

**Florida Government Finance Officers Association
Certified Government Finance Officers Exam
Approximate Distribution of Exam Topics**

Accounting & Financial Reporting

<u>Topic</u>	<u>Description</u>	<u>Percent</u>
1.	Accounting/Internal Control/Capital Assets	30%
2.	Financial Reporting (Internal and External)	30%
3.	Auditing	15%
4.	State of Florida Policies and Regulations	15%
5.	CAFR Award	<u>10%</u>
		100%

Debt Administration

<u>Topic</u>	<u>Description</u>	<u>Percent</u>
1.	Issuance / Refunding	35%
2.	Players and Roles	10%
3.	Debt Structuring & Financing Methods	20%
4.	Rating Process	10%
5.	Policies and Regulations	20%
6.	Derivative Related	<u>5%</u>
		100%

Financial Administration

<u>Topic</u>	<u>Description</u>	<u>Percent</u>
1.	Pension Benefits	25%
2.	Risk Management	15%
3.	Management Principles	15%
4.	Purchasing/Procurement	15%
5.	Information Systems	15%
6.	Grant Administration & Audit Selection	<u>15%</u>
		100%

Municipal Budgeting

<u>Topic</u>	<u>Description</u>	<u>Percent</u>
1.	Budget Process / Budget Types	20%
2.	Fiscal Policies & Best Practices	20%
3.	Performance Measurement	15%
4.	Revenue Management & Forecasting	20%
5.	CIP & Financial Planning	15%
6.	Budget Presentation Award	<u>10%</u>
		100%

Treasury Management

<u>Topic</u>	<u>Description</u>	<u>Percent</u>
1.	Investment Policy & Regulations	40%
2.	Investment Types	15%
3.	Ratings & Duration	10%
4.	Collections / Receipts / Cash Flow	15%
5.	Managing Banking Services	<u>20%</u>
		100%