panel and speak at another session. Motion passed unanimously.

Annual Conference Moderator Training

Ms. Otiniano spoke regarding the Annual Conference Moderator Training documents (and Evolution Series Moderator Training) noting there is always a speaker badge available so the line that references the need for that can be removed from both moderator training documents. Double CPE will be given for speakers. The instructions only had formatting changes.

Ms. Teslia moved, seconded by Mrs. Otiniano, to approve the Moderator Training documents as amended. Motion passed unanimously.

Education Committee

Mr. Timberlake presented the Education Committee review. No motion was made.

Event Host Committee

Ms. Teslia presented the Event Host Committee report noting there is no one currently confirmed for the color guard for the Annual Conference Opening ceremony. The committee is reviewing gift bag options along with additional selections for extra gifts for the keynote, etc. The committee is still looking for a pastor for the opening prayer.

Local Chapter Committee Policies & Procedures Manual

Ms. Strickland presented the updated Local Chapter Committee Policies & Procedures Manual which spells out that members must be an officer on a Local Chapter level to serve on their board.

Mr. Timberlake moved, seconded by Ms. Teslia, to approve the updated Local Chapter Committee Policies & Procedures Manual as presented. Motion passed unanimously.

Local Chapter Committee Hillsborough Local Chapter Bylaws

Ms. Strickland presented the Local Chapter Committee update which included the updated Hillsborough Local Chapter Bylaws for approval. It was noted that it says "Vice President" instead of "President Elect", which is how the FGFOA hierarchy iterates it. It is the favor of the board to have it coincide more with the alignment of the FGFOA Board having a President Elect.

Mrs. Almeida moved, seconded by Mrs. Otiniano, to approve the Hillsborough Local Chapter Bylaws with an exception to allow it to remain as President Elect instead of Vice President. And to update verbiage to say "Chairpersons" instead of Committee Chairs. Motion passed unanimously.

Local Chapter Committee Banking

Ms. Strickland presented the Local Chapter Committee Banking Transition **update noting that it** is going well and the majority of Local Chapters have transferred their funds to Capital City Bank as requested. As a side note, due to increased registrations and membership renewals, credit card fees are now upwards of \$65,000 this year. There may need to be a fee charged to the Local Chapters to cover that in the future so that FGFOA can recoup those fees. A decision will need to be made by the Board on what that looks like after analysis of these fees has been completed. No motion was made.

Professional Development Committee

Ms. Gasparri presented the Professional Development Committee Report noting that another reminder will go out to the membership asking for additional Mentors and Mentees. No motion was made.

Technical and Legislative Resources Committee

Mrs. Jovanovski presented the Technical and Legislative Resources revised Government Resource Manual reflecting a review and refresh of the language, resources and acronyms. This updated manual will be posted on the website and promoted in the next Fiscal Forum Newsletter.

Mr. Timberlake moved, seconded by Mrs. Almeida, to approve the revised Government Resource Manual as presented. Motion passed unanimously.

Communications Collaborations Committee

Mrs. Almeida presented the Communications Collaborations Committee report. She noted that establishing timelines and deadlines from the League Communications Department is critical to the success of the Fiscal Forum Newsletter. Mrs. Almeida is asking the Board to work with the committee chairs using her worksheet template to submit ideas back to her so they can be reviewed, edited and successfully implemented. A Cognito form created by the FGFOA staff is available for content submissions.

NEXT MEETING

The date for the next Board meeting will be Friday, April 17, 2026. It will be held in conjunction with the Leadership 2026 event at the Embassy Suites by Hilton Orlando 8978 International Drive, Orlando.

ATTEST:



Melissa Burns, Secretary/Treasurer