**Alachua County Board of County Commissioners**

**Court Officer**

**$40,681.68 - $63,194.56 Annually**

**Closing Date: 03/17/17**

**Minimum Qualifications:**

Bachelor's degree in criminal justice, behavioral sciences, social work, counseling or related field and two years of related, professional experience; or any equivalent combination of related training and experience. Must satisfactorily complete local, state and national criminal history and fingerprint checks. Applicants within six months of meeting the minimum education/experience requirement may be considered for trainee status.

For Court Services & Pretrial Services: Must successfully pass the Certified Pretrial Service Professional Exam within 1 year and maintain certification per NAPSA standards.

Must successfully obtain the FDLE Criminal Justice Information System (CJIS) Certification  within 6 months of employment or assignment which requires access to the Florida Crime Information Center (FCIC)/National Crime Information Center (NCIC). Certification must be maintained as a condition of employment; re-certification required every two years. This is  Level One FDLE certification for Court Services, Day Reporting & Pretrial Services.  This is Level Two Limited Access FDLE certification for Drug Court.

Please apply on-line at <http://www.alachuacounty.us/employment>. Please direct inquiries regarding this position to (352) 374-5219.

**Applicants with disabilities will be accommodated in the application process.
Preference in initial appointment will be given to eligible veterans and spouses of disabled veterans.
ALL OFFERS OF EMPLOYMENT WILL BE CONTINGENT UPON SUCCESSFUL COMPLETION
OF A PRE-EMPLOYMENT DRUG TEST**

**TDD users, please call 711 (Florida Relay Service)**

 **AN EQUAL OPPORTUNITY EMPLOYER M.F.V.D.**

**Pursuant to Florida’s open records law, applications and resumes are subject to public disclosure.**