

**FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**August 6, 2021**

The meeting of the FGFOA Board of Directors took place via Microsoft Office Teams on Friday, August 6, 2021.

**IN ATTENDANCE:**

**OFFICERS AND BOARD MEMBERS**

President – Shannon Ramsey-Chessman, Chief Deputy Clerk, Clerk of the Circuit Court and Comptroller, Palm Beach County

President – Elect, John McKinney, Finance Director, City of Mount Dora

Secretary – Treasurer, Frank DiPaolo, Director of Finance, City of Dania Beach

Director, Melissa Burns, Director of Finance, City of Atlantic Beach

Director, Bryan Cahen, Budget Director, City of Weston

Director, Rip Colvin, Executive Director, Justice Administrative Commission

Director, Melissa Licourt, Budget Director, St. Johns River Water Management District

Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court

Director, Bill Spinelli, Chief Financial Officer, Brevard County Sherriff's Office

Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

**IMMEDIATE PAST PRESIDENT**

Jamie Roberson

**COMMITTEE CHAIRS**

Jeremy Baker, Certification

Sharon Almeida, Conference Host and SOGF 2021

Nicole Jovanovski, Conference Program

Rebecca Schnirman, Education & Webinar

Stephen Timberlake, Legislative

Lorrie Simmons, Member and Leadership Development

Ryan Bernal, Technical Resources

**CHAPTER PRESIDENTS**

Melissa Licourt

**STAFF**

Paul Shamoun, Florida League of Cities

Karen Pastula, Florida League of Cities

Jill Walker, Florida League of Cities

**CALL TO ORDER**

There being a quorum, President Ramsey-Chessman called the August 6, 2021 meeting of the FGFOA Board of Directors to order at 9:00 am.

**PRESIDENT REPORT**

Mrs. Ramsey-Chessman presented the minutes from the June 17, 2021 FGFOA Board meeting for review.

**Mrs. Strickland moved, seconded by Mr. Colvin, to accept the minutes from the June 17, 2021 meeting as presented. Motion passed unanimously.**

### **EXECUTIVE DIRECTOR REPORT**

#### **Showstoppers Insurance**

Mr. Shamoun presented the Showstoppers Insurance quote for the 2021 School of Governmental Finance and the 2022 Annual Conference. He recommended the full coverage option to include terrorism coverage.

**Mrs. Burns moved, seconded by Mr. Colvin, to approve payment for the Showstoppers Insurance quote for full coverage including terrorism. Motion passed unanimously.**

### **COMMITTEE CHAIR REPORTS**

#### **Education and Webinar Committee**

Mrs. Schnirman presented the 2021-2022 webinar schedule for review and approval.

**Mr. DiPaolo moved, seconded by Mr. Cahen, to approve the webinar topics as presented. Motion passed unanimously.**

#### **Legislative Committee**

Mr. Timberlake and the Legislative committee would like to see more involvement and feedback from the FGFOA membership in regard to Legislative issues.

**Mrs. Strickland moved, seconded by Mr. Cahen, to approve for the Legislative Committee to expand the “calls for feedback” to all FGFOA members. Motion passed unanimously.**

Additionally, **Ms. Rabel moved, seconded by Mrs. Strickland, to approve the FGFOA Legislative Committee to meet with the Florida League of Cities Legislative staff to increase the presence of FGFOA at the capital during the Legislative sessions.**

#### **School of Governmental Finance Committee**

Mrs. Almeida presented the session topics and speakers for the 2021 School of Governmental Finance. There are a few empty speaker spots which will be filled prior to the live event.

**Mr. Colvin moved, seconded by Mr. DiPaolo, to approve the 2021 School of Governmental Finance session topics and speakers as presented allowing the committee to finalize the details. Motion passed unanimously.**

Further, Mrs. Almeida requested an approximate budget amendment to cover anticipated travel expenses for two speakers at the 2021 School of Governmental Finance.

**Mrs. Burns moved, seconded by Mr. Colvin, to approve the \$2,500 budget amendment to cover anticipated travel expenses for two speakers for the 2021 School of Governmental Finance. Motion passed unanimously.**

The committee further recommends giving a welcome gift to the attendees to provide a bigger impact at the SOGF making it more in line with the Annual Conference. This will require a budget

amendment of \$3,000. Although a specific gift has not yet been chosen, the Board would like to give the committee the opportunity to choose the gift.

**Mrs. Burns moved, seconded by Ms. Rabel, to approve the \$3,000 budget amendment to cover a welcome gift for the 2021 School of Governmental Finance. Motion passed unanimously.**

**NEXT MEETING**

The next meeting of the Board of Directors will be held on Wednesday, October 20 in conjunction with the School of Governmental Finance. The location will be the Daytona Beach Resort.

ATTEST:



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Frank DiPaolo, Secretary/Treasurer