

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
March 31, 2023

The meeting of the FGFOA Board of Directors took place at the Embassy Suites in Orlando, on Friday March 31, 2023.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Jonathan McKinney, Finance Director, City of Port Orange
President-Elect – Frank DiPaolo, Director of Finance, City of Dania Beach
Secretary-Treasurer – Rip Colvin, Executive Director, Justice Administrative Commission
Director, Melissa Burns, Director of Finance, City of Atlantic Beach
Director, Bryan Cahen, Budget Director, City of Weston
Director, Nicole Jovanovski, Director of Finance, Sarasota County
Director, Missy Licourt, Budget Director, St. Johns River Water Management District
Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court and Comptroller
Director, Rebecca Schnirman, Director of Financial & Support Services, Palm Beach County
Director, Kelly Strickland, Director of Financial Administration, City of Sarasota
Director, Bill Spinelli, Chief Financial Officer, Brevard County Sheriff's Office
Past President, Shannon Ramsey-Chessman, Chief of Staff, Chief Deputy Clerk, Clerk of the Circuit Court & Comptroller, Palm Beach County

COMMITTEE CHAIRS

Jeremy Baker, Certification
Lorrie Brinson, Conference Program
Sharon Almeida, Event Host
Lewis Chazan, Professional Development
Derek Noonan, Co-Chair, Technical and Legislative Resources
Stephen Timberlake, Co-Chair, Technical and Legislative Resources

STAFF

Paul Shamoun, Florida League of Cities
Jill Walker, Florida League of Cities

CALL TO ORDER

There being a quorum, President McKinney called the March 31, 2023, meeting of the FGFOA Board of Directors to order at 9:02 a.m.

PRESIDENT REPORT

Minutes

President McKinney presented the minutes from the January 20, 2023, FGFOA Board meeting for review.

Ms. Burns moved, seconded by Ms. Rabel, to accept the minutes from the January 20, 2023, FGFOA Board meeting as submitted. Motion passed unanimously.

PRESIDENT-ELECT REPORT

Appointment of the 2023-2024 Committee Chairs

President-Elect DiPaolo made his appointment for the 2023-2024 the standing committees: CGFO Certification, Mary Lou Pickles; Conference Program, Sarah Simpson; Educational Programs, Anna Otiniano; Professional Development, Kadem Ramirez; Technical and Legislative Resources, Derek Noonan. The Event Host chair has yet to be decided.

Mr. Colvin moved, seconded by Mr. Cahen, to approve the 2023-2024 Committee Chairs appointment as presented. Motion passed unanimously.

Further, President-Elect DiPaolo would like to bring a Board Attendance Policy forward for discussion at the Strategic Planning session on May 11, 2023.

SECRETARY/TREASURER REPORT

December 31, 2022, Financial Statements

Mr. Colvin presented the December 31, 2022, Financial Statements for review and approval.

Ms. Licourt moved, seconded by Ms. Burns, to approve the June 30, 2022, audit as presented. Motion passed unanimously.

Approval of the 2022 Audit

Mr. Colvin presented the clean opinion of the 2022 FGFOA Audit as presented by Shorstein and Shorstein which was approved by the Audit Committee at their meeting on Thursday, February 16, 2023.

Mrs. Strickland moved, seconded by Mr. Cahen, to approve the December 31, 2022, Financial Statements as presented. Motion passed unanimously.

EXECUTIVE DIRECTOR REPORT

2023 Annual Conference Registration Fees

Mr. Shamoun presented a comparison of the 2022 to 2023 Annual Conference registration fees. He requested an increase to the 2022 fees outlining the proposed 2023 rates.

Mr. Colvin moved, seconded by Ms. Rabel, to approve the proposed 2023 Annual Conference registration fees. Motion passed unanimously.

Showstoppers Event Cancellation Insurance Quote

Mr. Shamoun presented the Showstoppers Event Cancellation Insurance Quote for the 2023 Annual Conference and an amendment to include the 2023 School of Governmental Finance. The policy quote offers several options of which he recommended the full terrorism policy for both events.

Mr. Colvin moved, seconded by Ms. Licourt, to approve the full terrorism pricing for both the 2023 Annual Conference and the 2023 School of Governmental Finance. Motion passed unanimously.

Directors and Officers Insurance Quote

Mr. Shamoun presented a quote for Directors and Officers Insurance. This covers the 2023-2024 Board of Directors and Officers.

Mr. Colvin moved, seconded by President-Elect DiPaolo, to approve the Directors and Officers Insurance as presented. Motion passed unanimously.

Membership Report

Mr. Shamoun presented the current membership report reflecting historical membership statistics with comparison for review. Board members asked to have the number of current CGFO's and candidates listed on future membership reports.

Investment Report

Mr. Shamoun presented the investment report for review by the Board.

COMMITTEE CHAIR REPORT

CGFO Certification Committee

Mr. Baker presented the CGFO Certification Committee report stating there are now 551 active CGFO's, 85 of which have accepted an extension of the time to report their earned CPE as previously approved by the Board. There are currently 293 CGFO candidates, 4 of which have accepted the extension of the time to report their earned CPE. CGFO Exams will be offered again at the Annual Conference in June. In-person reviews and exams will also be offered at the SOGF in the Fall.

CGFO Testing Options

At the January 20, 2023, Board meeting FGFOA staff was authorized to purchase a new Scantron machine due to the current machine being outdated. The CGFO Committee brought forth a proposal for FIU to review the CGFO program and offer assistance for online testing and review of course material. However, FGFOA staff found a more cost-effective alternative offering online and in-person testing for \$400 per year for up to 600 tests. Additional tests can be purchased if needed. In a consensus of the Board, they are giving the CGFO Committee direction for the University of Georgia to review and add learning objectives to aid in preparation of review courses, and to add questions to the current test bank at the cost of \$4,800. This item will be tabled until the Strategic Planning meeting in May. No motion was made.

Further, after discussion, Mr. Colvin proposed that he begin an analysis of the pricing structure for CGFO review courses and exam fees. He will also bring a proposed schedule of implementation for those in the CGFO program verses new applicants.

Conference Program Committee

Ms. Brinson gave the Annual Conference Committee report and submitted the 2023 Annual Conference program including updated speaker names and session titles. These are still subject to change as we move closer to the event. No motion was made.

Educational Programs Committee

Ms. Burns presented the Educational Programs Committee report giving details about 5 webinars that have been held recently with 4 more scheduled from April through May of this year. No motion was made.

Event Host Committee

Mrs. Almeida presented the Event Host Committee report noting the Invocation, National Anthem, and Welcome Speech contacts are confirmed; but the Color Guard and Bag Pipes are yet to be booked for the Opening General session. No motion was made.

Professional Development Committee

Mr. Chazan gave the Professional Development Committee report noting the Mentor/Mentee program is off to a great start. The Committee is recommending a postcard be printed and placed on a table at the networking event at the upcoming Annual Conference to highlight each Committee's focus, to recruit for mentors and mentees. This may include a QR code for quick scanning if that technology is available. No motion was made.

School of Governmental Finance Committee

Ms. Licourt presented the School of Governmental Finance committee report noting the sub-chairs have been chosen: Financial Management and Leadership, Jennifer Desrosiers; Treasury and Debt, Tanya Quickel; Budget, Christine Tenney; Accounting and Financial Report, Katherine Woodruff. The committee is actively working on topics and descriptions for the 2023 SOGF. No motion was made.

Technical and Legislative Committee

Mr. Noonan presented the Technical and Legislative Committee report noting GASB exposures that were submitted to for review by the GASB Board. Then Mr. Timberlake spoke about the Legislative session which began on March 7th noting many important bills that could have an impact on local governments.

Technical and Legislative Committee Policies and Procedures Manual

Mr. Noonan then presented the Technical and Legislative Committee Policies and Procedures Manual for review. There were no edits to content except noting of administrative spacing issues that need to be corrected.

Mr. Colvin moved, seconded by Ms. Burns, to approve the Technical and Legislative Committee Policies and Procedures Manual as submitted with spacing issues corrected by staff. Motion passed unanimously.

EXECUTIVE DIRECTOR

AMENDMENTS TO THE POLICIES AND PROCEDURES

Mr. Shamoun noted that this item was left out of the printed agenda book. He recommended that it be changed to allow the Nominating Committee to meet via video, not just in-person. This allows more flexibility for the committee members to actually meet and reduces travel costs.

Mr. Colvin moved, seconded by Mr. Cahen, to allow the Nominating Committee to meet via video calls. Motion passed unanimously.

NEXT MEETING

The next meeting will be for the 2023-2024 Board of Directors and Committee Chairs will be the Strategic Planning meeting being held on Thursday, May 11th and Friday, May 12th at the Marriott Fort Lauderdale Airport. The 2022-2023 Board of Directors and Committee Chairs will meet for the Cirque

du Soleil event on Friday, June 23rd in Orlando. The 2023-2024 Board of Directors and Committee Chairs will have their first Board meeting in conjunction with the FGFOA Annual Conference on Wednesday, June 28th, at the Rosen Shingle Creek Hotel in Orlando.

ATTEST:



Rip Colvin, Secretary/Treasurer