

# ALLISON WILLIAMS

## CONTACT



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2745 Coconut Avenue  
Miami, FL. 33133

## SKILLS

Adaptable  
Accountable  
Articulate  
Collaborative  
Diligent  
Judicious  
Methodical  
Meticulous  
Resilient  
Tenacious

## EDUCATION

### MASTER OF ACCOUNTING

St. Thomas University, Miami FL. |  
2000

### BACHELOR OF ACCOUNTING

St. Thomas University, Miami FL.  
Magna Cum Laude | 1999

## CERTIFICATIONS

### CERTIFIED PUBLIC ACCOUNTANT

State of Florida | No. AC 36328

### CERTIFIED GOVERNMENT FINANCE OFFICER (CGFO)

Florida Government Finance Officers  
Association

## WORK EXPERIENCE

### PRINCIPAL | 2022-Present

#### Winks Ledgers, A Single Member LLC, Miami-Dade County

- Accountant for multiple municipal sponsored Defined Benefit Pension Plans with over \$2.6 billion in assets.
- Preparation and maintenance of the general ledger, trial balance and annual financial statement and report, including footnotes in preparation for audit.
- Independent Contractor at the City of Miami Beach for accounting, reporting, debt issuance and reconciliations. Contract ended 12-31-2024
- Implemented GASB Statements Nos. 87, 91, 92, 94, 96, and 97 for the City of Miami Beach
- Project Leader for operational banking conversion and related software integrations at the City of Miami Beach. Project Completed

### FINANCIAL ANALYST III - DEPUTY FINANCE DIRECTOR

#### 2004-2022 | City of Miami Beach, Miami Beach, FL.

- Prepared all components of the Annual Comprehensive Financial Report and other reports, including Redevelopment Agencies, Parking Systems, Convention Centers, Visitors and Conventions Authority, Children Trust, State and Local Program Specific Audits, Single Audits and IRS audits.
- Hands on implementation of GASB Statement No. 38 through GASB Statement No. 84 and the State of Florida Uniform Accounting Code requirements issued from 2005 to 2021.
- In-depth knowledge and hands on experience includes but is not limited to investments, banking, debt service, capital assets, pensions, accounting for all fund types, budget reporting, OPEB, receivables, payables, fund balance, risks, MD&A, restatements, long term debt, components units, statistics, special assessments, payroll, ad valorem taxes, special taxes, utilities, licenses, permits, and intergovernmental revenues.
- Extensive experience includes but is not limited to working with actuaries, investment advisors, money managers, pension administrators, external and internal auditors, risk managers, audit committees, city commissions, various specialized consultants and writing and implementing operational and accounting policies and procedures.
- In charge of issuing close to \$1 billion in municipal bonds and loans, working with financial advisors, rating agencies, underwriters, bond counsel, disclosure counsel and SEC required continuing disclosures.
- Participated as expert staff and voting member or chairperson on several vendor selection committees, including banking and investment advisory services, security guard services, benefit consultants, cost allocation consultants, light rail, parking operations, workforce housing, merchant services and external auditing services. This included reviewing all bids for qualifications, pricing, and methodology.
- Implemented and converted from legacy accounting and reporting computer software including from Tyler Eden ERP to Tyler Munis ERP general ledger modules.

### ADJUNCT INSTRUCTOR | 2005-2016 and 2020-2021

#### Florida International University, Miami, FL.

- Taught ACG 4501 Governmental and NPO accounting, a course on accounting and reporting for state and local governments, public colleges and universities and public hospitals from 2005-2016.
- Taught ACG 2021 Accounting for Decisions, an introduction to financial accounting course in Fall 2020 and Spring 2021 in a hybrid environment during the challenging period of COVID 19.

# ALLISON WILLIAMS

## TECHNICAL SKILLS

Virtual Collaborations and Cloud Based  
Productivity: Zoom | Teams | Microsoft  
365 | Dropbox | One Drive | Box | Suralink  
| Microsoft Planner | SharedPoint |  
Laserfiche | Google Docs

Accounting software: DebtBook | Munis |  
Eden | Energov | Quickbooks | TurboTax |  
ACFR Builder

Digital whiteboards/note taking apps:  
Goodnotes | Notability

Operating systems: Windows | Mac

## HOBBIES

Book Club  
  
Gardening  
  
Museums  
  
Theater  
  
Yoga

## REFERENCES

Available Upon Request

## WORK EXPERIENCE

### ADJUNCT INSTRUCTOR | 2005-2016 and 2020-2021 Florida International University, Miami, FL., Continued

- Earned the Quality Matter Certification for the Governmental and Institutional Accounting on-line class from Quality Matter. Quality Matters is a faculty-centered, peer review process that is designed to certify the quality of online courses and online components.
- Acknowledged in *Accounting for Governmental & Nonprofit Entities* textbook, Reck, Jacqueline; Lowensohn, Suzanne; Wilson, Earl for providing pre-publication review resulting in valuable comments and suggestions.

### AUDITOR | 1998-2004 KPMG LLP, Miami, FL.

- Performed audits in accordance with GAAP, GAAS, GAGAS, SAS, GASB, FASB, OMB Circulars A-133 on local governments, non-profit organizations, school districts reports and federal, local and state grants. Managed several annual audit engagements, including the City of Miami Beach, Miami-Dade County School Board and Indian Creek Village.
- Prepared local government and school districts Annual Comprehensive Financial Report prepared in accordance with GASB statements and other applicable requirements.
- Assisted municipal governments and school district in the implementation of GASB Statement No. 33 and 34.

### BOARDS, COMMITTEES, ORGANIZATIONAL MEMBERSHIPS:

- Member: American Institute of Certified Public Accountants (AICPA)
- Member: Florida Government Finance Officers Association (FGFOA)
- Reviewer: GFOA Special Review Committee for ACFR and PAFR| 2008 to present
- Member: United Way Miami Agency Audit Committee | 2024
- Former Member: Greater Miami Conventions and Visitors Bureau (GMCVB) Finance Committee
- Former Member: CMB/EMA Steering Committee (A software implementation group)
- Former Trustee: Miami Beach General Employee Pension Board
- Former Trustee: Miami Beach Fireman's Relief and Pension Fund Board
- Former Liaison between the City of Miami Beach and the Miami Beach Health Facilities Authority
- Former Liaison between the City of Miami Beach and the Miami Beach Finance and Economic Resiliency Committee
- Former Liaison between the City of Miami Beach and the OPEB Trust
- Inactive Member: Government Finance Officers Association (GFOA)

### AWARDS:

- Government Finance Officers Association: *Excellence in Financial Reporting*
- Florida Institute of Certified Public Accountants: *Accounting Excellence Award*
- Financial scholarship: AICPA
- Financial scholarship: Florida Institute of Certified Public Accountants
- Financial scholarship: INROADS
- Financial scholarship: St. Thomas University, Miami FL.