



Florida Government Finance Officers Association, Inc  
Meeting of the Board of Directors  
Friday, July 29, 2022

**10:00 am**  
**Teams Call**



# FGFOA Mission

**The FGFOA is dedicated to being your professional resource by providing opportunities through Leadership, Education, Networking and Information**

## **Leadership**

- Providing opportunities for individual development
- Recognition of the FGFOA's governmental finance expertise
- Recruiting, mentoring and promoting leaders within our organization
- Recognizing member achievements

## **Education**

- Creating balanced and cost-effective educational programs
- Utilizing various methods of delivery
- Enhancing cooperative training partnerships
- Promoting attainment and retention of certified officials

## **Networking**

- Promoting relationships among peers
- Cultivating strong relationships with other organizations
- Enhancing relationships with the Local Chapters

## **Information**

- Delivering information through innovation
- Providing feedback and analysis on emerging legislative and technical issues
- Facilitating information sharing for members



# **FGFOA BOARD OF DIRECTORS MEETING AGENDA**

**DATE/TIME:     Friday, July 29, 2022  
                  10:00 am  
                  Teams Call**

- I.   Call to Order – Jonathan McKinney, President**
  
- II.   Roll Call**
  
- III.   Report of Officers**
  - A. President – Jonathan McKinney**
  
  - B. President Elect – Frank DiPaolo**
  
  - C. Secretary Treasurer – Rip Colvin**
  
  - D. Executive Director – Paul Shamoun**
  
  - E. Committee Chairs**
    - 1. School of Governmental Finance – Nicole Gasparri**
  
- IV.   Other Business**
  
- V.   Next Meeting – Friday, August 19, 2022 – Staybridge Suites, Vero Beach**

# ATTENDANCE - FGFOA BOARD MEETING

July 29, 2022

<u>NOT PRESENT</u>	<u>PRESENT</u>

## OFFICERS

Jonathan McKinney  
Frank DiPaolo  
Rip Colvin


## DIRECTORS

Melissa Burns  
Bryan Cahen  
Nicole Jovanovski  
Missy Licourt  
Olga Rabel  
Rebecca Schnirman  
William Spinelli  
Kelly Strickland

## 1st Term

2019-2022  
2020-2023  
2022-2025  
2021-2024  
2020-2023  
2022-2025  
2018-2021  
2018-2021

## 2nd Term

2022-2025  
  
  
  
  
  
2021-2024  
2021-2024

## 3rd Term

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## IMMEDIATE PAST PRESIDENT

Shannon Ramsey-Chessman


## COMMITTEE CHAIRS

Jeremy Baker  
Sharon Almeida  
Lorrie Arevalo  
Anna Otiniano  
Lewis Chazan  
Nicole Gasparri  
Derek Noonan, Co-Chair  
Stephen Timberlake, Co-Chair

Certification Committee  
Event Host Committee  
Conference Program Committee  
Educational Programs Committee  
Professional Development Committee  
2022 SOGF Committee  
Technical and Legislative Resources Committee  
Technical and Legislative Resources Committee


## CHAPTER PRESIDENTS

Jim Cooke  
Gita Sookdeo  
Anthony Cobb  
Justin Grant  
Sara Herms  
Cathy Larson  
Melissa Licourt  
Rebecca Tew  
Tricia Greene  
Annette Otiniano  
Kristin Simeone  
Cary Myers  
Jennifer Hill  
Lory Irwin

Big Bend Chapter  
Central Florida Chapter  
Florida First Coast Chapter  
Gulf Coast Chapter  
Hillsborough Chapter  
Nature Coast Chapter  
North Central Florida Chapter  
Palm Beach Chapter  
Panhandle Chapter  
South Florida Chapter  
Southwest Chapter  
Space Coast Chapter  
Treasure Coast Chapter  
Volusia Flagler Chapter


## OTHERS IN ATTENDANCE

Paul Shamoun  
Jill Walker  
Karen Pastula

Florida League of Cities  
Florida League of Cities  
Florida League of Cities

**Florida Government Finance Officers Association, Inc.**  
**2022 School of Governmental Finance Committee**  
**Agenda Item**



2022-2023

**CHAIRPERSON**

**Nicole Gasparri, CGFO**

Director of Strategic Management and  
Professional Development  
Clerk of the Circuit Court &  
Comptroller, Palm Beach County  
301 North Olive Avenue  
West Palm Beach, FL 33401  
(561) 355-3429  
[ngasparri@mypalmbeachclerk.com](mailto:ngasparri@mypalmbeachclerk.com)

**BOARD LIAISON**

Melissa Licourt

**STAFF LIAISON**

Karen Pastula

**SUB-COMMITTEE MEMBERS**

Jennifer Desrosiers  
Jeanette Haynes  
Tanya Quickel  
Elizabeth Walter  
Tammy Wilson  
Katherine Woodruff

**COMMITTEE MEMBERS**

George Barbar	Peta-Gay Lake
Victoria Barnett	Jeffrey T Larson
Ryan Bernal	Raymond Long
Rodrigo Bettini	Karin Lu
Kathleen Campbell	Tiffany Mangold
Vicky Cooper	Bert Martinez
Ginger Coulter	Rene O'Day
Erjeta Diamanti	Everlyne Okoduwa
Shanique Dimonnay	Michael Perry
Mike Dunlop	Richard Pengelly
Matthew Ganoë	Kadem Ramirez
Sheila Goldman	Tracy Ramsey
John Grady	Linda Short
Dathan Griffiths	Christine Tenney
Sheron Harding	Robert Villar
Abigail Herrera	Angela Votaw
Ann Kenny	Brent Wertz

**Meeting Date:** July 29, 2022

**Title of Item:** Session Topics

**Executive Summary, Explanation or Background:**

A preliminary list of topics and speakers is being shared with the Board for approval.

Speakers confirmations, as well as scheduled dates and times will be confirmed once the topics are approved.

**Recommended Action:**

For review and approval

*Nicole Gasparri*

Name

July 7, 2022

Date

**2022 SCHOOL OF GOVERNMENTAL FINANCE - FINAL SCHEDULE Luminary Hotel, October 17-21, 2022, Ft. Myers**

<b>DAY</b>	<b>START</b>	<b>END</b>	<b>Track</b>	<b>Session Level</b>	<b>Session Title</b>	<b>Session Description</b>	<b>Speaker</b>
Monday	8:00 AM	9:40 AM	Budget	Basic/ Intermediate	<b>The Importance of Monitoring and Visualizing the Budget</b>	– Some municipal organizations might find it difficult to have a structured monitoring process in place throughout the fiscal year. Creating dashboards and charts that help visualize budget vs. actuals in both revenue and expenditures might be a game changing tool, not only to predict over/under variances, implement best practices but also to visualize the trends and adjust budgets as needed.	Mark Welcher
Monday	8:00 AM	9:40 AM	Treasury & Debt	Basic/ Intermediate	<b>Financial Planning</b>		Jaclyn-Nicole C. Mesa Vice President  Steve Eddy Managing Director - Public Finance seaddy@ehmuni.com  Lourdes Reyes Abadin Sr. Managing Director
Monday	10:00 AM	11:40 AM	Accounting and Financial Reporting	Basic/ Intermediate	<b>Governmental Fund Accounting</b>	An introduction to Governmental Fund Accounting. Learn what is Fund Accounting and what resources are available for your use.	
Monday	10:00 AM	11:40 AM	Treasury & Debt	Basic/ Intermediate	<b>Best Practices in Debt Management</b>	Best Practices in Debt Management	Jeffrey T Larson, President Larson Consulting Services

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Monday	1:00 PM	2:40 PM	Budget	Basic/ Intermediate	<b>You Don't Know Everything: Collective Decision Making During the Preparation of the Next Fiscal Year's Budget</b>	– How to involve stakeholders in gathering useful information and providing them the opportunity to be part of the decision-making process. It is also an opportunity for budget officials to learn about the operations of the organization in more detail, connect with the residents and also work together.	
Monday	1:00 PM	2:40 PM	Treasury & Debt	Basic/ Intermediate	<b>Money Markets</b>		Rene' O'Day Vice President, Public Trust Advisors, LLC
Monday	3:00 PM	4:40 PM	Financial Management & Leadership	Basic/ Intermediate	<b>Resiliency, Grit, and leadership - From Surviving to Thriving</b>	In today's fast paced, and every changing environment it can feeling like you are multi-tasking, juggling and even barely surviving; What if it wasn't just about weathering the storm, but to truly thriving. Take an introspective look at your own leadership, and the impact you have on others. And reconnect to priorities, goals, and success.	Nicole Gasparri, Director of Strategic Management and Professional Development, Clerk of the Circuit Court & Comptroller, PBC
Monday	3:00 PM	4:40 PM	Accounting and Financial Reporting	Basic/ Intermediate	<b>How to prepare and complete your ACFR</b>	New to government, or just the first-time preparing the ACFR this sessions for YOU! Also, learn what information people use when they receive your ACFR - bonding agency etc	

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Tuesday	8:00 AM	9:40 AM	Budget	Basic/ Intermediate	<b>Budget 101 (Strategic Budgeting)</b>	- To ensure that all stakeholders support the final budget and execute it effectively, the budget process must provide for sufficient collaboration and be perceived as fair. We will walk through a typical local government budget process and learn how to design a budget process, identify appropriate roles for key stakeholders, and organize work effort for the budget team. The class will cover all aspects of the budget process, including establishing a vision and priorities, engaging with the public, developing the annual budget, maintaining relationships, and monitoring the budget throughout the year.	
Tuesday	8:00 AM	9:40 AM	Treasury & Debt	Basic/ Intermediate	<b>Capital Markets</b>	Is a recession on the horizon? What to watch for, and how to prepare? Examine the opportunities in the short-term fixed income market	Benjamin Streed
Tuesday	10:00 AM	11:40 AM	Financial Management & Leadership	Basic/ Intermediate	<b>12 Steps to Reduce the Potential for Fraud</b>	Unfortunately, fraud is a universal language that touches all segments of the business and government worlds. HUD is no exception and often intersects with grant fraud and public corruption. This presentation will cite numerous real world examples of fraud, provide insight into fighting fraud on a limited budget, and focus on practices that are less about money and more about attitude.	Jennifer



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Tuesday	10:00 AM	11:40 AM	Budget	Basic/ Intermediate	<b>Standard Operating Procedures in the Budget Process and Succession Planning</b>	– Job market has especially changed after remote working was introduced to the workforce during the pandemic. Are public organizations prepared to deal with the most recent workforce trends, such as: “Great resignation,” demands for benefits rise/costs, and more employee freedom? And most importantly, how do they retain knowledge and maintain their standard operating procedures in the mist of this?	
Tuesday	1:00 PM	2:40 PM	Accounting and Financial Reporting	Basic/ Intermediate	<b>Grant Reporting and the Single Audit</b>	This session covers topics related to accounting for grants commonly received by local governments. Expand your understanding of Federal and State reporting requirements. Learn about the various types of grants and how and when to recognize associated revenue along with best practices for fiscal grant management.	
Tuesday	1:00 PM	2:40 PM	Financial Management & Leadership	Basic/ Intermediate	<b>Be Prepared when the opportunity to promote arises!</b>	If you are looking to advance in your organization you have to be on a path of continued growth, and you have to be prepared, prepared for the interview that is.  In this interactive session you will have the opportunity to fine-tune your interview skills; learn how to share your knowledge, skills, and ability. You will walk away having identified your real, timely and relevant examples so when the time comes to interview, you will be ready.	Nicole

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Tuesday	3:00 PM	4:40 PM	Treasury & Debt	Basic/ Intermediate	<b>New Payment Options</b>		Erik Inderbitzen Treasury Sales Executive, Government Banking
Wednesday	8:00 AM	9:40 AM	ETHICS	ETHICS	<b>ETHICS</b>	ETHICS	
Wednesday	8:00 AM	9:40 AM	Financial Management & Leadership //BUDGET	Basic/ Intermediate	<b>Long-Term Financial Planning and other complementary planning processes</b>	This session will focus on the importance and development of a Long-Term Financial Plan. The session will further touch on other complementary planning processes, like Strategic Planning, Capital Planning, Budgeting, and the development of Financial Policies, all communicated together can be a valuable blueprint for the Organization.	Allison
Wednesday	10:00 AM	11:40 AM	ETHICS	ETHICS		ETHICS	
Wednesday	10:00 AM	11:40 AM	Treasury & Debt	Basic/ Intermediate	<b>Economic Update</b>		John Grady III, CTP, Managing Director, Public Trust Advisors
Wednesday	1:00 PM	2:40 PM	Financial Management & Leadership	Intermediate / Advanced	<b>Stepping into the 21st Century: Automation &amp; Change Management</b>	Considering streamlining business processes through the use of technology and concerned about what this change may mean for your employees? Join us to discover the benefits of automation and the key elements in successfully delivering this change	Tracy

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Wednesday	1:00 PM	2:40 PM	Accounting and Financial Reporting	Intermediate/Advanced	<b>Incidence Response - Case Studies in Cybersecurity - Lessons learned the Hard Way</b>	The last two years have provided significant learning opportunities in incident response, disaster recovery and business continuity. Discuss and review cybersecurity breaches or business continuity situations from the last 18 months that had significant impact.	Randy Romes, CISSP, CRISC, CISA, MCP, PCI-QSA
Wednesday	3:00 PM	4:40 PM	Accounting and Financial Reporting	Intermediate/Advanced	<b>Preparing and Understanding Entity-Wide Financial Statements</b>	This session will focus on the preparation of the government-wide financial statements consisting of the statement of net assets and statement of activities. An in-depth look into the preparation of the GASB 34 conversion entries from fund-based statements to the government-wide statements.	
Wednesday	3:00 PM	4:40 PM	Budget	intermediate / Advanced	<b>Preparing Your Budget for the Next Recession (Budgeting Through Crisis)</b>	- With fears of the next recession on the horizon, what should governments be doing now to start preparing to help deal with potential for fiscal distress. By offering several strategies to reduce budget expenses, create flexibility, and assess risk associated with different options with the goal of long-term sustainability, we can all take lessons learned from the past decade and apply them proactively to address challenges of the next recession. (Committed Speaker).	Peter Brill
Thursday	8:00 AM	9:40 AM	Accounting and Financial Reporting	Intermediate/Advanced	<b>The importance of understanding SOC reports and the impact on your internal controls.</b>	Don't know, what you don't know - What's your responsibility. Interpreting and understanding Internal Controls/SOC 1 reports - type I and II/Third Party Administration contracts.	Mike Sandstrum/Purvis, Gray

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Thursday	8:00 AM	9:40 AM	Financial Management & Leadership	intermediate / Advanced	<b>Best Management Practices: Strong Adopted Financial Management Policies</b>	Adopted financial management policies support a government's mission and help ensure long-term stability and operational reliability. They guide future financial and rate decisions, and facilitate communication with residents or customers. This session provides guidance to government managers who are developing financial management policies for their organization or looking to improve or update their existing policies.	Jennifer
Thursday	10:00 AM	11:40 AM	Accounting and Financial Reporting	Intermediate/Advanced	<b>SAVE FOR STATE</b>		
Thursday	10:00 AM	11:40 AM	Financial Management & Leadership	Intermediate/Advanced	<b>Reimagining The Workplace – Office Reintegration and other Post-Pandemic Workforce Challenges</b>	The global pandemic not only transformed the way we work, but also the way we think about the workplace and our workforce. As remote workers consider staying at home, hybrid models or full-scale office reintegration, the need for employers to motivate, accommodate, and connect with employees on a deeper level is now greater than ever. How can employers meet the evolving needs of an ever-changing workforce? What compromises can be made within the existing work model so that it still honors and values the worker, while maximizing productivity and profit for the employer? How do we all adapt to this paradigm shift and settle into the “new normal”?	Rod

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Thursday	1:00 PM	2:40 PM	Budget	Intermediate / Advanced	<b>Preparing the Capital Improvement Program in the midst of inflation and supply chain issues</b>	Despite demand for goods and services reaching or even exceeding pre-pandemic levels, supply hasn't caught up. Wages keep rising, and companies are still struggling to hire enough talent. A widespread shortage of truck drivers is affecting production chains and governments are scrambling to deal with increasing commodity prices, supply constraints, and higher wages caused by labor shortages.	
Thursday	1:00 PM	2:40 PM	Accounting and Financial Reporting	Intermediate / Advanced	<b>GASB Update – New and Forthcoming Standards and Concept Statements</b>	GASB Update – New and Forthcoming Standards and Concept Statements	Dr Jackie Reck

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Thursday	3:00 PM	4:40 PM	Treasury & Debt	Intermediate / Advanced	<b>The 10-Step Investment Management Program</b>	<p>This session will introduce the 10-Step Investment Management Program associated with establishing a successful Treasury office. This program is based on the core principles of designing a investment management office that incorporates Florida statutes, best practices, and internal controls to help ensure that local governments invest prudently and provide safeguards to uphold the three investment objectives: safety, liquidity, and yield. Additionally, the session will review key elements of investment policies, internal controls, and reporting on public funds. Participants will have the opportunity to work with a former treasurer and a current investment advisor to be exposed to current situations that will demonstrate the benefits of the 10-Step Investment Management Program.</p> <p>Learning Objectives: Identify and apply the areas of the 10-Step Investment management development process that should be addressed within your local government organization.</p>	<p>Steven Alexander CTP, CGFO, CPPT, CEC Managing Director PFM Asset Management LLC</p> <p>Richard Pengelly, CFA, CIMA, CTP Managing Director PFM Asset Management LLC</p>

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Thursday	3:00 PM	4:40 PM	Accounting and Financial Reporting	Int/Adv	<b>Data Analytics – Solving real world problems and process automation</b>	Do you get frustrated trying to access and utilize your data? Are you performing the same repetitive tasks over and over again? Is reporting a nightmare? We often find ourselves spending more time collecting, organizing and cleaning up our data than actually utilizing it for valuable operational insights and to drive organizational change. Join us as we explore unlocking the keys to your data - from wrangling it in a repeatable fashion to gaining insights.	Marie Hibbert
Friday	8:00 AM	9:40 AM	Financial Management & Leadership	Intermediate/Advanced	<b>Managing Employee Motivation and Engagement-Turning Insight Into Action</b>	<p>Have you ever wondered what makes employees come to work and consistently do an amazing job, even in challenging circumstances? Or why an employee who used to exceed expectations, suddenly seem to be struggling?</p> <p>Employee engagement is directly linked to an organization’s overall productivity, work quality, as well as their ability to retain top talent. This course explores employee engagement theory as a spectrum, while focusing on key actions that leaders can take to create an environment where their team members can thrive.</p>	
Friday	8:00 AM	9:40 AM	Budget	Intermediate/Advanced	<b>1. Turning Off Autopilot on the Budget Process –</b>	Inertia can be a powerful force... How often does your budget process feel like “last year, plus or minus?” Come explore some strategies to inject some life into your budget!	David Lakly

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Friday	10:00 AM	11:40 AM	Accounting and Financial Reporting	Intermediate/ Advanced	<b>Effective Internal Control: Applying COSO/The Green Book</b>	Government financial managers are tasked with conducting their operations efficiently and effectively, complying with innumerable laws and regulations, and reporting on their financial results to the public. So, how do they balance those priorities and still get any “real work” done? That is the question this session will answer: how to design and implement effective internal controls that help governments get work done instead of getting in the way of it. Topics covered will include internal control over financial reporting and internal control over compliance as required by the Uniform Guidance (2 CFR 200).	Stephan W Blann, CPA, CGFM, CGMA
Friday	10:00 AM	11:40 AM	Treasury & Debt	Intermediate / Advanced	<b>Investing your Portfolio in a Rising Rate Environment</b>		George Barbar





