

**FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**October 20, 2021**

The meeting of the FGFOA Board of Directors took place at the Daytona Beach Shores Oceanfront Resort on Wednesday, October 20, 2021.

**IN ATTENDANCE:**

**OFFICERS AND BOARD MEMBERS**

President – Shannon Ramsey-Chessman, Chief Deputy Clerk, Clerk of the Circuit Court and Comptroller, Palm Beach County

President – Elect, John McKinney, Finance Director, City of Mount Dora

Secretary – Treasurer, Frank DiPaolo, Director of Finance, City of Dania Beach

Director, Melissa Burns, Director of Finance, City of Atlantic Beach

Director, Bryan Cahen, Budget Director, City of Weston

Director, Rip Colvin, Executive Director, Justice Administrative Commission

Director, Mark Parks

Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court

Director, Bill Spinelli, Chief Financial Officer, Brevard County Sherriff's Office

Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

**IMMEDIATE PAST PRESIDENT**

Jamie Roberson, Director of Finance & Accounting, Osceola Clerk of Court & Comptroller

**COMMITTEE CHAIRS**

Jeremy Baker, Certification

Sharon Almeida, Conference Host and SOGF 2021

Nicole Jovanovski, Conference Program

Rebecca Schnirman, Education & Webinar

Stephen Timberlake, Legislative

**CHAPTER PRESIDENTS**

**STAFF**

Paul Shamoun, Florida League of Cities

Jill Walker, Florida League of Cities

**CALL TO ORDER**

There being a quorum, President Ramsey-Chessman called the October 20, 2021 meeting of the FGFOA Board of Directors to order at 9:01 am.

**PRESIDENT REPORT**

**Minutes**

Mrs. Ramsey-Chessman presented the minutes from the June 17, 2021 FGFOA Board meeting for review.

**Mr. McKinney moved, seconded by Mr. DiPaolo, to accept the minutes from the August 6, 2021 meeting as presented. Motion passed unanimously.**

Mrs. Ramsey-Chessman spoke on her desire to begin the discussion about setting expectations for Directors and Committee Chairs when changes impact their ability to effectuate their duties. Discussion covered how and when they notify the Executive Board and FGFOA staff Board members lose/change jobs; if they are in a new position that is not with a government entity; when they are not able to attend Board meetings in person due to business or personal commitments; should there be a limit set on the amount of meetings one can miss; will virtual attendance be acceptable/available; is the expectation different for a Board member versus a Committee Chair. The issue of needing clearer communication about changes was stressed but it was unanimous that more discussions would need to take place, perhaps at Strategic Planning. Mrs. Ramsey-Chessman is considering an ad-hoc committee to address these issues and will bring forward a recommendation at a future board meeting.

### **PRESIDENT-ELECT REPORT**

#### **Appointments to the Nominating Committee**

Mr. McKinney made his appointments to the Nominating Committee. He selected Dan Stauffer, Director of Finance for the city of Deland and Christine Davis, Director of Finance for the city of Orange City. They will both serve a 3-year term.

**Mrs. Strickland moved, seconded by Mr. Colvin, to accept the appointments to the Nominating Committee of Dan Stauffer, Director of Finance for the city of Deland and Christine Davis, Director of Finance for the city of Orange City. Motion approved unanimously.**

#### **2022 School of Governmental Finance Chair**

Mr. McKinney made his selection for the 2022 School of Governmental Finance Chair. He chose Nicole Gasparri, Director of Strategic Management and Professional Development, Clerk of the circuit Court & Comptroller, Palm Beach County.

**Mrs. Roberson moved, seconded by Ms. Burns, to approve the selection of Nicole Gasparri for the 2022 School of Governmental Finance Chair. Motion passed unanimously.**

### **EXECUTIVE DIRECTOR REPORT**

#### **Administrative Services Agreement Correction**

Mr. Shamoun noted the Administrative Services Agreement that was signed September 11, 2021 needs to be corrected. The red lined version was voted on and approved by the FGFOA BOD, however, the document itself was not presented as the corrected version.

**Mr. McKinney moved, seconded by Ms. Burns, to approve the revision of the fee language as presented. Motion passed unanimously.**

### **NEXT MEETING**

The next meeting of the Board of Directors will be held on February 4, 2022. The location is to be determined.

ATTEST:

  
\_\_\_\_\_  
Frank DiPaolo, Secretary/Treasurer