



2025

Florida Government Finance Officers Association

FGFOA Annual Conference

June 14-18, 2025

The Diplomat Beach Resort, Hollywood, FL

Schedule at a Glance*

Saturday, June 14, 2025

7:00 a.m. - 5:00 p.m.
Registration Desk Open

8:00 a.m. - 4:40 p.m.
Procurement and Leadership Pre-Conference Seminar (TB/BEH)
(Additional and pre-registration required)

8:00 a.m. - 4:40 p.m.
Investment Pre-Conference Seminar (TB)
(Additional and pre-registration required)

Sunday, June 15, 2025

7:30 a.m. - 8:30 a.m.
Zumba Class

8:00 a.m. - 7:00 p.m.
Registration Desk Open

11:00 a.m. - 11:45 a.m.
First-Time Attendees' Orientation

11:00 a.m. - 7:00 p.m.
Exhibit Hall Open

1:00 p.m. - 2:40 p.m.
Opening General Session (BEH)

2:40 p.m. - 3:00 p.m.
Refreshment Break

3:00 p.m. - 4:40 p.m.
Internal Controls: Common Holes and How to Plug Them (AA)

3:00 p.m. - 4:40 p.m.
Strategic and Financial Planning (TB)

3:00 p.m. - 4:40 p.m.
Empowering Teams Through Connection and Collaboration (BEH)

3:00 p.m. - 4:40 p.m.
Debt Portfolio Management (TB)

5:30 p.m. - 7:00 p.m.
Association Night Reception

8:30 p.m. - 11:30 p.m.
Hospitality Suite Open

Monday, June 16, 2025

7:00 a.m. - 8:00 a.m.
Continental Breakfast

7:00 a.m. - 4:00 p.m.
Exhibit Hall Open

7:00 a.m. - 5:00 p.m.
Registration Desk Open

8:00 a.m. - 9:40 a.m.
Second General Session (BEH)

9:40 a.m. - 10:00 a.m.
Refreshment Break

10:00 a.m. - 11:15 a.m.
GASB Update (AA)

10:00 a.m. - 11:15 a.m.
The Budget and Sustainability (TB)

10:00 a.m. - 11:15 a.m.
How Leadership Happens: Translating Qualities to Leadership Behaviors (BEH)

10:00 a.m. - 11:15 a.m.
Unlocking AI-Driven Use Cases in Microsoft Business Apps (TB)

11:20 a.m. - 12:30 p.m.
FGFOA 2025-2026 Standing Committee Meetings

11:20 a.m. - 1:00 p.m.
Lunch in the Exhibit Hall

1:00 p.m. - 2:40 p.m.
GASB's Shifting Focus: A Conversation with Alan Skelton (AA)

1:00 p.m. - 2:40 p.m.
Beyond the Office: Building a Collaborative Relationship with Parks and Rec (TB)

1:00 p.m. - 2:40 p.m.
Lean Six Sigma: Leading More Efficient Operations (TB)

1:00 p.m. - 2:40 p.m.
Managing Cash Flows (TB)

2:40 p.m. - 3:00 p.m.
Refreshment Break

3:00 p.m. - 4:40 p.m.
Rethinking Financial Reporting (AA)

3:00 p.m. - 4:40 p.m.
Politics, Budgeting, and the Public: "Oh My!" (TB)

3:00 p.m. - 4:40 p.m.
From Ordinary to Extraordinary (BEH)

3:00 p.m. - 4:40 p.m.
Better, Faster, Cheaper: How AI and RPA Drive Productivity and Minimize Risks (TB)

8:30 p.m. - 11:30 p.m.
Hospitality Suite Open

Schedule at a Glance*

Tuesday, June 17, 2025

7:00 a.m. - 8:00 a.m.
Continental Breakfast

7:00 a.m. - 5:00 p.m.
Registration Desk Open

8:00 a.m. - 9:40 a.m.
Single Audits and SEFA Preparation (AA)

8:00 a.m. - 9:40 a.m.
Economic Conditions and Interest Rates: How They Impact Local Government Budgets (TB)

8:00 a.m. - 9:40 a.m.
Mentoring: The Gift That Keeps on Giving (BEH)

8:00 a.m. - 9:40 a.m.
Financing Capital Improvements (TB)

9:40 a.m. - 10:00 a.m.
Refreshment Break

10:00 a.m. - 11:15 a.m.
Common Audit Findings (AA)

10:00 a.m. - 11:15 a.m.
Investment Strategy Considerations: The Long and the Short of It (TB)

10:00 a.m. - 11:15 a.m.
Trust Me? (BEH)

10:00 a.m. - 11:15 a.m.
Cybersecurity Update (TB)

11:30 a.m. - 1:15 p.m.
Tuesday Business Lunch

1:30 p.m. - 3:10 p.m.
Auditor General and Department of Financial Services Update (AA)

1:30 p.m. - 3:10 p.m.
Conversations on Procurement Excellence: Process Efficiency (TB)

1:30 p.m. - 3:10 p.m.
When Politics and Administration Collide (BEH)

1:30 p.m. - 3:10 p.m.
Best Practices for Not Becoming a Victim of a Cyberattack (TB)

3:10 p.m. - 3:30 p.m.
Refreshment Break

3:30 p.m. - 4:45 p.m.
How to Make Your Annual Audit Easier (AA)

3:30 p.m. - 4:45 p.m.
GFOA's Best Practices: Grant Administration (TB)

3:30 p.m. - 4:45 p.m.
"Yes, We Can": Women in Leadership Series (BEH)

3:30 p.m. - 4:45 p.m.
Ratings Updates (TB)

6:30 p.m. - 10:00 p.m.
Tuesday Night Event

9:30 p.m. - 11:30 p.m.
Hospitality Suite Open

Wednesday, June 18, 2025

8:15 a.m. - 9:15 a.m.
Continental Breakfast

8:15 a.m. - 12:00 p.m.
Registration Desk Open

9:15 a.m. - 10:30 a.m.
Accounting for the Constitutional Offices (AA)

9:15 a.m. - 10:30 a.m.
Legislative Update (TB)

9:15 a.m. - 10:30 a.m.
The ABCs and 123s of RFQs and RFPs (TB)

10:30 a.m. - 11:00 a.m.
Refreshment Break

11:00 a.m. - 11:50 a.m.
Are You Ready for (a) TRIM? (TB)

11:00 a.m. - 11:50 a.m.
GFOA's Rethinking Reserves (TB)

11:00 a.m. - 11:50 a.m.
Changes in the CPE Reporting Requirements (TB)

*This is a tentative conference schedule and subject to change.

Welcome to HOLLYWOOD!

EXHIBIT HALL

Be sure to visit the exhibit hall and meet with the companies that help make this conference possible. Refreshment breaks, Sunday's Association Night reception, and Monday's lunch will be held in the exhibit hall.

HOSPITALITY SUITE

After a long day, join us in the hospitality suite to relax and network with friends, vendors, and colleagues while enjoying refreshments. Plenty of activities will be going on, so be sure to check it out! The hospitality suite hours will be:

SUNDAY, JUNE 15	8:30 P.M. - 11:30 P.M.
MONDAY, JUNE 16	8:30 P.M. - 11:30 P.M.
TUESDAY, JUNE 17	9:30 P.M. - 11:30 P.M.

ZUMBA CLASS

SUNDAY, JUNE 15 7:30 A.M. - 8:30 A.M.

Fitness enthusiasts, join us for a fun and energetic Zumba class led by our own Nicole Gasparri. She will surely get your heart rate up and ready for the day.

ASSOCIATION NIGHT RECEPTION

SUNDAY, JUNE 15 5:30 P.M. - 7:00 P.M.

Mingle with friends and colleagues and learn about innovative financial advances while enjoying delicious food and drinks.

Association Night is open to registered adults only.

TUESDAY NIGHT EVENT

TUESDAY, JUNE 17 6:30 P.M. - 10:00 P.M.

Join us for a night of fun at **Pinstripes!** Enjoy dinner, drinks, and lots of games, including bowling, bocce, air hockey, darts, ping pong, and cornhole.

This event is included with regular registration, and guest tickets may also be purchased. **A name badge is required to attend this event, so all guests must be registered for the Tuesday event.** See page 10 for more details.

Education Schedule

Saturday, June 14, 2025

8:00 a.m. - 4:40 p.m.

Pre-Conference Seminars

(Additional and pre-registration required)

PROCUREMENT AND LEADERSHIP

CPE Credit: 4 Hours (TB) and 4 Hours (BEH)

8:00 a.m. - 11:40 a.m.

Building Toward a Modern Public Procurement Function – Parts 1 & 2

Procurement best practices can be critical for local governments in advancing strategic objectives, promoting organization-wide efficiency, and strengthening stewardship of limited government resources. However, some jurisdictions don't fully realize this potential due to outdated procurement policies, siloed and reactive staff, and convoluted processes that frustrate internal and external stakeholders. In this interactive session, speakers will share promising approaches and provide practical strategies for overcoming stakeholder feedback that procurement is too slow, complicated, and bureaucratic. The focus will be on using technology to address common procurement pain points, building relationships across finance and procurement, and creating an environment for vendor partnerships that fosters innovation, generates results, and maintains accountability.

1:00 p.m. - 2:40 p.m.

Developing Skills to Lead

Do you have the skills to lead? Learn what current leaders look for in staff, the skills needed to grow in an organization, and tips to gain those skills.

3:00 p.m. - 4:40 p.m.

Leading During Financial Uncertainty

CARES Act monies and other federal aid have been exhausted. Now, our leaders must face the reality of

financial uncertainty. This session will include helpful tips from real-world experiences in this type of environment.

INVESTMENT

CPE Credit: 8 Hours (TB)

8:00 a.m. - 9:40 a.m.

Economic and Market Update

Hear an update on the economy and interest rates following recent Federal Reserve actions and how they will impact investment options for Florida local governments.

10:00 a.m. - 11:40 a.m.

Investment Approaches and Options for Small- and Medium-Sized Governments

With limited experience, time, and staff resources, how can your finance department develop and manage an investment approach and program? This session will include a brief overview of the key areas of investment guidelines, things to avoid, and recommendations.

1:00 p.m. - 2:40 p.m.

Overview of Pensions and Investments for the Finance Director

Although pension boards manage pension plans (FRS and local plans), the finance director still needs to understand things at a high level. This panel will review what you should know about pensions, including important terms and processes, pension accounting, and pension investment policies and risks.

3:00 p.m. - 4:40 p.m.

Trust in the Economy

Have you ever wondered why society views the economy a certain way and has varying trust levels? Then this session is for you!

Sunday, June 15, 2025



1:00 p.m. - 2:40 p.m.

Opening General Session

CPE Credit: 1 Hour (BEH)

Known as the "Queen of Networking," **Alexandra Silva Labarr** is a dynamic leader and relationship-builder with an authentic and impactful approach to networking. She inspires professionals to embrace connections as a journey of growth and opportunity. Her energy and impactful wisdom empower individuals to create meaningful, lasting relationships that elevate careers and transform lives. In this session, Alexandra will help you master the Seven Essential Cs of Networking to build and maintain professional relationships, implement strategies to boost collaboration and communication, and utilize networks within and outside your organization to foster collaboration and innovation.

3:00 p.m. - 4:40 p.m.

CONCURRENT SESSIONS

Internal Controls: Common Holes and How to Plug Them

CPE Credit: 2 Hours (AA)

The session will discuss indicators and risk factors related to a lack of internal controls. Participants will learn about holes in internal controls that may contribute to fraud and how to "plug" them. Guidance will also be provided on maintaining an effective internal control environment when smaller government entities have more limited resources and personnel.

Strategic and Financial Planning

CPE Credit: 2 Hours (TB)

The strategic plan is a useful tool to ensure resources are properly allocated based on the top priorities of a community, and it becomes the foundation for your budget and long-term financial plan. This session

continued on next page →

Sunday, June 15, 2025
continued

will walk you through the strategic planning process, provide examples of integrating the strategic plan into the budget process, and provide insight into developing a multi-year financial plan that supports your strategic plan. The session will also discuss several options to help fund necessary capital projects, including special assessments, impact fees, utility taxes, and other less frequently used revenue sources authorized in Florida.

Empowering Teams Through Connection and Collaboration

CPE Credit: 2 Hours (BEH)

This hands-on session is designed to help teams strengthen their internal and external connections through purposeful collaboration. Participants will craft impactful 30-second pitches, engage in self-discovery exercises to uncover their unique strengths, and explore strategies to build harmony within their teams and with their stakeholders. By the end of the session, attendees will walk away with actionable tools to enhance communication, foster collaboration, and create meaningful relationships that drive success.

Debt Portfolio Management

CPE Credit: 2 Hours (TB)

During this session, participants will learn the fundamentals of debt portfolio management, including debt cycle, limits, legal requirements, the Electronic Municipal Market Access (EMMA), and disclosures.

Monday, June 16, 2025



8:00 a.m. - 9:40 a.m.

Second General Session

CPE Credit: 1 Hour (BEH)

David Rabiner is a partner in Rabiner

Resources, a firm specializing in speaking, training, facilitation, and executive coaching, with a focus on leadership and its evolving disciplines. Together with his wife and partner, Susy Wagner, who leads research and program development, David ensures their work stays ahead of the constant changes impacting leaders. Both David and Susy began their careers in public administration, giving them firsthand experience with the challenges faced by local government managers.

10:00 a.m. - 11:15 a.m.
CONCURRENT SESSIONS

GASB Update

CPE Credit: 1.5 Hours (AA)

This session will include the latest news from the Governmental Accounting Standards Board (GASB) and provide answers to address public confusion about current pronouncements. The discussion will include the new GASB Reporting Model.

The Budget and Sustainability

CPE Credit: 1.5 Hours (TB)

GFOA Distinguished Budget Presentation Award recipients will share their three pillars of sustainability: financial, organizational, and environmental. They will discuss the relationship between budget and sustainability, and how to create a collaborative culture that supports these pillars.

How Leadership Happens: Translating Qualities to Leadership Behaviors

CPE Credit: 1.5 Hours (BEH)

Leaders are as leaders do. Leadership isn't about simply knowing the qualities of a great leader; it's about demonstrating those qualities through your actions. This session will build on David Rabiner's keynote and is designed for those ready to explore the "how." Learn how to translate leadership attributes into behaviors that inspire and guide others. You'll leave with clear insights on what to start, stop, do more and less of, or approach differently.

Unlocking AI-Driven Use Cases in Microsoft Business Apps

CPE Credit: 1.5 Hours (TB)

Discover how the integration of Artificial Intelligence (AI) is transforming Microsoft Business Applications into powerful tools for innovation and efficiency. Explore practical, AI-driven use cases that redefine productivity, from automating routine processes to uncovering actionable insights through advanced analytics.

1:00 p.m. - 2:40 p.m.
CONCURRENT SESSIONS

GASB's Shifting Focus: A Conversation with Alan Skelton

CPE Credit: 2 Hours (AA)

The GASB's pace of standards-setting has slowed down in recent years as it has devoted more resources to supporting, monitoring, and studying the implementation of standards, developing a taxonomy for financial reporting, and conducting research on other topics. Come and learn from GASB's staff director why this change occurred and what it means for governments that follow generally accepted accounting principles.

continued on next page →

Monday, June 16, 2025
continued

Beyond the Office: Building a Collaborative Relationship with Parks and Rec

CPE Credit: 2 Hours (TB)

In many communities, the Parks and Recreation Department is the primary way the public interacts with local government. Constituents and their families visit parks, join sports teams, learn to swim, and engage in other activities that greatly increase their quality of life. These programs can have some unique or complex finance and budget considerations, requiring finance staff and parks and rec staff to collaborate regularly. In this session, you'll hear from both finance and parks and recreation professionals about how they have developed more collaborative relationships and how that helps ensure everyone has what they need to operate.

Lean Six Sigma: Leading More Efficient Operations

CPE Credit: 2 Hours (TB)

How can using Lean Six Sigma principles lead to more efficient operations? The tone at the top is an important consideration. If leadership embraces the concepts, the rest of the organization will follow. Come and learn about Lean Six Sigma and the culture needed to make it successful. What started in the private sector has made its way to the public sector and it requires a culture of breaking down silos and working as a team.

Managing Cash Flows

CPE Credit: 2 Hours (TB)

This session will focus on how forecasting, monitoring, and investing cash flow on a regular basis ensures sufficient funds to pay bills and cover fees while investing surplus to earn higher rates and increase income.

3:00 p.m. - 4:40 p.m.
CONCURRENT SESSIONS

Rethinking Financial Reporting

CPE Credit: 2 Hours (AA)

The Government Finance Officers Association (GFOA) has best practice recommendations on many subjects. As part of FGFOA's new initiative to include them in our conference, attend this session to learn about GFOA's best practices on financial reporting. It will provide highlights from GFOA's research initiative, Rethinking Financial Reporting, a fact-based examination of the benefits and costs of the current model of financial reporting and how it can be improved.

Policy, Budgeting, and the Public: "Oh My!"

CPE Credit: 2 Hours (TB)

There are many factors that go into the budget and many whom the budget impacts. Many people want their items in the budget – citizens, elected officials, and staff to name a few. During this session, you'll learn how others have navigated the politics involved in the budgeting process and about tools you can apply to your own situation.

From Ordinary to Extraordinary

CPE Credit: 2 Hours (BEH)

If you have ever wondered how to engage or motivate your team, or yourself, you don't want to miss this session! Whether you are the leader or a team member, a cohesive and engaged team is a must. How is this possible, given all the distractions of life? In today's fast-paced and ever-changing environment, it can feel like you are multi-tasking, juggling, and barely surviving. But as a leader, your focus needs to be on your team. Take an introspective look at your own leadership and the impact you have on others. Everyone can lead in a way that inspires, motivates, and engages others.

Better, Faster, Cheaper: How AI and RPA Drive Productivity and Minimize Risks

CPE Credit: 2 Hours (TB)

This session explores how Artificial Intelligence (AI) and Robotic Process Automation (RPA) can revolutionize business productivity by streamlining operations and reducing risks. Attendees will gain insights into practical applications of these technologies, illustrated through real-world examples that demonstrate how AI and RPA work together to make processes better, faster, and cheaper. The discussion will also emphasize the importance of aligning these advancements with robust privacy, compliance, and security policies, bridging the gap between business leaders and IT teams.

Tuesday, June 17, 2025

8:00 a.m. - 9:40 a.m.
CONCURRENT SESSIONS

Single Audits and SEFA Preparation

CPE Credit: 2 Hours (AA)

Federal and state grants are critical funding sources for many governments and special districts, but they also come with many different compliance requirements that often change every year. This session will provide a single audit specialist's best tips on what finance officers and grant managers can do to prepare in advance for their required annual single audits over federal and state grants, including what reports should be maintained, how to track the accounting of grant expenditures, and how to calculate deferred revenue. Learn what your auditors will be looking for so you can pass your single audit easily and efficiently.

continued on next page →

Tuesday, June 17, 2025
continued

Economic Conditions and Interest Rates: Their Impact on Local Government Budgets

CPE Credit: 2 Hours (TB)

This session will discuss the current economic state, including how to understand contributing factors, identify economic indicators, and use those indicators in municipal budgeting and financial planning.

Mentoring: The Gift That Keeps on Giving

CPE Credit: 2 Hours (BEH)

Everyone has heard inspirational stories about the important roles mentors have played in the lives of successful leaders. This session will discuss the importance of paying this gift forward to grow future leaders.

Financing Capital Improvements

CPE Credit: 2 Hours (TB)

How will you be able to complete all of the capital projects for your entity? Not every local government has the option to use “pay as you go” financing. This session will discuss other available options so you can make the best recommendations for your agency.

10:00 a.m. - 11:15 a.m.
CONCURRENT SESSIONS

Common Audit Findings

CPE Credit: 1.5 Hours (AA)

This session will discuss common audit findings at various local government entities related to financial reporting, internal controls, and compliance, as well as best practices for addressing these issues.

Investment Strategy Considerations: The Long and the Short of It

CPE Credit: 1.5 Hours (TB)

There are many different types of investments, and each has a thought process and strategy behind it. This session will discuss the allowable

investments in portfolios and investment considerations for operating long-term portfolios. Our panel of practitioners will discuss how they navigate these considerations in their own local government portfolios.

Trust Me?

CPE Credit: 1.5 Hours (BEH)

An essential trait of effective leaders is that they are trusted by the people they lead and the community in which they serve. A panel of past FGFOA Presidents will discuss their own perspectives on gaining (or losing) and keeping trust and will provide guidance for attendees on how they can gain and build the trust of others.

Cybersecurity Update

CPE Credit: 1.5 Hours (TB)

This session will discuss some of the latest cybersecurity threats, the types of damage they inflict, and how to report a cyber incident. You'll also receive a local perspective on the threats to critical infrastructure and learn about the resources available from Cyber Florida to help municipalities address the growing threats from cybercriminals, both domestic and state-sponsored.

1:30 p.m. - 3:10 p.m.
CONCURRENT SESSIONS

Auditor General and Department of Financial Services Update

CPE Credit: 2 Hours (AA)

Receive an update from the Florida Auditor General's Office and Department of Financial Services on current issues pertaining to local governments.

Conversations on Procurement Excellence: Process Efficiency

CPE Credit: 2 Hours (TB)

This session will explain the process of establishing a contract with a government agency, discuss procurement process efficiency challenges, and offer creative solutions for mitigating those challenges. It will also

discuss topics that impact procurement cycle times, such as staffing capacity, purchasing thresholds, legislative review, and engagement with users.

When Politics and Administration Collide

CPE Credit: 2 Hours (BEH)

The importance of the symbiotic relationship between our elected officials and city, county, and state administrations cannot be understated. Difficulties often arise when different and/or conflicting perspectives are not carefully considered. This session will present some helpful strategies for avoiding these collisions and the damage they cause.

Best Practices for Not Becoming a Victim of a Cyberattack

CPE Credit: 2 Hours (TB)

Learn what governmental entities can do to reduce the risk of becoming victims of a cyberattack, and what your next steps should be if you experience a cyber incident.

3:30 p.m. - 4:45 p.m.
CONCURRENT SESSIONS

How to Make Your Annual Audit Easier

CPE Credit: 1.5 Hours (AA)

Have you ever wondered why your annual financial statement audit takes so long and why your auditors ask so many questions? Would you like to make the whole process easier and faster? In this session, you'll gain insight into what your auditors think and why they must dig so deep into your processes and records. You'll also walk away with tips and recommendations on some specific types of internal controls that you can implement now to dramatically reduce the time and effort required for future audits.

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Tuesday, June 17, 2025
continued

**GFOA's Best Practice:
Grant Administration**

CPE Credit: 1.5 Hours (TB)

Do you have steps in place and a grants policy to follow that make grant application and acceptance a win/win situation? Policies and procedures are necessary to help an organization receive all the benefits of a grant, avoid risks and findings, and stay in compliance. This session will explain GFOA's best practices on the subject.

**"Yes, We Can": Women in
Leadership Series**

CPE Credit: 1.5 Hours (BEH)

A panel of female leaders will discuss their own journeys, including the necessary skills and balancing acts, struggles, and successes. They'll also share how to inspire and support other women and the next generation to do great things.

Ratings Updates

CPE Credit: 1.5 Hours (TB)

Have you heard the updates in ratings philosophies and processes yet? This session will focus on the updates, what agencies look for, the challenges with bond issuance, and changing internal procedures.

Wednesday, June 18, 2025

9:15 a.m. - 10:30 a.m.
CONCURRENT SESSIONS

**Accounting for the Constitutional
Offices**

CPE Credit: 1.5 Hours (AA)

Learn about the constitutional offices of clerks, sheriffs, property appraisers, tax collectors, and supervisors of elections. How do these operations integrate with financial statements? Are there opportunities for better interactions while remaining independent? What is their independence and responsibility in regard to audits?

Legislative Update

CPE Credit: 1.5 Hours (TB)

This session will provide an overview of the 2025 Legislative Session, including a review of the bills that passed and failed and a discussion of their implications for local governments.

**The ABCs and 123s of RFQs and
RFPs**

CPE Credit: 1.5 Hours (TB)

This session will provide an overview of various procurement methods, including requests for quotes (RFQs) and proposals (RFPs), sole/single source, piggybacks, and co-operatives. Discussion will include considerations for utilities and construction services, and how to determine the appropriate strategy. The session will also provide insight into documenting the procurement method to enforce compliance with Florida Statutes and agency policies while ensuring that financial planning and budgets are adhered to.

11:00 a.m. - 11:50 a.m.
CONCURRENT SESSIONS

Are You Ready for (a) TRIM?

CPE Credit: 1 Hour (TB)

This session will provide an overview of the Truth in Millage (TRIM) process, including the timeline, coordination of meetings and ads, and rates. It will also discuss how to ensure a smooth TRIM season while working with the property appraiser's office.

GFOA's Rethinking Reserves

CPE Credit: 1 Hour (TB)

Do you know the various approaches to determining the appropriate level of financial reserves for your financial policy? Do you know GFOA's current best practices and guidance on reserves and the thoughts behind them? Why is GFOA changing its thought pattern, and to what and when? How will all of these changes affect local governments and their bond ratings? This session will focus on these questions and more!

**Changes in the CPE Reporting
Requirements**

CPE Credit: 1 Hour (TB)

Did you know that the Department of Business and Professional Regulation (DBPR) has made changes to how continuing professional education (CPE) for CPA license-holders must be reported? This session will review the new requirements and provide a few tips and tricks for reporting.

General Conference Information

ADVANCE REGISTRATION PROCEDURE

All participants are encouraged to register in advance to avoid delays at the conference registration desk **and to receive housing information**. When your registration is received, a registration confirmation and housing information will be emailed. Your badge, program, tickets, and other information about the conference can be picked up upon arrival at the FGFOA Registration Desk.

ONLINE REGISTRATION

A convenient online registration option is available through the FGFOA website fgfoa.org.

You can pay directly online with a Visa, Mastercard, or American Express. Registrations submitted and paid online via credit card will automatically be marked as paid, and you will receive your conference confirmation and housing information immediately via email.

NOTE: If you need to pay by check, you can download a registration form from the website. To qualify for the early registration fee, your payment must reach the FGFOA office postmarked no later than **May 2, 2025**.

REGISTRATION FEES

To qualify for the early registration fee, all conference registrations must be received on or before **May 2, 2025**. Registration forms postmarked after May 2, 2025, will be processed at the specified late fee. The registration fees for the FGFOA Annual Conference are:

	EARLY FEE	LATE FEE
REGISTRATION FEES	5/2/2025	AFTER 5/2/2025
FGFOA Government Member	\$475.00	\$525.00
FGFOA Associate Member	\$550.00	\$600.00
FGFOA Nonmember	\$600.00	\$650.00
Lifetime Member	\$ 0.00	\$ 0.00
PRE-CONFERENCE SEMINAR		
FGFOA Government Member	\$200.00	\$250.00
FGFOA Associate Member	\$225.00	\$275.00
FGFOA Nonmember	\$250.00	\$300.00
Lifetime Member	\$200.00	\$250.00
TUESDAY NIGHT GUEST REGISTRATION		
Adult Guest	\$ 75.00	\$ 75.00
Child Guest (3-18)	\$ 50.00	\$ 50.00

Registrations are done on an individual basis. The FGFOA does not permit the sharing of a registration between two attendees. Each attendee must have a separate registration and pay the full amount.

NOTE: Make sure your membership dues are current **BEFORE** registering. Anyone who is not a current paid member will be charged the **nonmember** rate, and **refund requests for this issue will NOT be accepted after May 30, 2025**.

General Conference Information

REGISTRATION PACKAGES

The member and nonmember registration fees include admission to all regular conference sessions, refreshment breaks, exhibit hall, Sunday's Association Night Reception, Monday's lunch in the exhibit hall, Tuesday's Luncheon, and the Tuesday Night Event. These fees do not cover Saturday's pre-conference seminar, lodging, or other meals.

TUESDAY NIGHT GUEST REGISTRATION

Adult and child (3-18) guest registrations include admittance to the Tuesday Night Event **ONLY**. All guests **must** have name badges to attend the Tuesday Night Event, so guest registration for this event is required.

If a spouse or guest wants to attend sessions and be scanned for continuing education credits, they must register as a nonmember.

EXHIBITORS

Exhibitors are required to register individually for the conference if they will be seeking continuing education credits or planning to attend any conference events after **6:00 p.m. on Monday, June 16**. The registration fee covers all regular conference sessions, refreshment breaks, Sunday's Association Night Reception, Monday's lunch in the exhibit hall, Tuesday's Lunch, and the Tuesday Night Event. The fee does not include Saturday's pre-conference seminars. If you have not yet secured an exhibit booth, please contact Lily Etemadi at 850.701.3605 or letemadi@flicities.com.

REGISTRATION DEADLINE

To qualify for advanced registration, all conference registration forms must be received by FGFOA postmarked no later than **Friday, May 2, 2025**. After May 2, registrants will be subject to late registration fees.

REFUNDS

Conference registration cancellation requests must be sent via email to mhowe@flicities.com. All cancellations received in the FGFOA office by 5:00 p.m., **Friday, May 30, 2025**, will receive refunds minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after May 30 or for early departure from the conference.** Registrations may be transferred to another individual with advance notice.

General Conference Information

HOTEL INFORMATION

The landmark Diplomat Beach Resort sits right on Hollywood Beach and features incredible views of the Atlantic. The hotel boasts a spectacular two-level lagoon-style pool and many water activities. Visit the hotel's website at diplomatresort.com for more details. **The Diplomat is a smoke-free property.**

NOTE: The hotel will NOT accept any reservations by phone. See below for details. The reduced rate for conference registrants will be **\$209/night**. FGFOA attendees will also receive a 20% discount on valet and self-parking rates.

HOTEL POLICIES

Check-in time is after 4:00 p.m. Check-out time is before 11:00 a.m. A credit card is required to hold a reservation. Tax-exempt forms must be shown at check-in or sent in advance. Note that a hold will be placed on your credit card for any incidentals at check-in. It is highly recommended that you NOT provide a debit card for this. See details in your registration confirmation email.

ROOM RESERVATIONS – IMPORTANT – PLEASE READ

In recent years, many of our registrants have experienced the inconvenience of staying outside the host hotel. Our hotel room block has filled up sooner than expected, when some make reservations “just in case” and later cancel when they cannot attend the event. By then it is too late to help others who have booked into other properties and cannot cancel without a penalty.

As a result, our policy is that all hotel reservations are made via an **online link**, which you **will receive when the FGFOA has received your registration** for the conference. **The Diplomat will NOT accept any reservations by phone.** Once your registration is received, you will be emailed an attendee-specific link to make your room reservation online.

Please note that the reservation cutoff date is **May 12, 2025**. It is important to register for the conference early so you have plenty of time to make your reservations. Note that the hotel could sell out **before** the cutoff date, and the FGFOA cannot guarantee rooms will be available at the time you make your reservations, **so please register for the conference and make your reservations as soon as possible.**

We apologize in advance for any confusion or inconvenience this may cause, but we sincerely hope that this procedure will enable more of our participants to stay in the host hotel. **Please register early.**