

# FGFOA Temporary Finance Professional Network

## Name

Ms.	Marie	Schafer
Title	First	Last

## Email

## Phone

## Preferred Government:

☒ City/Town ☒ County ☒ Special District ☒ Any

## Employment Status:

☐ Retired ☐ Part-Time ☐ Searching for Full-Time

## Available:

☐ 1 Month or Less ☐ 3 Months or Less ☐ 6 Months or Less ☒ Open  
Ended

## Education:

Saint Thomas University, Miami, Florida - Master's in Accounting
Florida International University, Miami, Florida - Bachelor's in Accounting
Degrees, Certifications, Etc.

## Special Training:

<ul style="list-style-type: none"><li>* Excellent Leadership &amp; Supervisory Skills</li><li>* Financial Statements Preparation &amp; Other Reporting</li><li>* Excellent Communication Skills</li><li>* CIP Accounting &amp; Reporting</li><li>* Risk Management &amp; Compliance Skills</li><li>* Financial Planning/Cash Flow Analysis &amp; Forecasting</li><li>* Drafting Policies &amp; Procedures</li><li>* Project Management</li><li>* Excellent Analytical Skills</li><li>* Debt Management, Issuances &amp; Continuing Disclosure</li><li>* Operating &amp; Capital Budgeting</li><li>* Procurement &amp; Contract Compliance</li><li>* Financial &amp; Performance Auditing</li><li>* Accounts Receivable &amp; Accounts Payable</li></ul>
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Hands On, Webinar, etc.

## Certifications: (Active/Inactive)

Certified Public Accountant (CPA) Florida
Certified Government Finance Officer (CGFO)

Active and Inactive

## Relevant Positions Held:

## Position Held 1

### Position Held/Title

Chief Financial Officer

### Affiliation:

Miami Dade Expressway Authority/Greater Miami Expressway Agency

City of Tallahassee

### Supervisor Name:

Tory

First

Alston

Last

### Supervisor Title:

Executive Director

Accounting Supervisor

### Supervisor Email Address:

### Supervisor Phone Number:

(954) 854-8242

### Years of Service:

20

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### Reason left:

Dissolution of the special district

I left because....

**Areas of Expertise:**

	Low	Medium	High
Audit	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Budget	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
ACFR	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
CIP	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Constitutional Officer	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
DEBT	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Fixed Assets	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
General Accounting (GL, AP, AR)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Grants	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
HR	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Investments	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
IT	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Payroll	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Pension	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Purchasing	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Risk Management	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Utilities: Water	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Utilities: Wastewater	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Utilities: Garbage	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Utilities: Stormwater	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Utilities: Gas	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Utilities: Electric	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

**Have you ever been charged with inpropirety, regardless of result:**

No

**References:****Item 1****Name of Reference:**

Javier Rodriguez, Former Executive Director of Miami Dade Expressway Authority

City of Tallahassee

**Reference Phone:**

(305) 951-1164

**Relationship to Reference:**

Former Supervisor

I met my supervisor...

**Resume:**

Resume\_FGFOA.pdf

*Please submit a current resume or email to  
jwalker@flcities.com*

**Photo:**

*Please submit a current professional head shot or  
email to jwalker@flcities.com*