**Alachua County Library District**

**Human Resources Administrator 1AN01**

**$61,447.36 - $97,677.22 Annually**

**Closing Date: 3/17/17**

**Minimum Qualifications**: Bachelor's degree in human resources, business administration,

public administration or a related field, and four years of progressively responsible human

resources, equal opportunity or risk management experience; or any equivalent combination of

related training and experience. Must provide own means of transportation. Successful

completion of a criminal history background investigation is required prior to employment.

**Municipal/local government experience, directly related specialized experience in employee**

**relations, employment and recruitment, performance appraisals, and/or development; and**

**investigative/compliant personnel issues desirable.**

Please apply online at <http://alachuacounty.us/employment> . The Human Resources Department

is located at 12 S.E. 1st Street, 3rd Floor, Gainesville, FL 32602. Telephone 352-374-5219.

**Applicants with disabilities may request a reasonable accommodation in the application/testing process.**

**Preference in initial appointment will be given to eligible veterans and spouses of disabled veterans.**

**ALL OFFERS OF EMPLOYMENT WILL BE CONTINGENT UPON SUCESSFUL COMPLETION OF A**

**PRE-EMPLOYMENT DRUG TEST**

**AN EQUAL OPPORTUNITY EMPLOYER M.F.V.D.**

**TDD users, please call 711 (Florida Relay Service)**

**Pursuant to Florida’s open records law, applications and resumes are subject to public disclosure**