



Florida Government Finance Officers Association, Inc
Meeting of the Board of Directors
Friday, January 15, 2021

Microsoft Teams
1:00 p.m.

ATTENDANCE - FGFOA BOARD MEETING

January 15, 2021

NOT
PRESENT

PRESENT

OFFICERS

Jamie Roberson
Shannon Ramsey-Chessman
Jonathan McKinney

DIRECTORS

1st Term

2nd Term

3rd Term

Melissa Burns 2019-2022
Bryan Cahen 2020-2023
Rip Colvin 2016-2019
Frank DiPaolo 2017-2020
Nicole Gasparri 2015-2018
Olga Rabel 2020-2023
William Spinelli 2018-2021
Kelly Strickland 2018-2021

IMMEDIATE PAST PRESIDENT

Ken Burke

COMMITTEE CHAIRS

Matt Misco, Certification
Sharon Almeida, Conference Host
Nicole Jovanovski, Conference Program
Rebecca Schnirman, Education & Webinar
Stephen Timberlake, Legislative
Lorrie Simmons, Member & Leadership Development
Mark Parks, 2020 SOGF
Ryan Bernal, Technical Resources

CHAPTER PRESIDENTS

Dionte Gavin, Big Bend
Nanette Melo, Central Florida
Anthony Cobb, Florida First Coast
Justin Grant, Gulf Coast
Karen Keith, Hillsborough
Jackie Cooper, Nature Coast
Melissa Licourt, North Central Florida
Mark Parks, Palm Beach
Shandra Jenkins, Panhandle
Ken Sinclair, South Florida
Kristin Simeone, Southwest
Jeffrey Towne, Space Coast
Jennifer Hill, Treasure Coast
Patricia Bliss, Volusia/Flagler

OTHERS IN ATTENDANCE

Paul Shamoun, Florida League of Cities
Jill Walker, Florida League of Cities
Karen Pastula, Florida League of Cities

FGFOA BOARD OF DIRECTORS MEETING AGENDA

**DATE/TIME: Friday, January 15, 2021
 1:00 PM
 Via Microsoft Teams Virtual Meeting**

- I. Call to Order – Jamie Roberson, President**
- II. Roll Call**
- III. Consideration of Minutes – October 28, 2020**
- IV. Report of Officers**
 - A. President – Jamie Roberson**
 - 1. Appointments to the Lifetime Achievement Award Committee
 - B. President Elect – Shannon Ramsey-Chessman**
 - 1. Chapter Presidents Call
 - 2. 2021 Strategic Planning Dates
 - 3. 2021 SOGF Chair Announcement
 - 4. Appointments to the Nominating Committee
 - C. Secretary Treasurer – Jonathan McKinney**
 - 1. Quarterly Financial Statements as of 09/30/2020
 - 2. Fee Analysis
 - D. Executive Director – Paul Shamoun**
 - 1. Membership Update and List Serve Data
 - 2. Investment Report
 - 3. Budget Amendment
 - 4. Leadership Class V Update
 - 5. SOGF Speaker Survey Results
 - 6. Bootcamp Update
- V. Standing Committee Reports**
 - A. Certification Committee**
 - Chair – Matt Misco
 - Liaison – Olga Rabel
 - 1. Fall 2020 CGFO Exams Results

2. Spring 2021 CGFO Exams & Review Sessions

B. Conference Host Committee

Chair – Sharon Almeida

Liaison – Nicole Gasparri

C. Conference Program Committee

Chair – Nicole Jovanovski

Liaison – Frank DiPaolo

D. Education and Webinar Committee

Chair – Rebecca Schnirman

Liaison – Bryan Cahen

E. Legislative Committee

Chair – Stephen Timberlake

Liaison – Rip Colvin

F. Member and Leadership Development Committee

Chair – Lorrie Simmons

Liaison- Melissa Burns

G. 2020 School of Governmental Finance Committee

Chair-Mark Parks

Liaison- Kelly Strickland

H. Technical Resources Committee

Chair- Ryan Bernal

Liaison- Bill Spinelli

VI. Other Business

VII. Next Meeting – Location TBD - March, 2021

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
October 28, 2020

The meeting of the FGFOA Board of Directors took place in person on October 28, 2020 at the Embassy Suites Downtown Orlando and virtually via Microsoft Office Teams.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Jamie Roberson, Finance Director, Apopka
President – Elect, Shannon Ramsey-Chessman, Administrative Director, Martin County Clerk of Court and Comptroller
Secretary – Treasurer, John McKinney, Finance Director, City of Mount Dora
Director, Melissa Burns, Director of Finance, City of Atlantic Beach
Director, Bryan Cahen, Budget Director, City of Weston
Director, Rip Colvin, Executive Director, Justice Administrative Commission
Director, Frank DiPaolo, Director of Finance, City of Dania Beach
Director, Nicole Gasparri, Organizational Program Manager, Boca Raton
Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court
Director, William Spinelli, Chief Financial Officers, Brevard County Sheriff's Office
Immediate Past President – Ken Burke, Clerk of the Court, Clerk of the Circuit Court and Comptroller Pinellas County – CCC

COMMITTEE CHAIRS

Matt Misco, Certification
Sharon Almeida, Conference Host
Nicole Jovanovski, Conference Program
Rebecca Schnirman, Education & Webinar
Stephen Timberlake, Legislative
Lorrie Simmons, Member & Leadership Development
Mark Parks, SOGF

CHAPTER PRESIDENTS

STAFF

Paul Shamoun, Florida League of Cities
Karen Pastula, Florida League of Cities
Jill Walker, Florida League of Cities

CALL TO ORDER

There being a quorum, President Roberson called the October 28, 2020 meeting of the FGFOA Board of Directors to order at 9:04 a.m.

PRESIDENT REPORT

Mrs. Roberson presented the minutes from the August 28, 2020 and September 16, 2020 FGFOA Board meeting for review.

Mr. Colvin moved, seconded by Mrs. Strickland, to accept the minutes from the August 28, 2020 and the September 16, 2020 meeting as presented. Motion passed unanimously.

EXECUTIVE DIRECTOR REPORT

2021 Annual Conference

Mr. Shamoun presented a summary of options for the 2021 Annual Conference dates and locations now that the Boca Raton Resort and Spa is no longer available due to renovations. The two viable options are the Diplomat in Hollywood or the Hilton Bonnet Creek in Orlando. Staff recommends the Diplomat May 22 – 26, 2021 due to the potential increase in attendees being able to drive in each day.

Mr. Colvin moved, seconded by Ms. Rabel, to approve the staff recommendation for the FGFOA Annual Conference to be held at the Diplomat Resort on May 22 - 26, 2021. Mr. DiPaolo was not available for the vote. Motion passed unanimously.

Government Finance Professionals Week

Mr. Shamoun presented an updated 2021 toolkit for the Government Finance Professionals Week. He recommends the dates be March 15 – 21, 2021. Mr. Colvin suggests adding additional wording promoting/acknowledging finance professionals in the distributing of CARES Act funds. Mr. Colvin will provide staff with this additional wording. Mr. Cahen noted that quotes from the FGFOA President will need to be updated to reflect our current President's comments and title.

Mr. Cahen moved, seconded by Mrs. Ramsey-Chessman, to approve the Government Finance Professionals Week toolkit with these slight modifications and the date of March 15 – 21, 2021. Mr. DiPaolo was not available for the vote. Motion passed unanimously.

COMMITTEE REPORTS

Certification Committee Report

Mr. Misco presented the committee report asking for direction and clarity on extending the renewal period due to COVID and whether or not that changes their new entire period. The Board feels a lot of virtual CPE is being offered with additional webinar opportunities and does not feel someone should be allowed to “double dip” by extending their deadline date and then their entire renewal period. The typical random audit of renewal should prevent this from happening. For clarification, the 12/31/20 renewal is still in place.

Mrs. Shannon Ramsey-Chessman moved, seconded by Mr. McKinney, to approve an extension for the 12/31/2021 CGFO renewal year due to COVID related issues; but if this option is exercised then you will only have 18 months to finish the next renewal which expires on June 30, 2023. Mr. Colvin voted no.

Mr. Misco presented the committee report asking for consideration is whether there will be enough proctors for the next CGFO exams in November. Mr. McKinney recommended that Ken Burke, though he is not a CGFO, be allowed as an exception to proctor an exam if needed.

Mr. McKinney moved to allow Ken Burke, former FGFOA past president, to proctor the next CGFO exam. The motion died as Mr. Burke will not be proctoring the exam.

Legislative Committee Report

Mr. Timberlake presented the committee report noting that Amber Hughes, FLC Lobbyist, is planning meetings in November/December with local legislators. Mr. Colvin will help organize these meetings.

Membership and Leadership Development Committee Report

Ms. Burns presented the committee report regarding the mentoring program. They picked 4 dates and topics for the virtual Mentoring program which will be held by Teams or Zoom. The plan is for everyone to start together and then break into smaller groups for further discussion. The recommendation of the Board is to send the link again for updated pairings. An email blast will go to the members to promote this program with a link to apply.

Membership and Leadership Development Policy Manual

Ms. Burns presented the updated Policy Manual as prepared by the committee. It was noted that there was not a red lined version available to readily compare changes. This highly recommended in the future on any Policy Manual changes.

Mr. McKinney moved, seconded by Mr. Colvin, to approve the Membership and Leadership Development Policy Manual as presented. Motion passed unanimously.

NEXT MEETING

The next meeting of the Board of Directors will be Friday, January 15, 2021 in Tallahassee.

ATTEST:

Jonathan McKinney, Secretary/Treasurer



Florida Government Finance Officers Association, Inc.

Board of Directors - President

2020-2021

Agenda Item

2020-2021
BOARD OF DIRECTORS

OFFICERS

President
Jamie Roberson

President-Elect
Shannon Ramsey-Chessman

Secretary/Treasurer
Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: Appointments to Lifetime Achievement Award Committee

Executive Summary, Explanation or Background:

The Lifetime Achievement Award Committee consists of two Past Presidents, one FGFOA Officer, one current Board member and one member of the FGFOA at large appointed by the President. The Committee may recommend one candidate from among the nominations received based upon the four criteria for the award. The recommendation of the Committee must be approved by the Officer on the Committee. The Lifetime Achievement Award Committee for 2020-2021 will consist of following members:

Chair – Frank L. DiPaolo, CPA, CGMA, Director of Finance, City of Dania Beach

Darrel L. Thomas, CPFIM, Chief Financial Officer, City of Weston

Margaret A. McGarrity, CPA, MBA, JD, Attorney

Sharon Almeida, CGFO, Assistant Controller, Village of Wellington

Allison Teslia, Budget Manager, City of Deerfield Beach

Completed forms are due to FGFOA staff no later than Friday, April 2, 2021.

Recommended Action:

For review.

Jamie Roberson

January 6, 2021

Jamie Roberson, President

Date



Florida Government Finance Officers Association, Inc.
Board of Directors – President-Elect
2020-2021

Agenda Item

**2020-2021
BOARD OF DIRECTORS**

OFFICERS

President

Jamie Roberson

President-Elect

Shannon Ramsey-Chessman

Secretary/Treasurer

Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: Chapter President Call

Executive Summary, Explanation or Background:

Verbal update.

Recommended Action:

Informational purposes.

Shannon Ramsey-Chessman

Shannon Ramsey-Chessman

January 6, 2021

Date



Florida Government Finance Officers Association, Inc.

Board of Directors – President-Elect

2020-2021

Agenda Item

**2020-2021
BOARD OF DIRECTORS**

OFFICERS

President

Jamie Roberson

President-Elect

Shannon Ramsey-Chessman

Secretary/Treasurer

Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: 2021 Strategic Planning Dates

Executive Summary, Explanation or Background:

Annually, the President-Elect hosts a strategic planning session for his/her upcoming presidential term. This session provides an opportunity for FGFOA officers, directors, and committee chairs to set strategic goals for the upcoming year.

The recommended dates for the 2021 Strategic Planning Session are May 6-7, 2021 with the format (in person or virtual) and location TBD.

Recommended Action:

Informational purposes.

Shannon Ramsey-Chessman

Shannon Ramsey-Chessman

January 6, 2021

Date



Florida Government Finance Officers Association, Inc.
Board of Directors – President-Elect
2020-2021

Agenda Item

**2020-2021
BOARD OF DIRECTORS**

OFFICERS

President
Jamie Roberson

President-Elect
Shannon Ramsey-Chessman

Secretary/Treasurer
Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: 2021 SOGF Chair Selection

Executive Summary, Explanation or Background:

It is the president-elect's responsibility to nominate a Chair of the School of Government Finance for the following year. I am recommending Mark Parks to be the 2021 SOGF chair.

Recommended Action:

Approval of Mark Parks as Chair of the 2021 School of Government Finance Committee.

Shannon Ramsey-Chessman

Shannon Ramsey-Chessman

January 6, 2021

Date



Florida Government Finance Officers Association, Inc.

Board of Directors – President-Elect

2020-2021

Agenda Item

2020-2021
BOARD OF DIRECTORS

OFFICERS

President
Jamie Roberson

President-Elect
Shannon Ramsey-Chessman

Secretary/Treasurer
Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: Appointments to the Nominating Committee

Executive Summary, Explanation or Background:

The Nominating Committee consists of the Immediate Past President, President, President-elect and their appointees. The by-laws state that the President-elect shall appoint two members to serve a three-year term on the committee. The Nominating Committee members shall represent a cross section of the FGFOA based on the member's knowledge of committee activities, local chapters, and functions of the Board of the Directors.

I am assigning two people to serve a 3-year term.

Ken Burke

1. Jennifer Barker, Flagler County Clerk of Court
2. Lorrie Simmons, Hillsborough County

Jamie Roberson

1. Rebecca Schnirman, Palm Beach County
2. Darrel Thomas, City of Weston

Shannon Ramsey-Chessman

1. Kimball Adams, City of Largo
2. Linda Howard, Florida Municipal Power Agency

Recommended Action:

Approval to the appointees

Shannon Ramsey-Chessman

Shannon Ramsey-Chessman

January 7, 2021

Date



Florida Government Finance Officers Association, Inc.
Board of Directors – Secretary/Treasurer
2020-2021

Agenda Item

**2020-2021
BOARD OF DIRECTORS**

OFFICERS

President

Jamie Roberson

President-Elect

Shannon Ramsey-Chessman

Secretary/Treasurer

Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: Quarterly Financial Statements as of 09/30/2020

Executive Summary, Explanation or Background:

Attached are the Financial Statements as of 09/30/2020

Recommended Action:

For review and approval of the Board.

Jonathan McKinney

January 5, 2021

Jonathan McKinney

Date

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

Comparative Statement of Financial Position

September 30, 2020, June 30, 2020, March 31, 2020, December 31, 2019, and September 30, 2019

	30-Sep-20	30-Jun-20	31-Mar-20	31-Dec-19	30-Sep-19
ASSETS					
Current Assets:					
Cash - Capital City Bank	\$ 306,597	221,484	438,231	301,321	900,609
Investments - Vanguard	16,719	16,715	16,702	16,645	16,574
Investments - CD's	193,625	193,123	190,100	189,609	189,120
Accounts Receivable	100	25,895	12,885	1,310	58,795
Interest Receivable	902	554	2,808	2,189	1,545
Prepaid Expenses	0	5,211	0	0	0
Prepaid Conference Expenses	0	0	3,785	151	0
Prepaid School of Gov Finance Expenses	512	512	512	0	1,964
Deposits	7,250	7,250	29,647	30,147	24,897
Total Current Assets	\$ 525,705	470,744	694,670	541,372	1,193,504
Equipment:					
Computer Equipment	\$ 2,162	2,162	2,162	2,162	3,569
Less: Accumulated Depreciation	(1,875)	(1,843)	(1,812)	(1,780)	(3,155)
Net Equipment	\$ 287	319	350	382	414
Other Assets:					
Deposits	\$ 10,888	10,888	3,000	3,000	3,000
Prepaid	0	0	0	0	0
Total Other Assets	\$ 10,888	10,888	3,000	3,000	3,000
Total Assets	\$ 536,880	481,951	698,020	544,754	1,196,918
LIABILITIES AND NET ASSETS					
Current Liabilities:					
Deferred Revenues	\$ 7,290	300	249,505	0	89,855
Accounts Payable	58,027	75,856	63,426	148,953	669,072
Total Current Liabilities	\$ 65,317	76,156	312,931	148,953	758,927
Unrestricted Net Assets	\$ 471,563	405,795	385,089	395,801	437,991
Total Liabilities and Unrestricted Net Assets	\$ 536,880	481,951	698,020	544,754	1,196,918

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

Statement of Activities

For the Three Months Ended September 30, 2020

	---ACTUAL---					---BUDGET---	---BUDGET---	---BUDGET---
	QTR 1	QTR2	QTR 3	QTR 4	YTD	AMENDED	%	VARIANCE
	1-July-20	1-Oct-20	1-Jan-21	1-Apr-21	1-Jul-20	1-Jul-20	OF	YEAR
	to	to	to	to	to	to	BUDGET	TO
	30-Sept-20	31-Dec-20	31-Mar-21	30-Jun-21	30-Jun-21	30-Jun-21	SPENT	DATE
REVENUES								
Membership Dues	\$ 110,000				110,000	150,000	73%	(40,000)
Investment Income	854				854	4,000	21%	(3,146)
Annual Conference	0				0	657,000	0%	(657,000)
School of Governmental Finance	0				0	54,750	0%	(54,750)
Pre Conference Seminar	0				0	27,000	0%	(27,000)
Leadership FGFOA	0				0	19,900	0%	(19,900)
Boot Camps	0				0	52,800	0%	(52,800)
CGFO Fees	1,970				1,970	36,000	5%	(34,030)
On-Line Learning	0				0	3,300	0%	(3,300)
Miscellaneous Income	0				0	0	0%	0
TOTAL REVENUES	\$ 112,824	0	0	0	112,824	1,004,750	11%	(891,926)
EXPENSES								
Professional Services:								
Florida League of Cities, Inc.	\$ 31,250				31,250	125,000	25%	93,750
Auditor Fees	0				0	10,250	0%	10,250
Total - Professional Services	\$ 31,250	0	0	0	31,250	135,250	23%	104,000
Meeting Expenses:								
Board of Directors	\$ 0				0	29,000	0%	29,000
Strategic Planning	0				0	3,500	0%	3,500
GFOA Conference	0				0	5,500	0%	5,500
GFOA Reception	0				0	5,500	0%	5,500
Total - Meeting Expenses	\$ 0	0	0	0	0	43,500	0%	43,500

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

Statement of Activities

For the Three Months Ended September 30, 2020

	---ACTUAL---					---BUDGET---	---BUDGET---	---BUDGET---
	QTR 1	QTR2	QTR 3	QTR 4	YTD	AMENDED	%	VARIANCE
	1-July-20	1-Oct-20	1-Jan-21	1-Apr-21	1-Jul-20	1-Jul-20	OF	YEAR
	to	to	to	to	to	to	BUDGET	TO
	30-Sept-20	31-Dec-20	31-Mar-21	30-Jun-21	30-Jun-21	30-Jun-21	SPENT	DATE
Training/Education:								
Conference Expenses					0	667,500	0%	667,500
School of Governmental Finance					0	9,750	0%	9,750
Pre Conference Seminar					0	25,000	0%	25,000
Leadership FGFOA					0	60,950	0%	60,950
Boot Camps					0	41,200	0%	41,200
CGFO Expenses					0	16,500	0%	16,500
NASBA Fees					0	3,000	0%	3,000
On-Line Learning					0	2,500	0%	2,500
Local Chapter Support	6,922				6,922	8,000	87%	1,078
Total - Training/Education	\$ 6,922	0	0	0	6,922	834,400	1%	827,478
Standing Committees:								
Standing Committee Meetings	0				0	7,000	0%	7,000
All Committee Meetings @ Conference	0				0	7,000	0%	7,000
Total - Standing Committees	\$ 0	0	0	0	0	14,000	0%	14,000
Communication to Members:								
Postage & Mailing	211				211	500	42%	289
Printing & Duplicating	0				0	2,000	0%	2,000
Total - Communication to Members	\$ 211	0	0	0	211	2,500	8%	2,289

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

Statement of Activities
For the Three Months Ended September 30, 2020

	---ACTUAL---					---BUDGET---	---BUDGET---	---BUDGET---
	QTR 1	QTR2	QTR 3	QTR 4	YTD	AMENDED	%	VARIANCE
	1-July-20	1-Oct-20	1-Jan-21	1-Apr-21	1-Jul-20	1-Jul-20	OF	YEAR
	to	to	to	to	to	to	BUDGET	TO
	30-Sept-20	31-Dec-20	31-Mar-21	30-Jun-21	30-Jun-21	30-Jun-21	SPENT	DATE
Administrative Expenses:								
Insurance Expense	\$ 3,624				3,624	5,000	72%	1,376
List Serve	1,375				1,375	3,000	46%	1,625
Filings & Registrations	0				0	100	0%	100
Staff Travel	0				0	3,500	0%	3,500
Miscellaneous Expense	0				0	3,500	0%	3,500
Credit Card and Bank Fees	3,642				3,642	25,000	15%	21,358
Depreciation	32				32	200	16%	168
Total - Administrative Expenses	\$ 8,673	0	0	0	8,673	40,300	22%	31,627
TOTAL EXPENSES	\$ 47,056	0	0	0	47,056	1,069,950	4%	1,022,894
Increase (Decrease) in Unrestricted Net Assets	\$ 65,768	0	0	0	65,768	(65,200)	-101%	130,968
Unrestricted Net Assets, Beginning of Period	\$ 405,795	471,562	471,562	471,562	405,795	405,795	100%	0
Unrestricted Net Assets, End of Period	\$ 471,563	471,562	471,562	471,562	471,563	340,595	138%	130,968

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

Statement of Cash Flows

For the Three Months Ended September 30, 2020

Cash Flows From Operating Activities

Receipts from Members and Associates	\$ 119,590
Receipts from Exhibitors and Hotel Sites	25,165
Interest and Dividends	506
Fees Paid to Florida League of Cities	(29,325)
Payments to Vendors	<u>(30,317)</u>

Net Cash Provided by Operating Activities \$ 85,619

Cash Flows from Investing Activities

Proceeds from Investments	\$ 0
Purchase of Investments	<u>(502)</u>

Net Cash Used by Investing Activities \$ (502)

Net Increase in Cash and Cash Equivalents \$ 85,117

Cash and Cash Equivalents-Beginning of Period \$ 238,199

Cash and Cash Equivalents-End of Period \$ 323,316

Reconciliation of Increase in Net Assets to Net Cash

Provided by Operating Activities

Increase in Net Assets	\$ 65,768
Adjustments to Reconcile Increase in Net Assets to Net Cash Provided by Operating Activities:	
Depreciation	32
Decrease in Accounts Receivable	25,447
Decrease in Prepaid Expenses	5,211
Increase in Deposits	0
Decrease in Accounts Payable	(17,829)
Increase in Deferred Revenues	<u>6,990</u>

Net Cash Provided by Operating Activities \$ 85,619

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

Supplemental Information

For the Three Months Ended September 30, 2020

Accounts Receivable:

FLC	<u>100</u>	Dues
Total Accounts Receivable	<u><u>100</u></u>	

Prepaid Expenses:

Insurance	0
Other	0
US Postmaster	<u>0</u>
Total Prepaid Expenses	<u><u>0</u></u>

SOGF:

Insurance	<u>512</u>	SOGF Event Cancellation
Total SOGF Prepaid Expenses	<u><u>512</u></u>	

Deposits:

Current:

Hull & Associates	5,250	Leadership Training Event
Waldorf Astoria	2,000	2021 Annual Conference

Non-Current:

Rosen Shingle Creek	1,000	2022 Annual Conference
Rosen Shingle Creek	1,000	2023 Annual Conference
Universal Studios Orlando	2,340	2022 Annual Conference
Universal Studios Orlando	<u>6,548</u>	2022 Annual Conference

Total Deposits	<u><u>18,138</u></u>
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Accounts Payable:

Members	135	Refunds
Vendors	11,810	Ethics Class
FLC	46,082	Fees and Expenses
Total Accounts Payable	<u><u>58,027</u></u>	

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

Supplemental Information

For the Three Months Ended September 30, 2020

Miscellaneous Expense:

Total Miscellaneous Expense

0

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2021 Annual Conference

Hollywood, Florida

REVENUE COMPARISON	# of Reg	2021 ACTUAL	2021 BUDGET	VARIANCE
OTHER REVENUE				
Exhibitor Fees		195,000		(195,000)
Extra Tickets All Events		2,000		(2,000)
Golf		6,000		(6,000)
Cancellation Fees		1,000		(1,000)
Ethics Course Income		15,000		(15,000)
Room Credits		9,000		(9,000)
Conference Convention and Visitors Bureau		11,000		(11,000)
Hotel Commissions		50,000		(50,000)
TOTAL OTHER REVENUE		0	289,000	(289,000)
REGISTRATIONS				
Member Registrations		295,000		(295,000)
Member Late Registrations		9,000		(9,000)
Associate Registrations		44,000		(44,000)
Associate Late Registrations		4,000		(4,000)
Non-Member Registrations		15,000		(15,000)
Non-Member Late Registrations		1,000		(1,000)
TOTAL REGISTRATIONS		0	368,000	(368,000)
TOTAL REVENUES		0	657,000	(657,000)
EXPENSE COMPARISON				
INSTRUCTIONAL				
Equipment Rental		40,000		40,000
Speaker per diem/honorarium		10,000		10,000
Refreshment Breaks		145,000		145,000
Tuesday Business Luncheon		41,000		41,000
Monday Lunch		20,000		20,000
TOTAL INSTRUCTIONAL EXPENSE		0	256,000	256,000
SPECIAL EVENTS				
Golf Tournament		6,000		6,000
Opening Ceremony		500		500
Association Night		55,000		55,000
Ethics Course Expenses		11,000		11,000
Tuesday Event		90,000		90,000
Hospitality Food, Beverages & Supplies		35,000		35,000
President's Reception		15,000		15,000
Emerging Leaders Reception		6,000		6,000
TOTAL SPECIAL EVENTS EXPENSE		0	218,500	218,500
SPECIAL CONFERENCE EXPENSES				
		2021 ACTUAL	2021 BUDGET	VARIANCE

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2021 Annual Conference

Hollywood, Florida

Room Rate Buy Down	80,000	80,000
Host Committee	1,000	1,000
Welcome Bags	5,000	5,000
Speaker Gifts	3,500	3,500
Transportation	8,000	8,000
TOTAL SPECIAL CONFERENCE EXPENSES	0	97,500
REGISTRATION/MAILINGS		
Postage/Shipping	500	500
Printing/Duplicating	6,000	6,000
Supplies	2,000	2,000
TOTAL REGISTRATION/MAILING EXPENSE	0	8,500
EXHIBITOR		
Security	5,000	5,000
Service	20,000	20,000
TOTAL EXHIBITOR EXPENSES	0	25,000
STAFF EXPENSES		15,000
OTHER		
Insurance	2,000	2,000
Internet Café - High Speed Connections	10,000	10,000
Miscellaneous	5,000	5,000
Meeting Planner Services	30,000	30,000
TOTAL OTHER EXPENSES	0	47,000
TOTAL EXPENSES	0	667,500
INCREASE (DECREASE) IN NET ASSETS	0	(10,500)

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2020 Virtual School of Governmental Finance

REVENUE COMPARISON

	# of REG	2020 ACTUAL	2020 BUDGET	VARIANCE
REGISTRATIONS				
Active Member Basic			10,000	(10,000)
Active Member Basic Late			0	0
Active Member Intermediate			10,000	(10,000)
Active Member Intermediate Late			0	0
Associate Member Basic			750	(750)
Associate Member Intermediate			750	(750)
Non Member Basic			400	(400)
Non Member Basic Late			0	0
Non Member Intermediate			400	(400)
Active Member Week			30,000	(30,000)
Associate Member Week			1,250	(1,250)
Active Member Week Late			0	0
Non Member Week			1,200	(1,200)
Hotel Commissions			0	0
Room Credits			0	0
Cancellation Fees			0	0
TOTAL REVENUES		0	54,750	(54,750)

EXPENSE COMPARISON

	2020 ACTUAL	2020 BUDGET	VARIANCE
Hospitality Suite		0	0
Refreshment Breaks		0	0
Welcome Reception		0	0
Emerging Leader Reception		0	0
Staff Travel		0	0
Equipment Rentals		0	0
Speaker Gifts		1,500	1,500
Postage/Mailing		500	500
Printing/Duplicating		1,000	1,000
Meeting Planning Services		4,500	4,500
Insurance		1,000	1,000
Scholarships		0	0
Operating Supplies		1,250	1,250
TOTAL EXPENSES	0	9,750	9,750
INCREASE IN NET ASSETS	0	45,000	(45,000)

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2020-21 Bootcamps

For the Three Months Ended September 30, 2020

REVENUE COMPARISON

	# of REG	ACTUAL	BUDGET	VARIANCE
REGISTRATIONS				
Registration Fees			52,800	(52,800)
TOTAL REVENUES		0	52,800	(52,800)

EXPENSE COMPARISON

	ACTUAL	BUDGET	VARIANCE
Refreshment Breaks		12,000	12,000
Lunch		10,000	10,000
Printing and Duplicating		1,200	1,200
Speaker Expense		12,000	12,000
Staff Travel		1,000	1,000
Equipment Rent		4,000	4,000
Room Rental		1,000	1,000
TOTAL EXPENSES	0	41,200	41,200
INCREASE IN NET ASSETS	0	11,600	(11,600)

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2020-21 CGFO

For the Three Months Ended September 30, 2020

REVENUE COMPARISON

	# of REG	ACTUAL	BUDGET	VARIANCE
REGISTRATIONS				
Renewals		1,720	4,000	(2,280)
Application Fees		250	3,000	(2,750)
Review Courses			15,000	(15,000)
Exams			14,000	(14,000)
TOTAL REVENUES		1,970	36,000	(34,030)

EXPENSE COMPARISON

	ACTUAL	BUDGET	VARIANCE
Food and Beverage		13,000	13,000
Scantron Maintenance and Supplies		500	500
Printing and Mailing		1,500	1,500
Equipment Rental		1,500	1,500
TOTAL EXPENSES	0	16,500	16,500
INCREASE IN NET ASSETS	1,970	19,500	(17,530)

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2021 Leadership FGFOA

Orlando, FL

REVENUE COMPARISON

	# of REG	ACTUAL	BUDGET	VARIANCE
REGISTRATIONS				
Registration Fees			19,900	(19,900)
TOTAL REVENUES		0	19,900	(19,900)

EXPENSE COMPARISON

	ACTUAL	BUDGET	VARIANCE
Hotel Fees		15,000	15,000
Breaks		3,500	3,500
Lunch		4,500	4,500
Dinner		7,500	7,500
Equipment Rentals		4,000	4,000
Awards		1,500	1,500
Printing/Duplicating		750	750
Speaker Expense		20,000	20,000
Meeting Planning Services		2,000	2,000
Staff Travel		2,200	2,200
Supplies		0	0
TOTAL EXPENSES	0	60,950	60,950
DECREASE IN NET ASSETS	0	(41,050)	41,050



Florida Government Finance Officers Association, Inc.
Board of Directors – Secretary/Treasurer
2020-2021

Agenda Item

**2020-2021
BOARD OF DIRECTORS**

OFFICERS

President

Jamie Roberson

President-Elect

Shannon Ramsey-Chessman

Secretary/Treasurer

Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: Fee Analysis

Executive Summary, Explanation or Background:

With Changes and cancellations over the past year, this process will not yield any usable results. Staff and I concur to maintain current fee schedule.

Recommended Action:

Concurrence of the Board.

Jonathan McKinney

January 5, 2021

Jonathan McKinney

Date



Florida Government Finance Officers Association, Inc.
Board of Directors – Executive Director
2020-2021

Agenda Item

2020-2021
BOARD OF DIRECTORS

OFFICERS

President
Jamie Roberson

President-Elect
Shannon Ramsey-Chessman

Secretary/Treasurer
Jonathan McKinney

Meeting Date: January 15, 2021

Title of Item: Membership Report

Executive Summary, Explanation or Background Information on Request:

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Membership Paid	01/08/2020	June 30, 2020	01/06/2020/19
Government:	2,019	2,486	2,256
Associate:	200	231	209
Lifetime/Retiree:	20	20	20
Total:	2,239	2,737	2,485

Recommended Action:

For review

Paul Shamoun

January 6, 2021

Date

FGFOA Listserve Report October 2020 thru December 2020

<u>List Title</u>	<u>Number of Subscribers</u>
Accounting, Auditing & Financial Reporting	662
Budgeting	576
Debt & Treasury	499
Financial Administration	585
Personnel & Payroll	355

Accounting & Auditing

[-Warning External email-Re: Audit RFP advertisement](#) (1 Message)
[Amazon Smile](#) (3 Messages)
[Audit RFP advertisement](#) (6 Messages)
[Capital Thresholds](#) (15 Messages)
[capitalization of line relocations](#) (5 Messages)
[CARES Act 1099 Reporting](#) (3 Messages)
[Clearinghouse Policy](#) (1 Message)
[Conservation Easements](#) (1 Message)
[Credit Card Processor](#) (1 Message)
[Customer Refund Checks for Utility Refunds](#) (1 Message)
[Document Scanning Capital Asset or Expense?](#) (3 Messages)
[E-Verify System 1/1/2021](#) (2 Messages)
[ERP Systems](#) (2 Messages)
[Fire Protection Assessment Methodology Study vendor inquiry](#) (1 Message)
[HB 1339 & Updates to the AFR Reports - Impact Fee AFR Reporting Changes](#) (2 Messages)
[Internal Service Funds](#) (1 Message)
[January 1, 2021 pay date](#) (6 Messages)
[Land Acquisition](#) (3 Messages)
[Oracle Cloud - Accounts Payable](#) (2 Messages)
[Purchasing Software](#) (1 Message)
[Utility account moratorium on shut offs](#) (6 Messages)
[Vendor recommendation for a Salary Study](#) (1 Message)
[Water/Sewer Residential Connection](#) (5 Messages)
[\[EXT\] Capital Thresholds](#) (1 Message)

Budgeting

[Alternative funding sources for streets improvement fund](#) (2 Messages)
[CARRYOVER POLICY](#) (1 Message)
[Fund Balance Policy](#) (5 Messages)
[Inflationary indexing of CIP Plans](#) (5 Messages)
[Streets Improvement Fund](#) (2 Messages)

Debt & Treasury

[Mobile Payment Apps \(PayPal / Zelle / Venmo\)](#) (1 Message)

Financial & Administration

[Actuarial Services for OPEB Valuation](#) (8 Messages)
[ADA compliant reporting software](#) (2 Messages)
[Amazon Smile](#) (2 Messages)
[Armored Car Services RFP](#) (1 Message)
[CARES funding](#) (2 Messages)
[Disposal of Surplus Assets](#) (6 Messages)
[FDEO CDBG-DR Funding for Hurricane Irma](#) (1 Message)
[FS 775.083 \(2\)](#) (1 Message)
[HB 1339 & Updates to the AFR Reports - Impact Fee AFR Reporting Changes](#) (1 Message)
[Investment Credits](#) (1 Message)
[Job Description for Assistant to the Finance Director](#) (1 Message)
[Outsourcing 1099s](#) (2 Messages)
[Procurement Levels](#) (2 Messages)
[Retention Period on DVD of Tax Roll from Property Appraiser](#) (1 Message)
[RFP for Engineering services for Storm Water and other services](#) (1 Message)
[Smart Meter RFP](#) (1 Message)
[Utility Deposit-Form of Payment](#) (3 Messages)
[\[EXTERNAL SENDER\] - Re: Disposal of Surplus Assets](#) (1 Message)

Personnel & Payroll

[Child Support - 27th Paydate](#) (1 Message)
[employer social security taxes for qualified sick and/or family leave wages](#) (1 Message)
[Job Description for Assistant to the Finance Director](#) (3 Messages)
[Recoup FICA contributions from IRS](#) (1 Message)



Florida Government Finance Officers Association, Inc.
Board of Directors – Executive Director
2020-2021

Agenda Item

2020-2021
BOARD OF DIRECTORS

OFFICERS

President
Jamie Roberson

President-Elect
Shannon Ramsey-Chessman

Secretary/Treasurer
Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: Investment Report

Executive Summary, Explanation or Background Information on Request:

FGFOA Certificates of Deposit

<u>Purchased</u>	<u>Bank</u>	<u>Amount</u>	<u>APY</u>	<u>Term</u>	<u>Maturity Date</u>
09/04/20	Synchrony Bank	\$84,438.26	1.40%	12 months	09/04/21
03/14/20	American Commerce	\$109,187.01	1.25%	12 months	03/14/21
<u>Money Market Account</u>					
	Vanguard	\$16,718.82			
	TOTAL	\$210,344.09			

Recommended Action:

For review

Paul Shamoun

January 7, 2021

Date



Florida Government Finance Officers Association, Inc.
Board of Directors – Executive Director
2020-2021

Agenda Item

**2020-2021
BOARD OF DIRECTORS**

OFFICERS

President

Jamie Roberson

President-Elect

Shannon Ramsey-Chessman

Secretary/Treasurer

Jonathan McKinney

DIRECTORS

Melissa Burns

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Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: Budget Amendment

Executive Summary, Explanation or Background Information on Request:

Attached is the proposed 2021 budget amendments reflecting changes to the Leadership, Annual Conference and overall FGFOA budgets. The 2021 Leadership Budget has been removed due to cancelation. The Annual Conference budget has been prepared to reflect 400 in-person and 400 on-line participants. Participants will pay the same fee for either in-person or on-line participation.

Recommended Action:

Approval of revised 2021 Budgets

Paul Shamoun

January 10, 2021

Date

FGFOA Budget

	2019-2020 <i>Approved Budget 02/07/2020</i>	2019-2020 <i>Actual</i>	2020-2021 <i>Approved</i>	2020-2021 <i>Approved 9/16/20</i>	2020-2021 <i>Proposed 01/15/2021</i>
REVENUES					
Membership Dues	\$150,000	\$145,870	\$150,000	\$150,000	\$150,000
Investment Income	\$4,000	\$4,388	\$4,000	\$4,000	\$4,000
Annual Conference	\$647,500	\$88,640	\$657,000	\$657,000	\$486,400
Boot Camps	\$52,800	\$46,640	\$52,800	\$52,800	\$52,800
School of Governmental Finance	\$79,105	\$98,644	\$76,105	\$54,750	\$54,750
Leadership FGFOA	\$19,900	\$0	\$19,900	\$19,900	\$0
Pre-Conference Seminar	\$27,000	\$0	\$27,000	\$27,000	\$27,000
CGFO Fees	\$45,000	\$26,510	\$36,000	\$36,000	\$36,000
On-Line Learning	\$3,300	\$0	\$3,300	\$3,300	\$3,300
Miscellaneous Income	\$0	\$4,153	\$0	\$0	\$0
TOTAL REVENUES	\$1,028,605	\$414,845	\$1,026,105	\$1,004,750	\$814,250
EXPENSES					
Training/ Education					
Conference Expenses	\$634,900	\$24,224	\$667,500	\$667,500	\$529,600
Boot Camps	\$41,200	\$23,045	\$41,200	\$41,200	\$41,200
School of Governmental Finance	\$81,100	\$51,348	\$79,350	\$9,750	\$9,750
Leadership FGFOA	\$60,950	\$1,390	\$60,950	\$60,950	\$0
Pre-Conference Seminar	\$25,000	\$0	\$25,000	\$25,000	\$25,000
CGFO Expenses	\$63,000	\$56,511	\$16,500	\$16,500	\$16,500
NASBA Fees	\$1,000	\$1,259	\$3,000	\$3,000	\$3,000
On-Line Learning	\$2,500	\$0	\$2,500	\$2,500	\$2,500
Local Chapter Support	\$4,000	\$2,682	\$8,000	\$8,000	\$8,000
Total - Training/ Education Expenses	\$913,650	\$160,459	\$904,000	\$834,400	\$635,550
Standing Committees:					
Standing Committee Meetings	\$1,000	\$912	\$7,000	\$7,000	\$7,000
All Committee Mtgs @ Conference	\$7,000	\$0	\$7,000	\$7,000	\$7,000
Total - Standing Committees	\$8,000	\$912	\$14,000	\$14,000	\$14,000
Communication to Members					
Internet Homepage	\$0	\$0	\$0	\$0	\$0
Postage & Mailing	\$500	\$538	\$500	\$500	\$500
Printing & Duplicating	\$1,500	\$2,714	\$2,000	\$2,000	\$2,000
Total Communication to members	\$2,000	\$3,252	\$2,500	\$2,500	\$2,500
Professional Services:					
Administrator	\$117,300	\$117,300	\$125,000	\$125,000	\$125,000
Auditor Fees	\$9,500	\$9,765	\$10,250	\$10,250	\$10,250
Total - Professional Services	\$126,800	\$127,065	\$135,250	\$135,250	\$135,250
Meeting Expenses:					
GFOA Reception	\$5,500	\$0	\$5,500	\$5,500	\$5,500
Board of Directors	\$29,000	\$23,869	\$29,000	\$29,000	\$29,000
Strategic Planning	\$3,500	\$0	\$3,500	\$3,500	\$3,500
GFOA Conference	\$5,500	\$580	\$5,500	\$5,500	\$5,500
Total Meeting Expenses	\$43,500	\$24,449	\$43,500	\$43,500	\$43,500
Administrative Expenses:					
Insurance Expense	\$5,000	\$4,814	\$5,000	\$5,000	\$5,000
List Serve - ongoing fees	\$3,000	\$2,543	\$3,000	\$3,000	\$3,000
Filings & Registrations	\$100	\$92	\$100	\$100	\$100
Staff Travel	\$3,500	\$1,602	\$3,500	\$3,500	\$3,500
Miscellaneous Expense	\$3,500	\$2,101	\$3,500	\$3,500	\$3,500
Depreciation	\$200	\$127	\$200	\$200	\$200
Credit Card Terminal	\$30,000	\$24,394	\$25,000	\$25,000	\$25,000
Total - Administrative Expenses	\$45,300	\$35,673	\$40,300	\$40,300	\$40,300
TOTAL EXPENSES	\$1,139,250	\$351,810	\$1,139,550	\$1,069,950	\$871,100
Increase (Decrease) in Net Assets	(\$110,645)	\$63,035	(\$113,445)	(\$65,200)	(\$56,850)
Net Assets-Beginning of Period	\$342,760	\$342,760	\$405,795	\$405,795	\$405,795
Net Assets-End of Period	\$232,115	\$405,795	\$292,350	\$340,595	\$348,945

**2021 Annual Conference Budget
Hollywood, FL**

	2019 Actual Budget	2020 Approved Budget	2020 Actual Budget	2021 Approved Budget	2021 Proposed Budget Diplomat
<u>REVENUES</u>					
<u>REGISTRATIONS</u>					
Member Registrations	\$278,200	\$295,000	\$61,200	\$295,000	\$245,000
Member Late Registrations	\$12,410	\$9,000		\$9,000	\$5,850
Associate Registrations	\$44,660	\$44,000	\$6,000	\$44,000	\$26,650
Associate Late Registrations	\$5,100	\$4,000		\$4,000	\$0
Non-Member Registrations	\$23,585	\$15,000	\$5,600	\$15,000	\$9,400
Non-Member Late Registrations	\$4,850	\$1,000		\$1,000	\$0
TOTAL REGISTRATIONS	\$368,805	\$368,000	\$72,800	\$368,000	\$286,900
<u>OTHER REVENUES</u>					
Exhibitor Fees *	\$210,425	\$195,000		\$195,000	\$145,000
Tuesday Night Event Ticket	\$0	\$0		\$0	\$0
Extra Tickets All Events	\$2,705	\$2,000		\$2,000	\$2,000
Golf	\$4,000	\$6,000		\$6,000	\$0
Hotel Commissions (1)	\$65,710	\$53,000		\$50,000	\$25,000
Cancellation Fees	\$1,320	\$1,000		\$1,000	\$1,000
Ethics Income	\$18,130	\$10,000	\$15,840	\$15,000	\$10,000
Convention & Visitors Bureau	\$10,000	\$0		\$11,000	\$9,000
Room Credits (2)	\$16,035	\$12,500		\$9,000	\$7,500
TOTAL OTHER REVENUE	\$328,325	\$279,500	\$15,840	\$289,000	\$199,500
TOTAL REVENUES	\$697,130	\$647,500	\$88,640	\$657,000	\$486,400
<u>EXPENSES</u>					
<u>INSTRUCTIONAL</u>					
Equipment Rental	\$36,396	\$40,000		\$40,000	\$45,000
Speaker's per diem/honorarium	\$12,869	\$10,000		\$10,000	\$15,000
Refreshment Breaks	\$148,829	\$140,000		\$145,000	\$96,000
Tuesday Business Luncheon	\$56,477	\$50,000		\$41,000	\$31,500
Monday Lunch	\$19,114	\$22,000		\$20,000	\$12,500
TOTAL INSTRUCTIONAL EXPENSE	\$273,685	\$262,000	\$0	\$256,000	\$200,000
<u>SPECIAL EVENTS</u>					
Golf Tournament	\$1,751	\$6,000		\$6,000	\$0
Opening Ceremony	\$22	\$500		\$500	\$500
Association Night Reception	\$48,776	\$20,000		\$55,000	\$49,000
Ethics Course Expense	\$10,920	\$10,000	\$11,810	\$11,000	\$8,000
Tuesday Event	\$82,166	\$95,000		\$90,000	\$55,000
Hospitality Food, Beverages & Supplies	\$30,728	\$35,000		\$35,000	\$25,000
President's Reception	\$12,302	\$14,000		\$15,000	\$12,000
Emerging Leaders Reception	\$5,964	\$5,000		\$6,000	\$6,000
TOTAL SPECIAL EVENTS EXPENSE	\$192,629	\$185,500	\$11,810	\$218,500	\$155,500
<u>SPECIAL CONFERENCE EXPENSES</u>					
Room Rate By Down	\$64,438	\$81,900		\$80,000	\$58,000
Host Committee	\$0	\$1,000		\$1,000	\$1,000
Welcome Bags	\$4,743	\$5,000		\$5,000	\$4,000
Speaker Gifts	\$2,453	\$3,500		\$3,500	\$2,500
Transportation & other	\$7,560	\$6,000		\$8,000	\$6,000
TOTAL SPECIAL CONFERENCE EXPENSES	\$79,194	\$97,400	\$0	\$97,500	\$71,500
<u>REGISTRATION/MAILINGS</u>					
Postage	\$575	\$500		\$500	\$600
Printing/Duplicating	\$3,605	\$6,000	\$38	\$6,000	\$4,000
Office Supplies	\$893	\$2,000		\$2,000	\$1,000
TOTAL REGISTRATION/MAILING EXPENSE	\$5,073	\$8,500	\$38	\$8,500	\$5,600
<u>EXHIBITOR</u>					
Security	\$6,335	\$2,500		\$5,000	\$5,000
Service	\$28,995	\$20,000		\$20,000	\$20,000
TOTAL EXHIBITOR EXPENSES	\$35,330	\$22,500	\$0	\$25,000	\$25,000

**2021 Annual Conference Budget
Hollywood, FL**

	2019 Actual Budget	2020 Approved Budget	2020 Actual Budget	2021 Approved Budget	2021 Proposed Budget Diplomat
STAFF EXPENSES	\$16,073	\$12,000	\$0	\$15,000	\$20,000
OTHER					
Miscellaneous	\$6,044	\$5,000	\$3,268	\$5,000	\$5,000
Meeting Planner Services	\$32,430	\$30,000	\$6,710	\$30,000	\$20,000
Cancellation Insurance	\$2,406	\$2,000	\$2,398	\$2,000	\$2,000
High Speed Connections	\$11,750	\$10,000		\$10,000	\$25,000
TOTAL OTHER EXPENSES	\$52,630	\$47,000	\$12,376	\$47,000	\$52,000
TOTAL EXPENSES	\$654,614	\$634,900	\$24,224	\$667,500	\$529,600
NET INCOME	\$42,516	\$12,600	\$64,416	-\$10,500	-\$43,200

2020 Commission Calculation

$(2,730 \times 199 \times 10\%) = 54,327$

Room Credit of 1/40 $(2,730/40 = 68 \times 199 = 13,532)$

Room Rate - \$199

Room Rate buydown to \$169 = 81,900

2021 Commission Calculation

$(2,250 \times 209 \times 10\%) = \$32,917.50$

Room Credit of 1/50 $(2,250/50 \times 209 = \$9,405)$

Room Rate -\$209

Room Rate buydown to \$169 $\$90,000 ((\$40 \times 2250) \times .8) = 72,000 - 20\% = 58,000$

2020 SOGF Budget

		2019 Approved Budget	2019 Actual	2020 Approved Budget	2020 Approved 09/16/20
REVENUES					
	FEES 2019				
Active Member Basic	\$250	\$12,500	\$7,800	\$12,500	\$10,000
Active Member Basic Late	\$290	\$1,450		\$1,450	\$0
Associate Member Basic	\$315	\$630		\$630	\$750
Associate Member Basic Late	\$355	\$0	\$870	\$0	\$0
Non-Member Basic	\$375	\$750	\$6,545	\$750	\$400
Non-Member Basic Late	\$415	\$0	\$850	\$0	\$0
Active Member Intermediate	\$250	\$12,500	\$11,500	\$12,500	\$10,000
Active Member Intermediate Late	\$290	\$1,450		\$1,450	\$0
Associate Member Intermediate	\$315	\$0		\$0	\$750
Associate Member Intermediate Late	\$355	\$0		\$0	\$0
Active Member Week	\$400	\$32,000	\$38,400	\$34,000	\$30,000
Active Member Week late	\$440	\$2,200	\$2,640	\$2,200	\$0
Associate Member Week	\$525	\$1,575	\$2,100	\$1,575	\$1,250
Associate Member Week Late	\$565	\$0		\$0	\$0
Non-Member Intermediate	\$385	\$770	\$2,920	\$770	\$400
Non-Member Intermediate Late	\$425	\$0		\$0	
Non-Member Week	\$640	\$1,280	\$5,120	\$1,280	\$1,200
Non-Member Week Late	\$680				
Cancellation Fees	\$40	\$0	\$280	\$0	\$0
SOGF Golf					
Room Credits		\$2,000	\$3,576	\$2,000	\$0
Hotel Commission/ CVB Rebate		\$10,000	\$16,043	\$5,000	\$0
TOTAL REVENUES		\$79,105	\$98,644	\$76,105	\$54,750
EXPENSES					
Hospitality Suite		\$6,000	\$5,816	\$6,000	\$0
Refreshment Breaks		\$33,000	\$12,991	\$40,000	\$0
Welcome Reception		\$8,000	\$0	\$0	\$0
Emerging Leader Reception		\$4,000	\$2,153	\$5,000	\$0
Staff Travel		\$5,000	\$6,909	\$7,000	\$0
Internet Café/Wi-Fi		\$0		\$0	\$0
Equipment Rentals		\$10,000	\$11,645	\$10,000	\$0
Speaker Expenses		\$0		\$0	\$0
Speaker Gifts		\$1,500	\$2,717	\$1,500	\$1,500
Operating Supplies		\$1,250		\$1,250	\$1,250
Postage		\$100		\$100	\$500
Printing/Duplicating		\$1,750	\$26	\$1,000	\$1,000
Meeting Planning Services		\$6,500	\$5,675	\$6,500	\$4,500
Speaker Moderator Breakfast		\$0		\$0	\$0
Scholarships		\$3,000	\$2,650	\$0	\$0
Insurance		\$1,000	\$766	\$1,000	\$1,000
Hotel Attrition		\$0		\$0	\$0
Transportation		\$0		\$0	\$0
TOTAL EXPENSES		\$81,100	\$51,348	\$79,350	\$9,750
NET INCOME		(\$1,995)	\$47,296	(\$3,245)	\$45,000

Registration Fees	2019	2019	2020	2020
Active Basic	250	250	250	100
Active Int/Adv	250	250	250	100
Active Week	400	400	400	150
Room Rate			\$139.00	\$0.00

** Fees increased per February 9, 2018 Board Meeting
Welcome Reception complimentary per contract

2021 Leadership Class V

	<u>Class V Budget</u>	<u>2020 Class V Actual</u>	<u>2021 Class V Budget Approved 09/16/20</u>	<u>2021 Class V Budget Proposed 01/15/2021</u>
<u>REVENUES</u>				
2018 Registration Fees (\$995)	\$19,900	\$0	\$19,900	\$0
TOTAL REVENUES	\$19,900	\$0	\$19,900	\$0
<u>EXPENSES</u>				
Hotel Fee	\$15,000	\$0	\$15,000	\$0
Breaks	\$3,500	\$0	\$3,500	\$0
Room Rental	\$0	\$0	\$0	\$0
Lunch	\$4,500	\$0	\$4,500	\$0
Dinner	\$7,500	\$0	\$7,500	\$0
Staff Travel	\$2,200	\$0	\$2,200	\$0
Equipment Rentals	\$4,000	\$0	\$4,000	\$0
Speaker Expenses & Travel	\$20,000	\$0	\$20,000	\$0
Awards/Pins/	\$1,500	\$1,308	\$1,500	\$0
Operating Supplies	\$0	\$0	\$0	\$0
Printing/Duplicating	\$750	\$82	\$750	\$0
Meeting Planning Services	\$2,000	\$0	\$2,000	\$0
TOTAL EXPENSES	\$60,950	\$1,390	\$60,950	\$0
NET INCOME	(\$41,050)	(\$1,390)	(\$41,050)	\$0

Speaker Expenses

	Room Rate \$	Room Rate \$	Room Rate \$	Room Rate \$
Mimi Hull - Mon - 3 sections	\$5,250	\$ 139.00	\$ 139.00	\$ 139.00
Mimi Hull - Tues - 4 sections	\$5,250	Registration Fee	Registration Fee	Registration Fee
J. Lenora Bresler - Wed 4 section	\$4,200	\$ 995.00	\$ 995.00	\$ 995.00
Scott Paine	\$0			
Anetta Wilson - Friday 2 sections	\$4,000			
Total	\$18,700			

2020-2021 CGFO Budget

	2018-2019 Actual	2019-2020 Budget	2019-2020 Actual	2020-2021 Approved Budget
<u>REVENUES</u>				
Renewals	\$7,015	\$4,000	\$6,920	\$4,000
Application Fee	\$2,350	\$3,000	\$2,800	\$3,000
Review Courses	\$16,760	\$22,000		\$15,000
Fall Review			\$4,905	
Spring Webinar			\$8,525	
Exams	\$12,090	\$16,000	\$3,360	\$14,000
Fall				
Spring				
Miscellaneous Income	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$38,215	\$45,000	\$26,510	\$36,000
<u>EXPENSES</u>				
Scantron Maintenance & Upgrades & Supplies	\$0	\$500	\$0	\$500
NASBA Fees	\$0	\$0	\$0	\$0
CGFO Printing & Mailing	\$0	\$1,000	\$1,819	\$1,500
CGFO Exam Rewrite or Update *	\$0	\$47,000	\$47,555	\$0
Fall Review and Exams Food & Beverage	\$9,297	\$13,000	\$4,033	\$13,000
Fall Review and Exams AV	\$0	\$1,500	\$3,104	\$1,500
TOTAL NON ADMINSTRATIVE EXPENSES	\$9,297	\$63,000	\$56,511	\$16,500
NET INCOME	\$28,918	(\$18,000)	(\$30,001)	\$19,500

2020-2021 Boot Camp Budget

	2019 - 2020 Actual	2019 - 2020 Budget		2020 Summer	2020 SOGF	2021 Spring	2021 Conference	2020 - 2021 Budget
<u>REVENUES *</u>								
Active Members	\$46,640	\$52,800		\$13,200	\$13,200	\$13,200	\$13,200	\$52,800
Associate Members	\$0	\$0		\$0	\$0	\$0	\$0	\$0
<u>TOTAL REVENUES</u>	\$46,640	\$52,800		\$13,200	\$13,200	\$13,200	\$13,200	\$52,800
<u>EXPENSE</u>								
Speaker Fee	\$7,010	\$12,000		\$3,000	\$3,000	\$3,000	\$3,000	\$12,000
AV	\$960	\$4,000		\$1,000	\$1,000	\$1,000	\$1,000	\$4,000
Refreshment Breaks	\$5,394	\$12,000		\$3,000	\$3,000	\$3,000	\$3,000	\$12,000
Lunch	\$8,356	\$10,000		\$2,500	\$2,500	\$2,500	\$2,500	\$10,000
Room Rental	\$0	\$1,000		\$500	\$0	\$500	\$0	\$1,000
Printing	\$297	\$1,200		\$300	\$300	\$300	\$300	\$1,200
Staff Travel	\$1,028	\$1,000		\$500	\$0	\$500	\$0	\$1,000
<u>TOTAL EXPENSES</u>	\$23,045	\$41,200		\$10,800	\$9,800	\$10,800	\$9,800	\$41,200
<u>NET INCOME</u>	\$23,595	\$11,600		\$2,400	\$3,400	\$2,400	\$3,400	\$11,600

Registrations Type

Active Member	440.00	440.00
Associate Member	480.00	480.00

Fee Increased per April 7, 2017 Board Meeting

* Based on 30 participants per session

2020-2021 Board Budget

	2018 - 2019 Budget	2018 - 2019 Actual	2019 - 2020 Budget	2019-2020 Actual	2020 - 2021 Budget
<u>EXPENSE</u>					
Hotel	\$10,000	\$8,772	\$13,000		\$13,000
Meals					
Breakfast	\$2,500	\$931	\$3,500		\$16,000
Lunch	\$4,000	\$2,623	\$5,000		
Dinner	\$5,000	\$5,409	\$7,500		
Other	\$0		\$0		
<u>TOTAL EXPENSES</u>	\$21,500	\$17,736	\$29,000	\$18,255	\$29,000

Hotel cost est at \$150 per night
Average meeting attendance is 15
4 meetings per year plus Strategic Planing

MINIMUM NET

Minimum Net Assets - two (2) months of average operating expenses for the prior three (3) years.

Desired Net Assets - four (4) months of average operating expenses for the prior three (3) years.

If the actual Net Assets begins to approximate or falls below the Minimum Net Assets Amount, the Board of Directors shall take appropriate action to restore the Net Assets Amount to the Desired Net Assets amount.

This action should take into consideration relevant circumstances at that time and include, but not be limited to, appropriate expenditure reductions and/or revenue adjustments.

* Updated for NEW Net Assets policy as of 02/05/2009.

	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Approved</i>	<i>Proposed</i>
Net Assets Check					
	2017-2018	2018-2019	2019-2020	2020-2021	2020-2021
Operating Expenses	873,336	882,080	351,810	1,069,950	871,100
Average Three Year Expenses	851,790	848,796	702,409	767,947	701,663
Minimum Net Assets - Two months	141,965	141,466	117,068	127,991	116,944
Desired Net Assets - Four Months	283,930	282,932	234,136	255,982	233,888
Middle	212,947	212,199	175,602	191,987	175,416
Budgeted Fund Balance	212,401	344,082	405,795	340,595	348,945



Florida Government Finance Officers Association, Inc.

Board of Directors – Executive Director

2020-2021

Agenda Item

2020-2021
BOARD OF DIRECTORS

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Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: Leadership Class V Update

Executive Summary, Explanation or Background Information on Request:

The roster for Leadership Class V was set in 2020 prior to COVID-19. Since we cancelled that class, we are giving them the “first right of refusal” to attend the next session in 2021. Only 12 people out of 20 responded to the survey showing any interest in 2021. Additionally, members were asked their preference in holding the class in April vs. August. The Survey posed the following questions.

Travel Restrictions - Do you know if there are any current travel bans that would prevent you from attending?

COVID Testing - I will attend if every participant, speaker and staff person has a COVID test done 3 days prior to travel.

COVID Vaccine - I will attend if every participant, speaker and staff person has received a COVID vaccine prior to attending class.

Available Funds - Do you know if there are approved funds for you to attend the FGFOA Leadership Class V?

Due to current vaccine availability, travel restrictions still in effect, and budget uncertainty, staff is recommending we push back the next session of FGFOA Leadership until August of 2021.

Recommended Action:

Reschedule Leadership Class V to August 2021.

A handwritten signature in black ink, appearing to read 'Paul Shamoun', is written over a horizontal line.

Paul Shamoun

January 10, 2021

Date

Leadership Class V Survey

First Name	Last Name	Employer	Travel Bans	COVID Test	COVID Vaccine	Approved Funds	Comment Concerns
Tanra-Lee	Milson	City of West Palm Beach	Yes, Spring	Yes, Fall	No	No	
Maudeline	Ciguene	City of Dania Beach	No	Yes, Fall	No	Yes, Fall	
Sharon	Chauharja singh	Osceola County Government	No	Yes, Spring	Yes, Fall	Yes, Spring	<p>Could this Class be held via Zoom or Teams? My concern is even though everyone is tested and the results are negative there is still a possibility that someone could have a false negative. There has been a recent case of this type of incident with a cruise ship in which travelers/staff were all negative but some contacted COVID.</p> <p>I do not want to loose my spot in this Leadership Class as I was excited to have been selected; I would really like the opportunity to attend under different circumstances. However, if there will be a Leadership Class in the Spring with all CDC protocols and testing I will attend.</p>
Tanya	Quickel	Village of Wellington	No	No	Yes, Spring	Yes, Spring	<p>My decision to attend will depend on workload. Our Village Manager is retiring in February 2021, and I will be the Deputy Village Manager. The Spring timeframe may be difficult with the transition and additional responsibilities. In the Fall, we are usually tied up with hurricanes and audit preparation, so I don't usually undertake major commitments in the Fall to fulfill my responsibilities here.</p> <p>Given the timing, please remove me from consideration so that someone else can participate.</p> <p>Thank you for the consideration and all the work that you do.</p> <p style="text-align: right;">Best regards, Tanya</p>

Leadership Class V Survey

First Name	Last Name	Employer	Travel Bans	COVID Test	COVID Vaccine	Approved Funds	Comment Concerns
Robyn	Dearth	Polk County BoCC	No	Yes, Fall	Yes, Fall	Yes, Fall	Polk County BoCC does not have any travel bans as of the date of this survey. I would have a test and/or vaccine based on availability.
Tracy	Ramsey	Clerk & Comptroller Palm Beach County	No	Yes, Fall	Yes, Fall	No	I will attend in either Spring or Fall. That said, fall may be a better option considering it allots a little more time in terms of the pandemic. I think that the testing is a more practical requirement considering an individual's personal view point surrounding vaccines. As far as funding, I have not confirmed this is available but it was budgeted for.
Richard	Kolk	Lee County BoCC	No	No	No	Yes, Spring	I marked "no", however it really would depend on the situation and the questions in my opinion are too narrow. There were a lot of activities that did not allow for distancing at public locations. Upon negative tests and modified agenda's that support social distancing or CDC guidelines, I would be more apt to say yes. The vaccine is untested and if I remain negative, I am not inclined to participate in the vaccine unless absolutely necessary. Side effects are real concern and long term effects undocumented.

Leadership Class V Survey

First Name	Last Name	Employer	Travel Bans	COVID Test	COVID Vaccine	Approved Funds	Comment Concerns
Stephanie	Loven	Alachua County	No	Yes, Spring	No	Yes, Spring	<p>I can only choose 1 circle, but I am willing and able to attend the Leadership Class if it is rescheduled - regardless of Spring or Fall. I have no preference. I don't even care if everyone takes a COVID test, though I imagine you will require it. I don't want to take the vaccine; so if that was a requirement, I would not attend. I will submit to a test, but not a vaccine.</p> <p>There is adequate budget in the current year in my office for me to go- as long as the price doesn't go back to the original cost. We built in some wiggle room, but not a significant amount. If the cost goes up, let me know and I may be able to secure the additional funding.</p> <p>I would absolutely love the opportunity to attend during either the Spring or Fall. My coworkers rave about this class and I want to be able to rave about it too! Thanks for asking our opinions!</p>
Tamara	Jefferson	Hillsborough County - PUD	No	Yes, Spring	No	Yes, Spring	<p>Praying that we will be able to resume back to a semi-normal life style in the Spring and I am looking forward to this leadership class.</p>
Adrienne	Ddwyer	city of ft lauderdale	No	Yes, Fall	No	Yes, Spring	<p>I believe everyone should be tested, but not necessarily vaccinated. Temp checks should be in place.</p> <p>There should be enough funds.</p>
Marcia	Mack	Broward County Board of County Commissioners	No	Yes, Spring		Yes, Spring	<p>COVID Vaccine may not be available to all participants</p>

Leadership Class V Survey

First Name	Last Name	Employer	Travel Bans	COVID Test	COVID Vaccine	Approved Funds	Comment Concerns
Brianna	Stack	City of Tavares	Yes, Spring	Yes, Fall	Yes, Fall	Yes, Fall	I would really like to be involved in the class when we are able to have it as intended, with the networking opportunities it provides. That being said, if the options are to have it as described or forfeit my place unless I am selected again in the future, I would attend.

	Ban	Test	Vaccine	Funds
Yes, Spring	2	4	1	7
Yes, Fall	1	6	5	3
No	9	2	6	2
TOTALS	12	12	12	12



Florida Government Finance Officers Association, Inc.
Board of Directors – Executive Director
2020-2021

Agenda Item

2020-2021
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Kelly Strickland

Meeting Date: January 15, 2021

Title of Item: SOGF Speaker Survey Results

Executive Summary, Explanation or Background Information on Request:

Attached are the 2020 School of Governmental Finance speaker survey results.

Recommended Action:

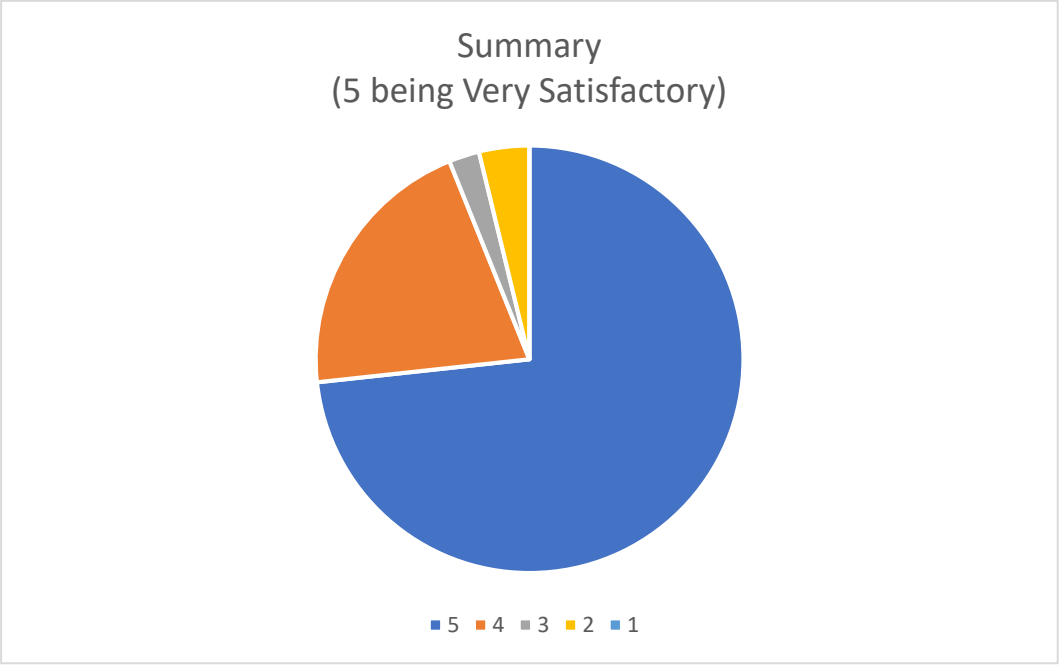
For your review.

Paul Shamoun

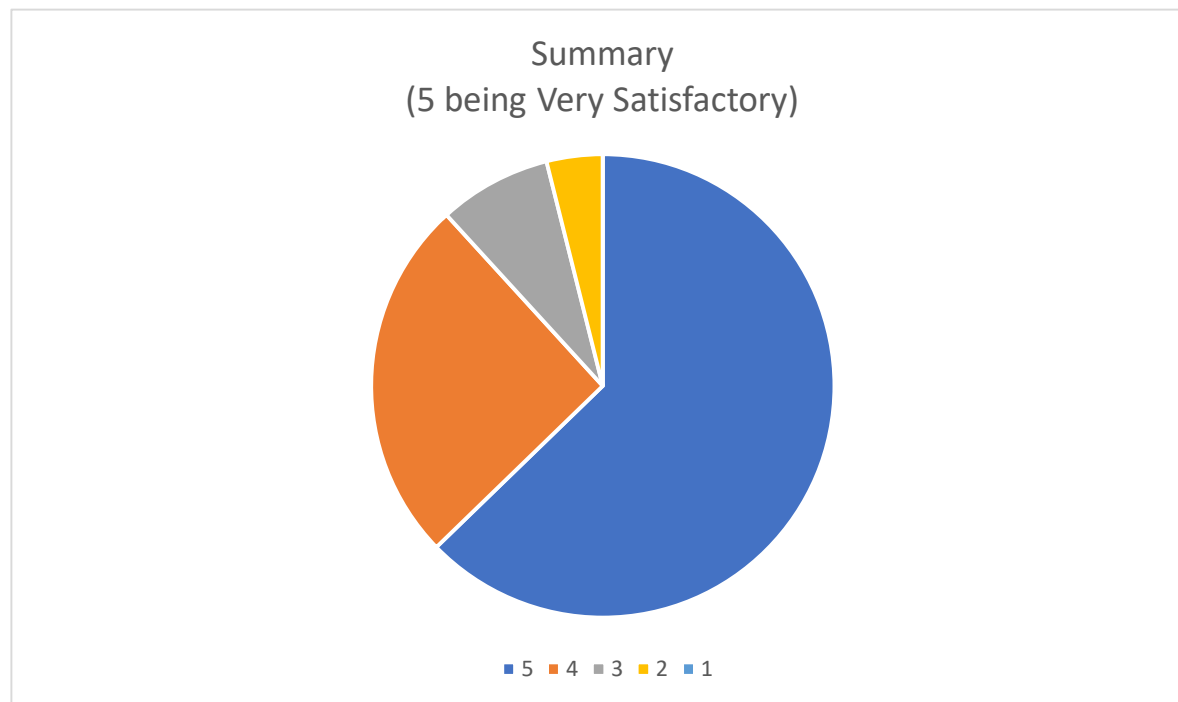
January 10, 2021

Date

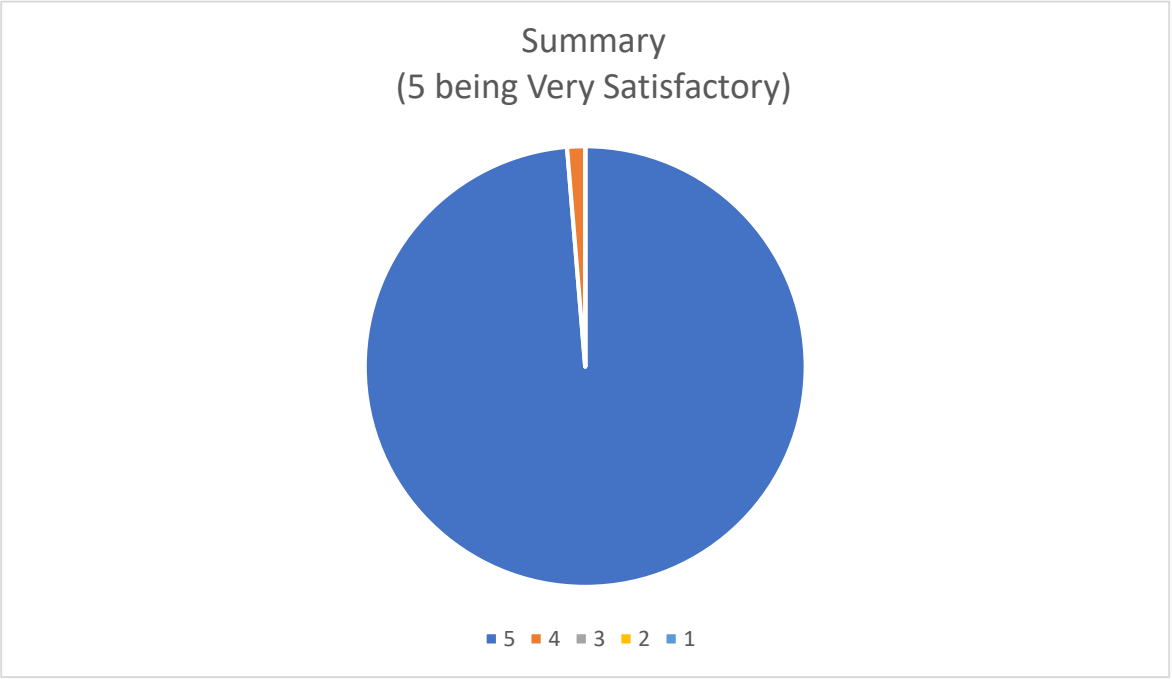
Greg James - Budget Development 101						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	20	27	24	25	96
Satisfactory	4	10	5	6	6	27
Neutral	3	1	0	2	0	3
Unsatisfactory	2	2	1	1	1	5
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	33	33	33	32	131
	AVERAGE	4.45	4.76	4.61	4.72	4.63



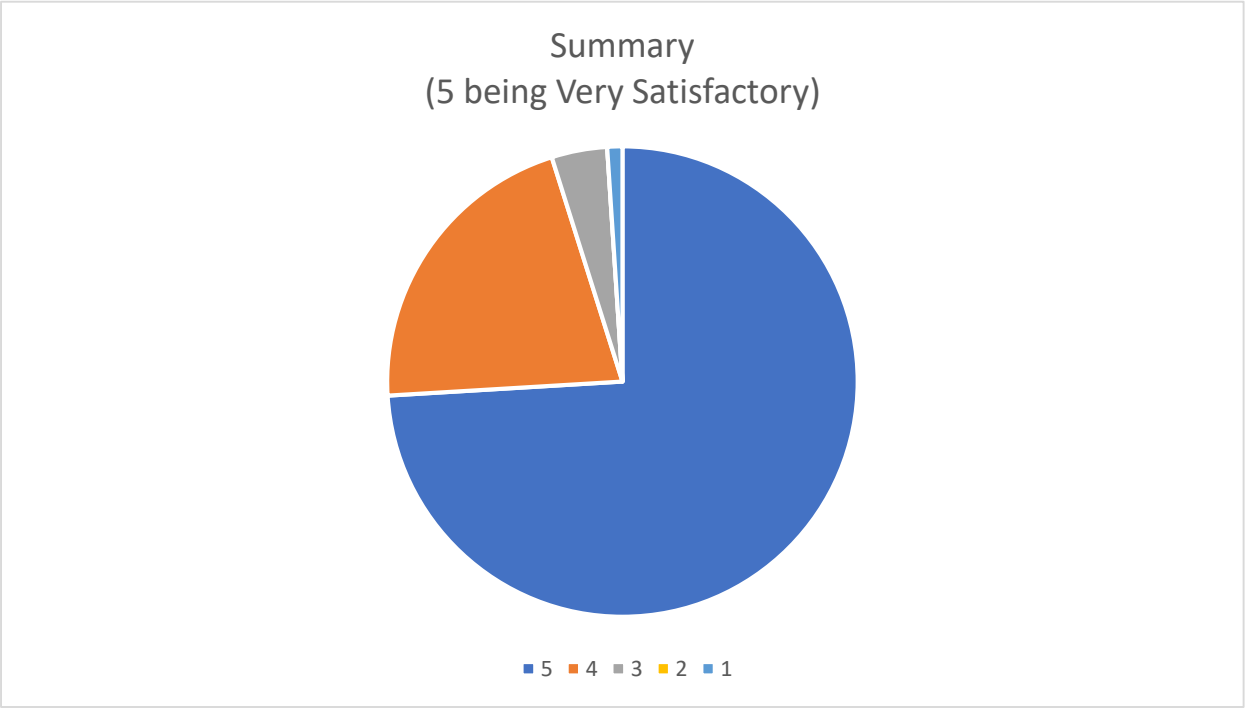
Carlos Olivares, Rosalind Ramirez, Dr. Patricia McCarney - Building Standardized Data for Cities						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	7	9	9	7	32
Satisfactory	4	4	3	2	4	13
Neutral	3	1	1	1	1	4
Unsatisfactory	2	1	0	0	1	2
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	13	13	12	13	51
	AVERAGE	4.31	4.62	4.67	4.31	4.47



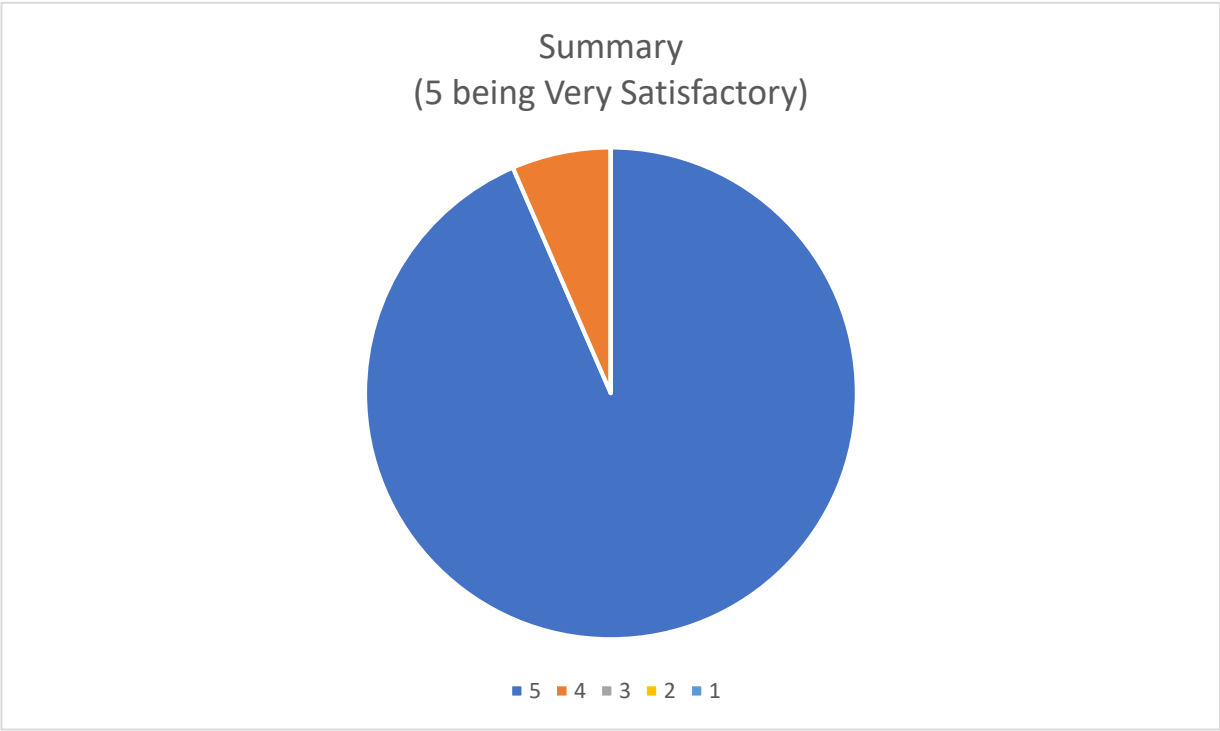
James Halleran and Zach Chalifour - CARES Act						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	38	36	38	38	150
Satisfactory	4	0	2	0	0	2
Neutral	3	0	0	0	0	0
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	38	38	38	38	152
	AVERAGE	5.00	4.94	5.00	5.00	4.98



Marcia Carty, Chris Moran - Changes in Fixed Assets						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	53	52	55	54	214
Satisfactory	4	16	17	14	14	61
Neutral	3	3	1	4	3	11
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	1	1	0	1	3
	TOTAL	73	71	73	72	289
	AVERAGE	4.68	4.68	4.71	4.71	4.67



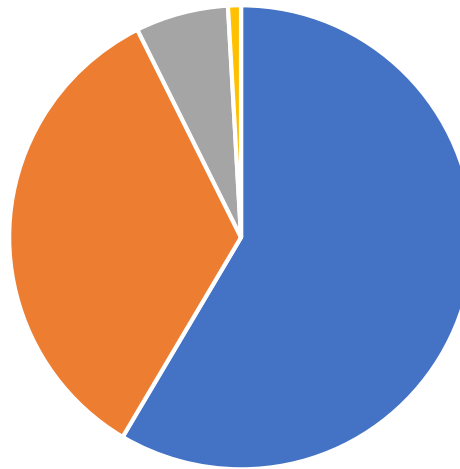
Lynn Whitfield - Characteristics of a High Performing Team in the Workplace						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	23	20	23	20	86
Satisfactory	4	0	3	0	3	6
Neutral	3	0	0	0	0	0
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	23	23	23	23	92
	AVERAGE	5.00	4.87	5.00	4.86	4.93



Mark Welch, Chrstine Tenney - Communicating Your Budget

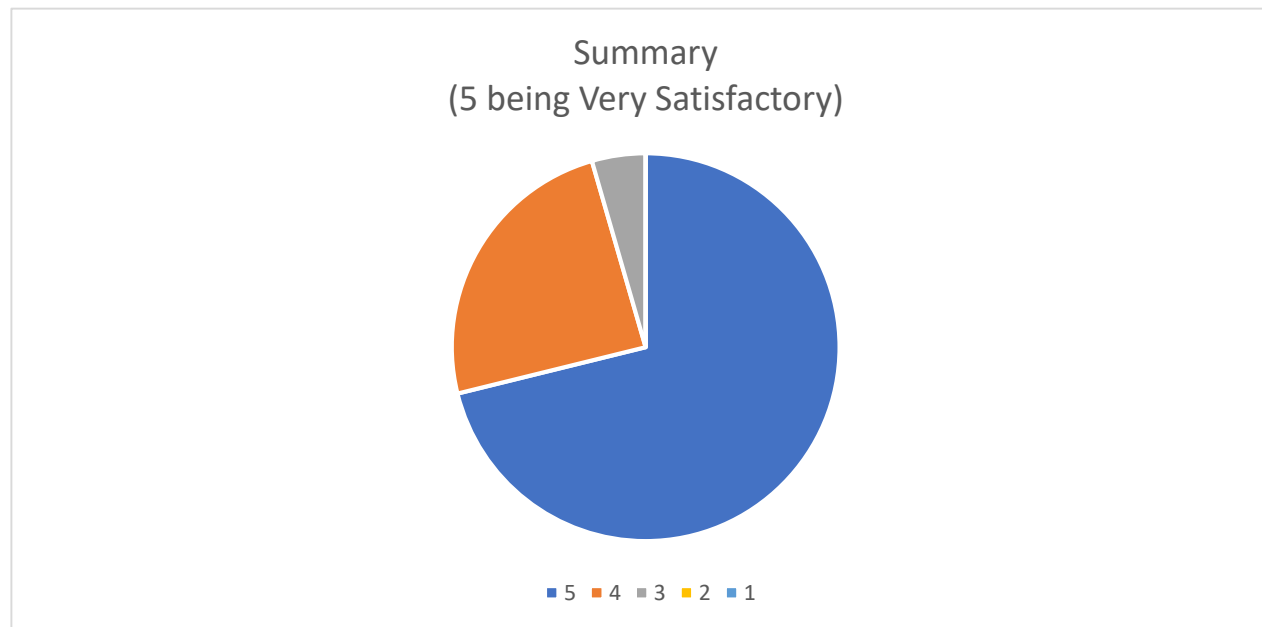
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	23	30	40	34	127
Satisfactory	4	26	20	12	16	74
Neutral	3	4	5	2	3	14
Unsatisfactory	2	2	0	0	0	2
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	55	55	54	53	217
	AVERAGE	4.39	4.55	4.77	4.67	4.50

Summary
(5 being Very Satisfactory)

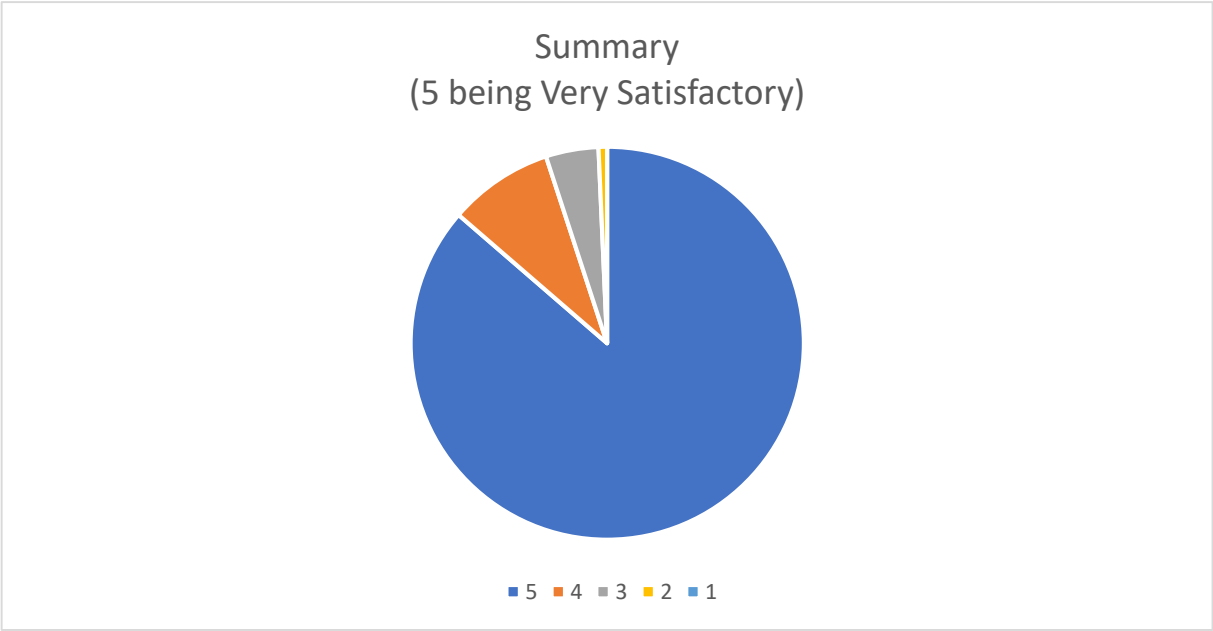


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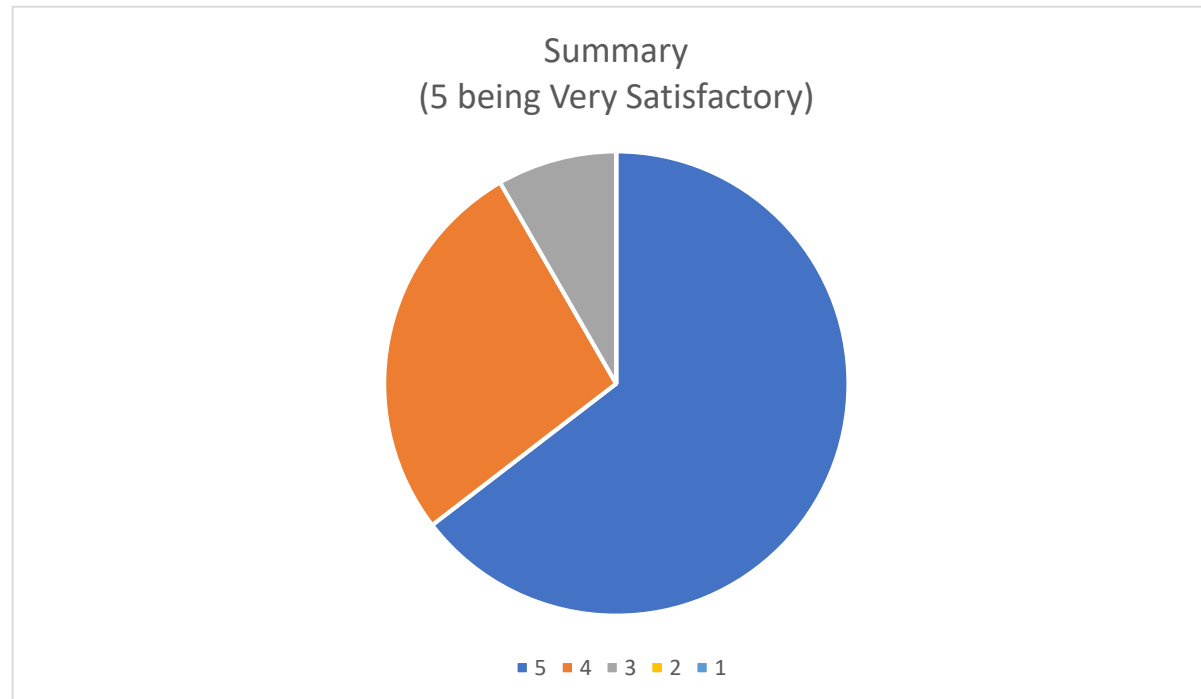
Steven Alexander - Emotional Intelligence, Team Building and Self Awareness						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	24	29	29	29	111
Satisfactory	4	12	9	8	9	38
Neutral	3	3	1	2	1	7
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	39	39	39	39	156
	AVERAGE	4.54	4.72	4.69	4.72	4.67



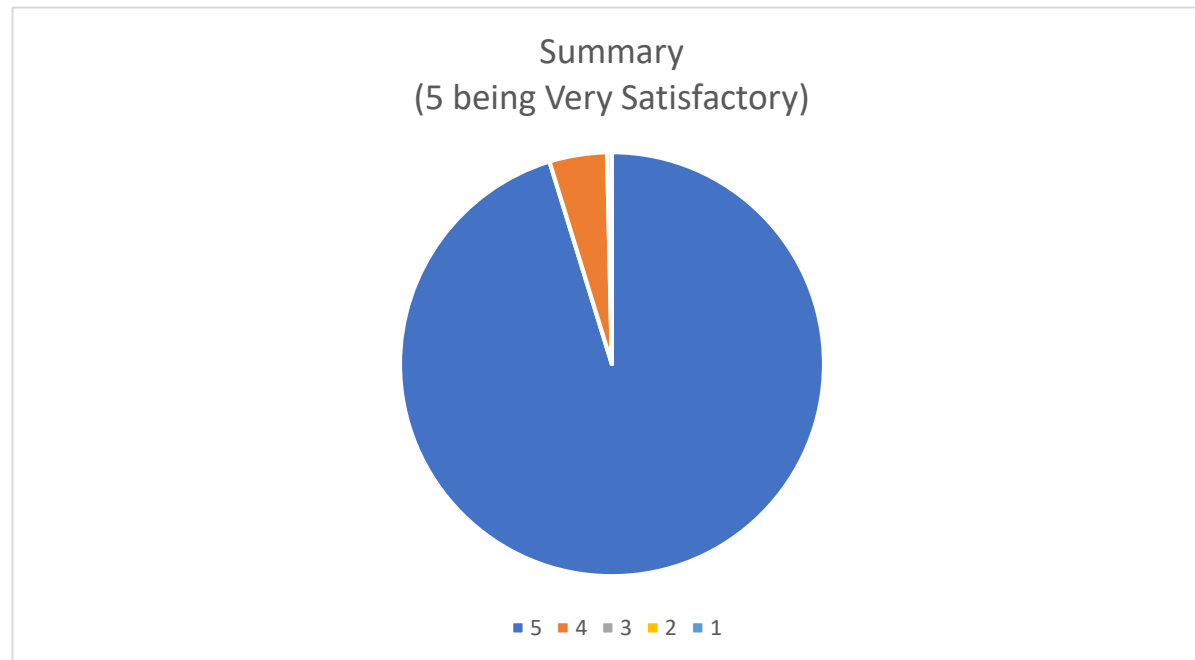
Andy Burnham, Leticia Doohaluk - Financial Analysis & Management System						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	31	20	35	34	120
Satisfactory	4	0	12	0	0	12
Neutral	3	4	1	0	1	6
Unsatisfactory	2	0	1	0	0	1
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	35	34	35	35	139
	AVERAGE	4.77	4.50	5.00	4.94	4.81



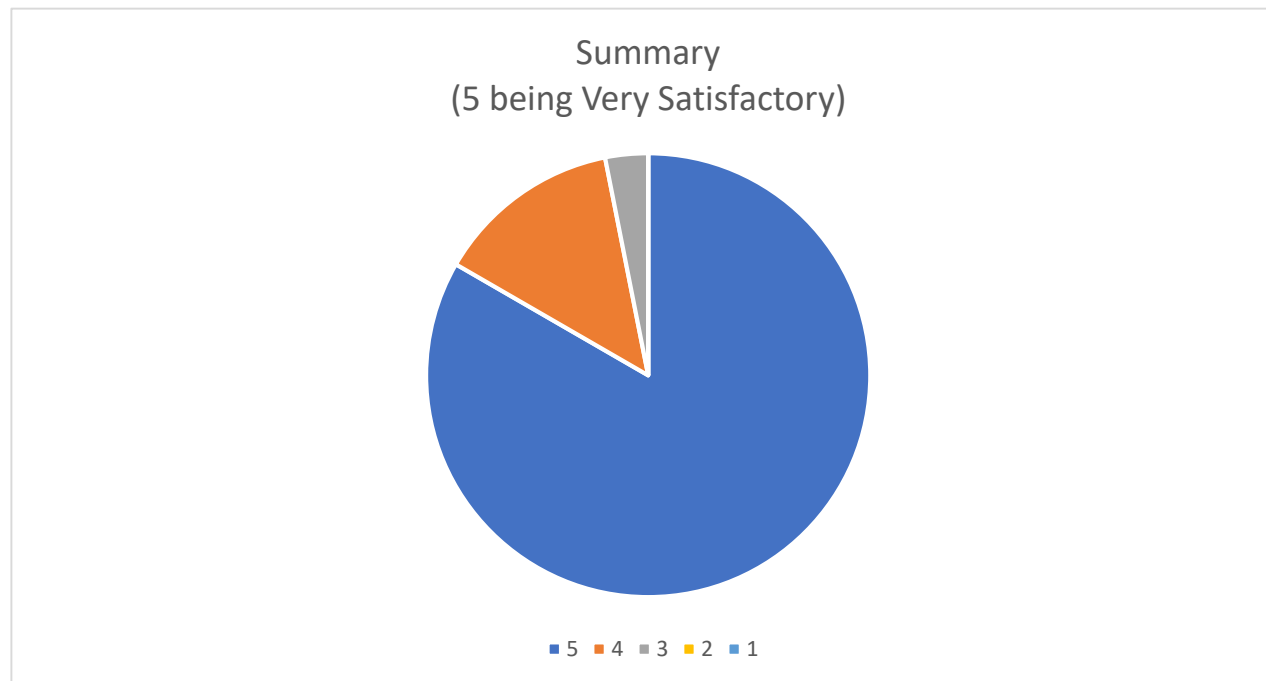
Trina Pulliam - Game Rules - HR Laws; What Supervisors Need to Know						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	14	15	17	16	62
Satisfactory	4	6	7	6	7	26
Neutral	3	4	2	1	1	8
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	24	24	24	24	96
	AVERAGE	4.42	4.54	4.67	4.63	4.56



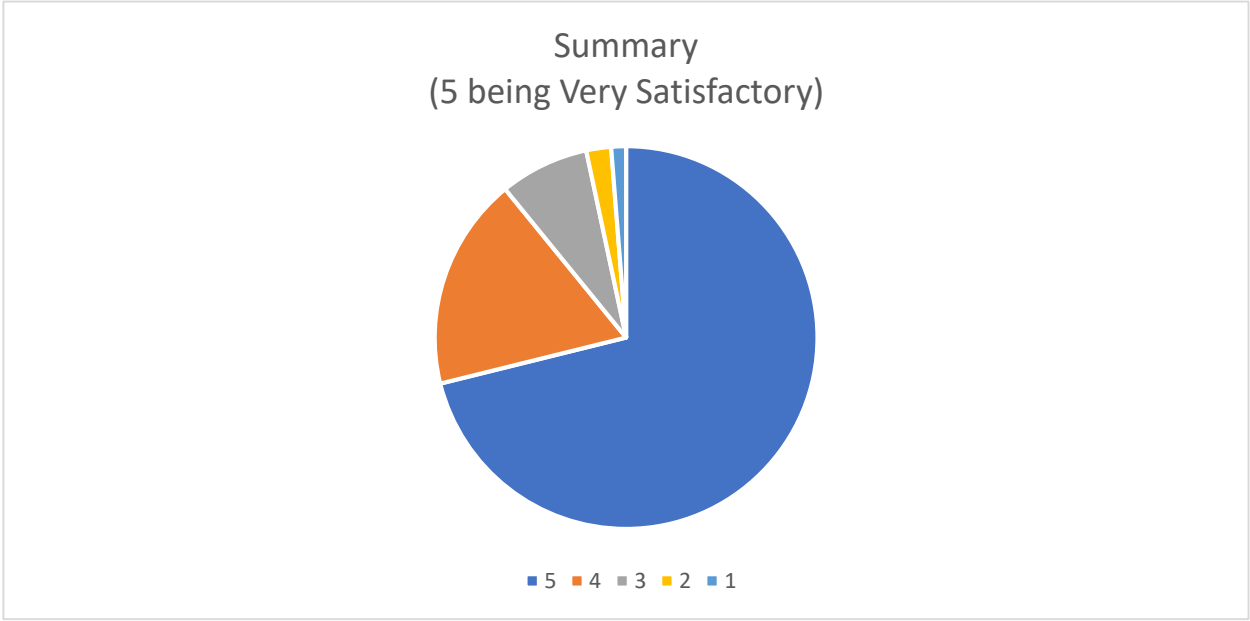
Stephen Blann - GASB 87						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	69	62	69	60	260
Satisfactory	4	0	5	0	7	12
Neutral	3	0	0	0	1	1
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	69	67	69	68	273
	AVERAGE	5.00	4.87	5.00	4.81	4.92



Dr. Jacqueline Reck - GASB Updates -What's Coming and What's Changed						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	57	62	64	57	240
Satisfactory	4	12	10	7	10	39
Neutral	3	3	0	1	5	9
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	72	72	72	72	288
	AVERAGE	4.75	4.86	4.88	4.72	4.80



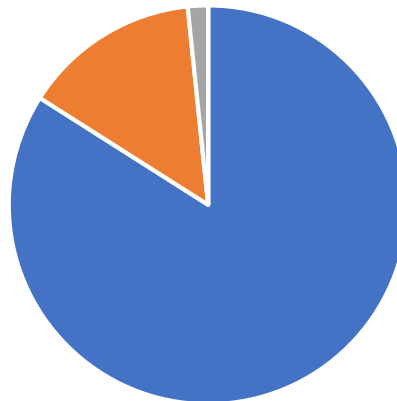
Bradley Arnold - Government Budget Policy						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	31	43	50	46	170
Satisfactory	4	17	12	6	8	43
Neutral	3	8	3	2	5	18
Unsatisfactory	2	4	1	0	0	5
Very Unsatisfactory	1	0	1	1	1	3
	TOTAL	60	60	59	60	239
	AVERAGE	4.25	4.58	4.76	4.63	4.56



April Shipping - Grant Accounting

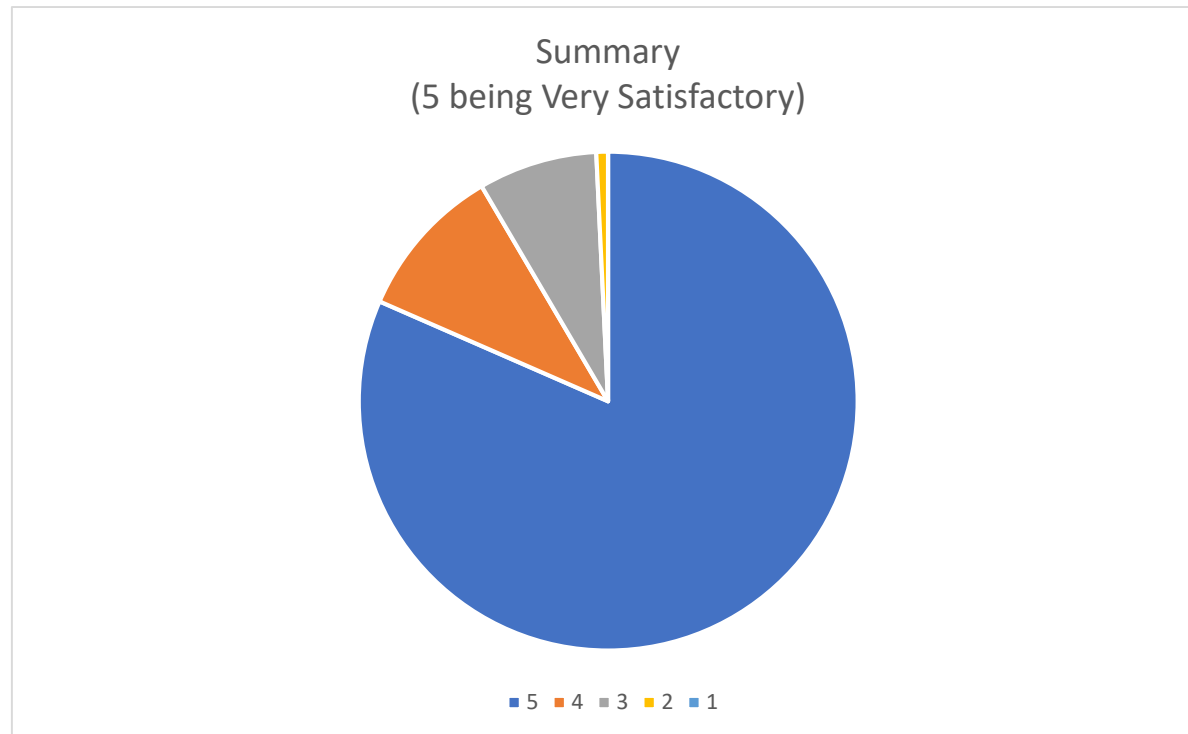
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	47	53	54	51	205
Satisfactory	4	13	7	6	9	35
Neutral	3	1	1	1	1	4
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	61	61	61	61	244
	AVERAGE	4.75	4.85	4.87	4.82	4.82

Summary
(5 being Very Satisfactory)



■ 5 ■ 4 ■ 3 ■ 2 ■ 1

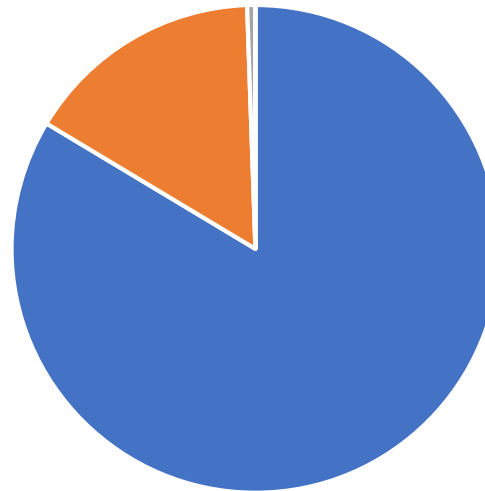
Chris Davis, Ken Lee - Hot Topics in Taxes Impacting Local Governments						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	33	27	19	27	106
Satisfactory	4	0	6	2	5	13
Neutral	3	0	0	9	1	10
Unsatisfactory	2	0	0	1	0	1
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	33	33	31	33	130
	AVERAGE	5.00	4.82	4.26	4.79	4.72



Darrel Thomas - How are My Tax Dollars Being Spent

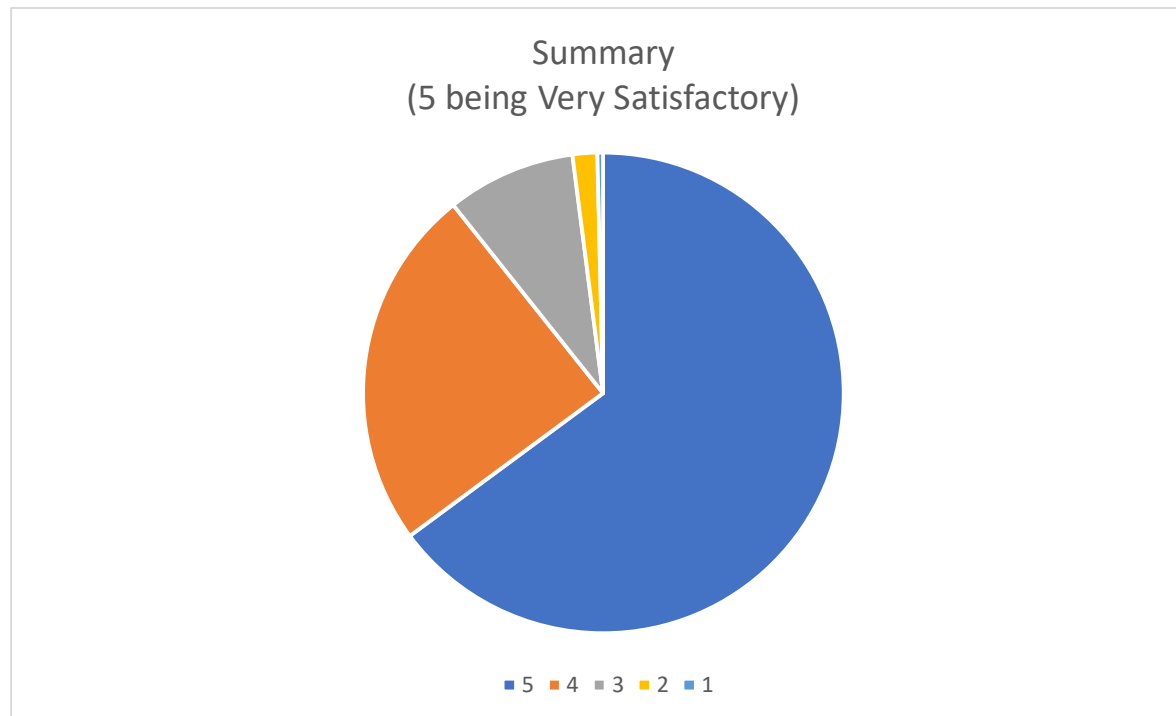
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	38	39	37	39	153
Satisfactory	4	7	7	8	7	29
Neutral	3	1	0	0	0	1
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	46	46	45	46	183
	AVERAGE	4.77	4.83	4.79	4.83	4.83

Summary
(5 being Very Satisfactory)

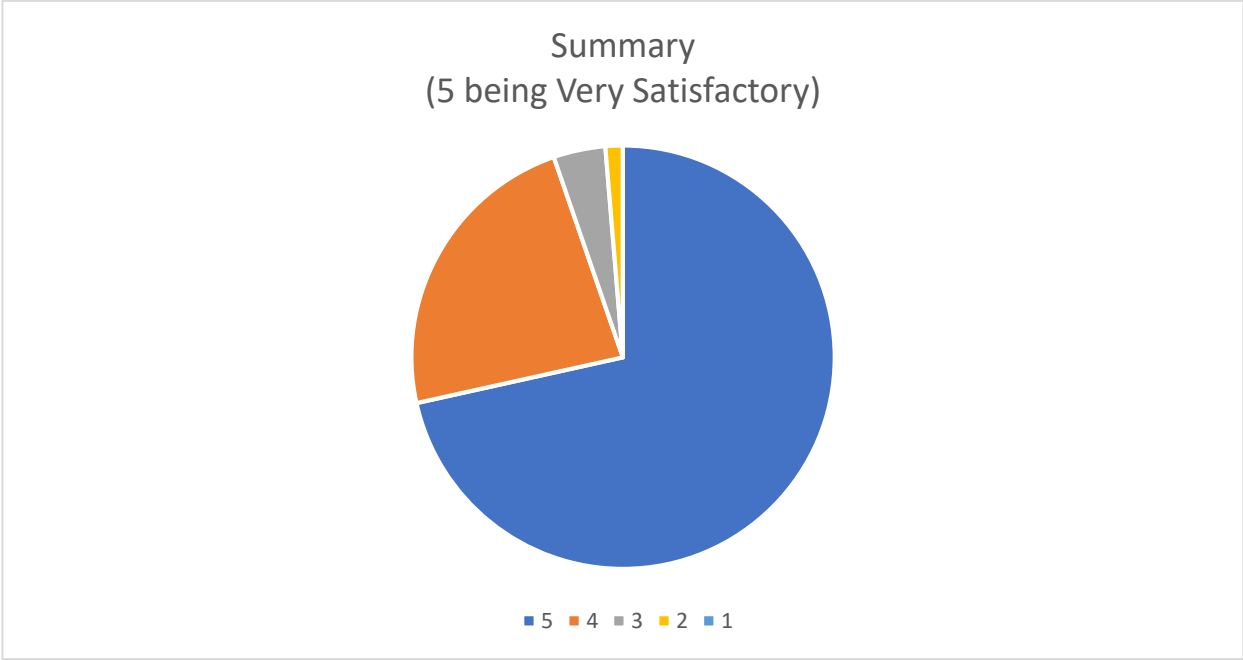


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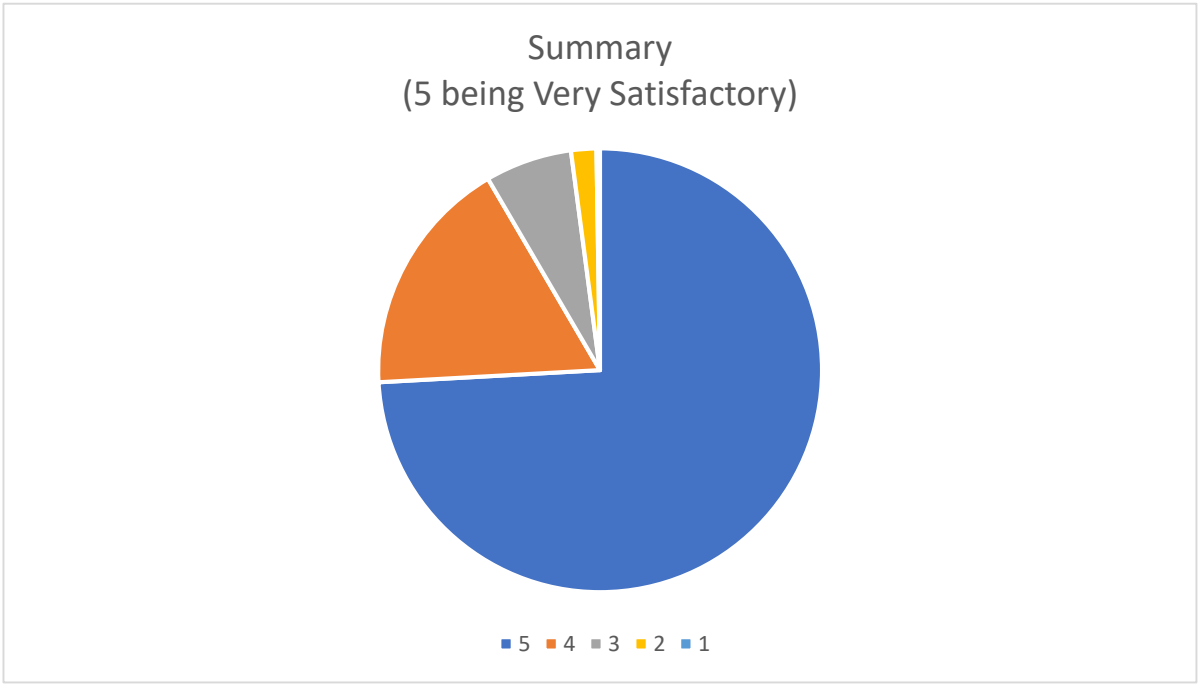
Alex Lockhart - How to Be a Better Listener						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	34	38	43	42	157
Satisfactory	4	19	16	11	13	59
Neutral	3	7	4	5	5	21
Unsatisfactory	2	1	1	2	0	4
Very Unsatisfactory	1	0	1	0	0	1
	TOTAL	61	60	61	60	242
	AVERAGE	4.41	4.47	4.55	4.61	4.51



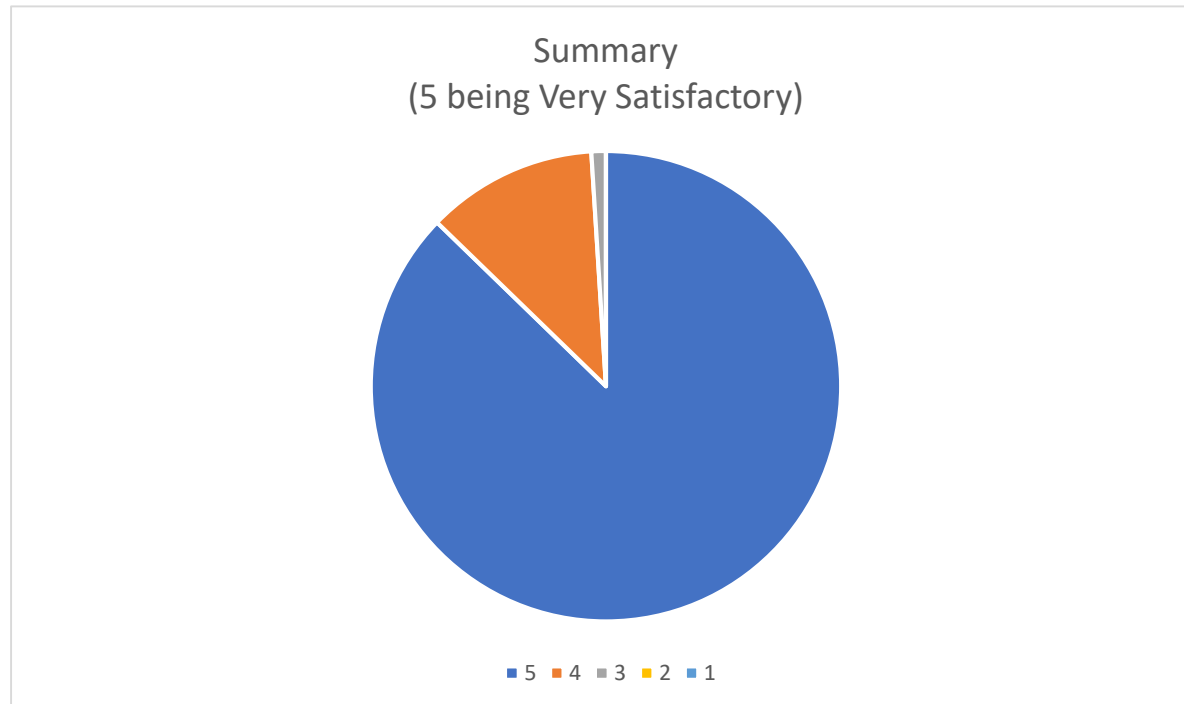
Doug Thomas - Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	28	30	24	26	108
Satisfactory	4	9	8	8	10	35
Neutral	3	0	0	4	2	6
Unsatisfactory	2	0	0	2	0	2
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	37	38	38	38	151
	AVERAGE	4.74	4.77	4.39	4.77	4.65



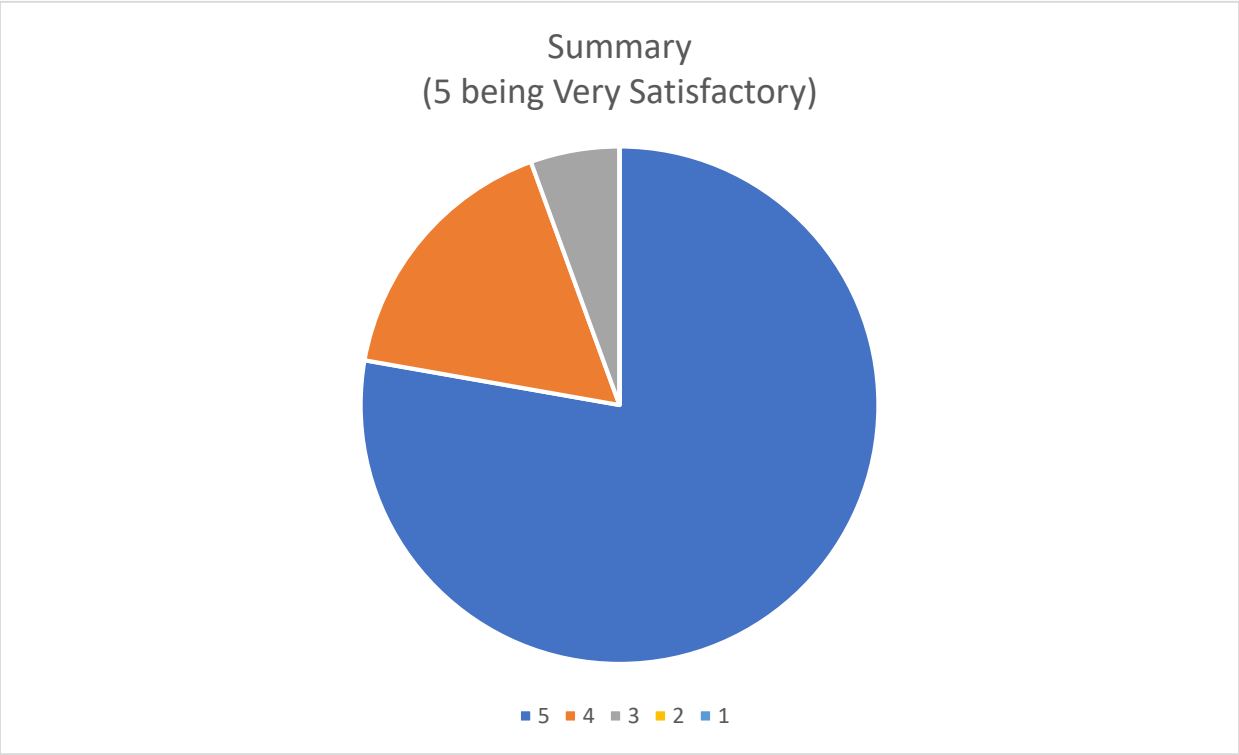
Beth Horacek, John Hulsey - Intermediate Financial Statements						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	78	82	51	70	281
Satisfactory	4	13	11	27	15	66
Neutral	3	3	2	10	9	24
Unsatisfactory	2	1	0	5	1	7
Very Unsatisfactory	1	0	0	1	0	1
	TOTAL	95	95	94	95	379
	AVERAGE	4.77	4.84	4.30	4.62	4.63



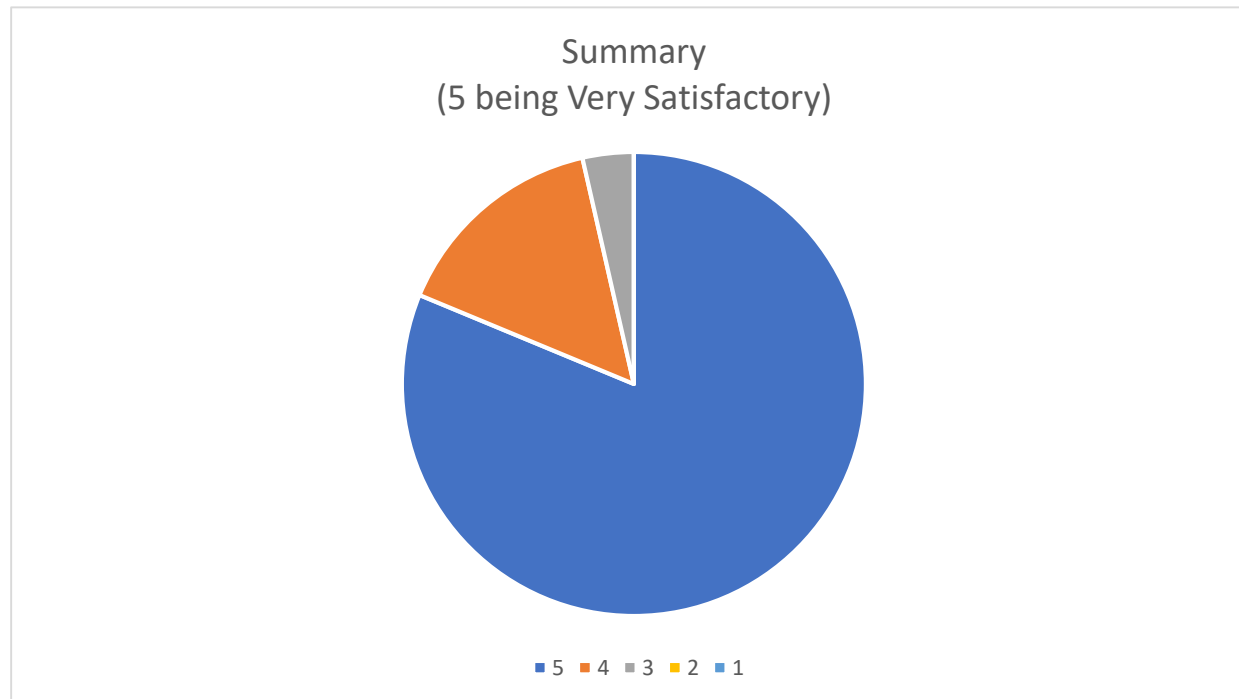
Jeff Kern - Looking Ahead to Invest in Challenging Rate Environment						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	17	20	26	26	89
Satisfactory	4	8	4	0	0	12
Neutral	3	1	0	0	0	1
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	26	24	26	26	102
	AVERAGE	4.62	4.83	5.00	5.00	4.86



Justin Landau, Lourdes Abain, Ismael Diaz, Irela Bague - Municipal Debt Restructuring in Treasury and Debt						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	13	15	14	14	56
Satisfactory	4	4	3	2	3	12
Neutral	3	1	0	2	1	4
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	18	18	18	18	72
	AVERAGE	4.67	4.83	4.67	4.72	4.72



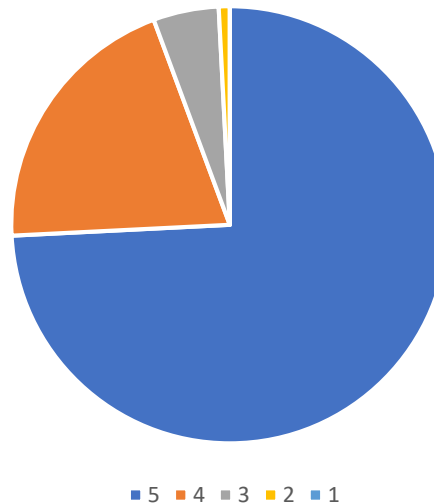
Jay Glover, Leif Chase, Daniele Driscoll, Frank Leto - Navigating the Municipal Advisor Role						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	21	23	24	23	91
Satisfactory	4	6	4	3	4	17
Neutral	3	1	1	1	1	4
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	28	28	28	28	112
	AVERAGE	4.71	4.79	4.82	4.79	4.78



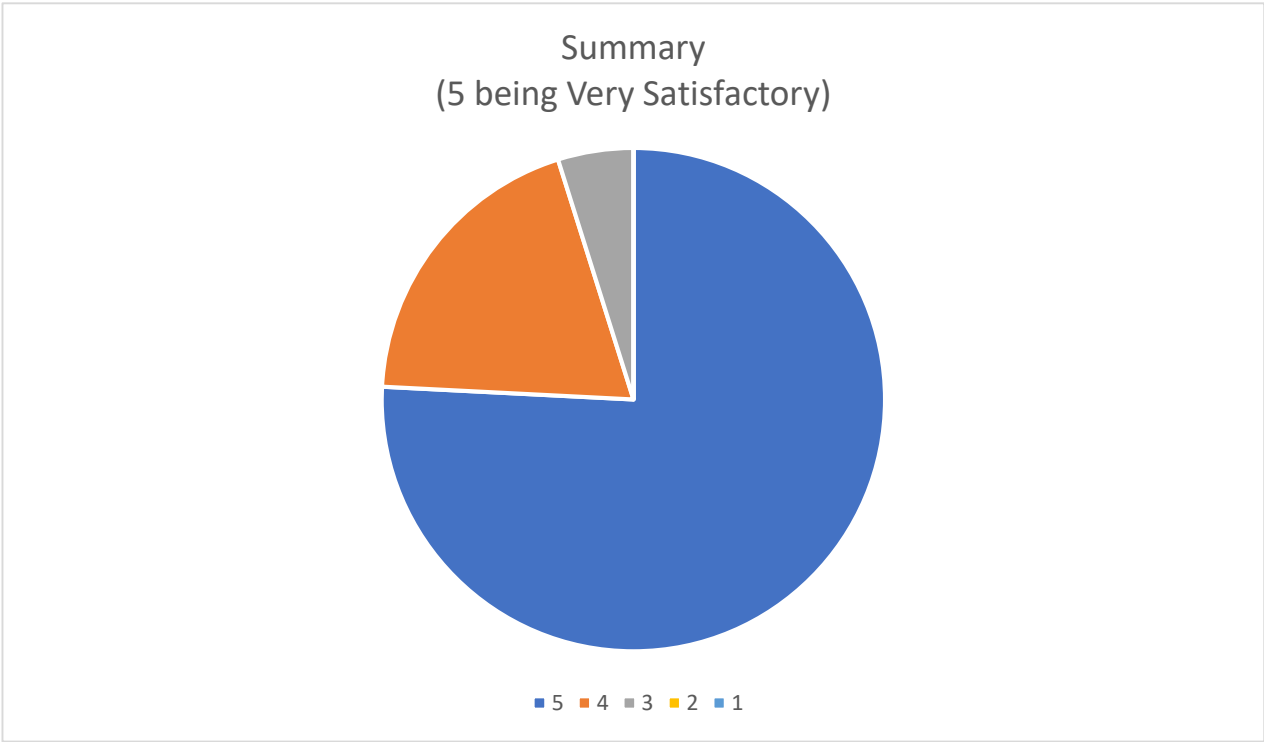
John Grady - Portfolio Positioning in a COVID-19 World

Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	23	25	19	25	92
Satisfactory	4	6	6	9	4	25
Neutral	3	2	0	2	2	6
Unsatisfactory	2	0	0	1	0	1
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	31	31	31	31	124
	AVERAGE	4.68	4.81	4.48	4.74	4.68

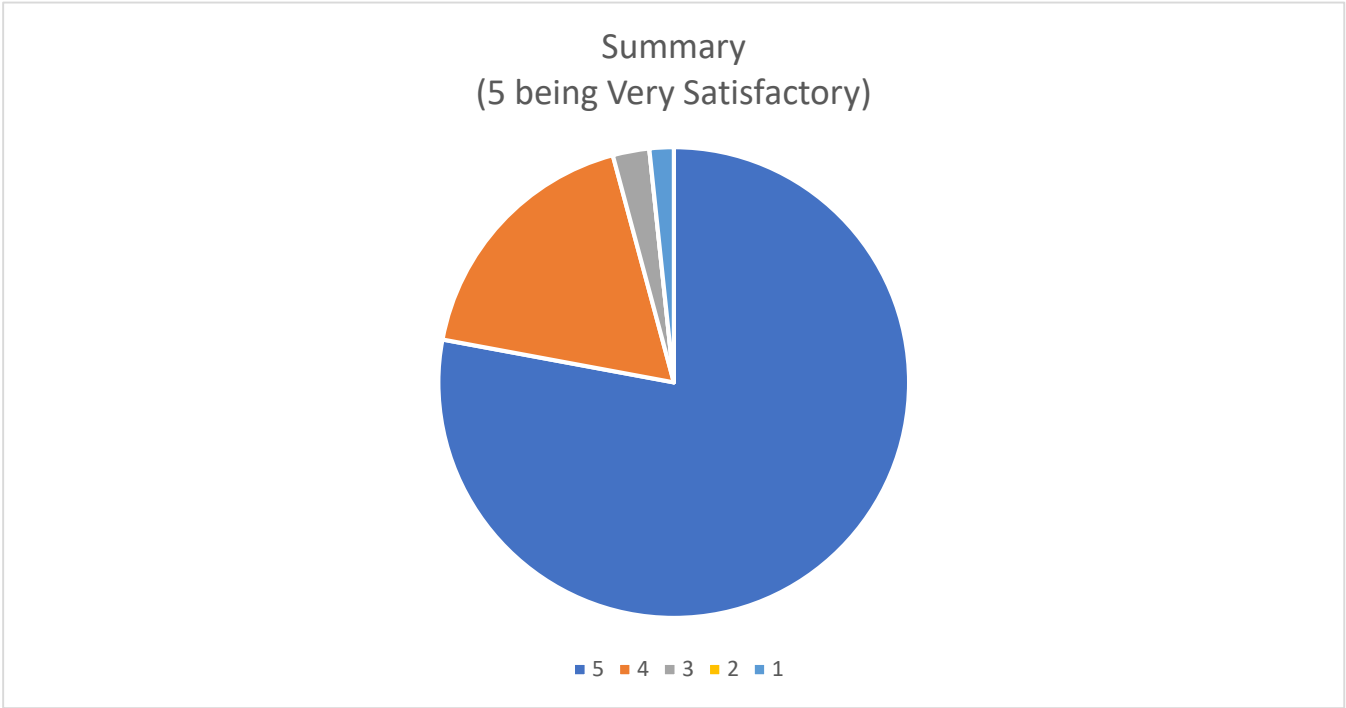
Summary
(5 being Very Satisfactory)



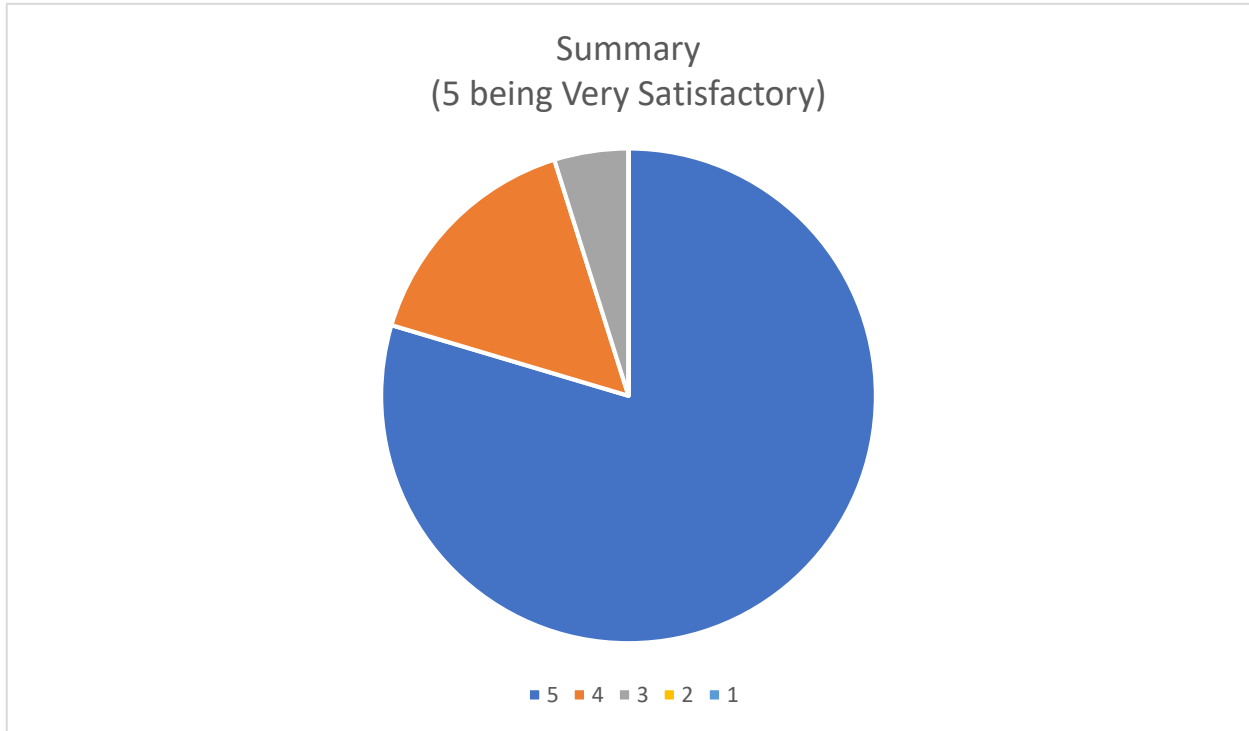
Cindy Hammer - Treasury - Technology - Banking Product Efficiencies - Treasury Management Tools						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	8	12	15	12	47
Satisfactory	4	7	3	0	2	12
Neutral	3	1	0	0	2	3
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	16	15	15	16	62
	AVERAGE	4.44	4.80	5.00	4.63	4.71



Jeffrey Larson - Update on Capital Financing						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	45	45	48	49	187
Satisfactory	4	11	13	10	9	43
Neutral	3	3	1	1	1	6
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	1	1	1	1	4
	TOTAL	60	60	60	60	240
	AVERAGE	4.65	4.68	4.73	4.75	4.70



Bryan Mantz - Volleying the Right Financial Policies for an Enterprise Fund						
Rating Information	Rating	Was the speaker engaging?	Did the speaker appear prepared with pertinent content?	Did the speaker finish on time?	Did the speaker address comments/concerns?	Summary
Very Satisfactory	5	18	23	21	20	82
Satisfactory	4	6	2	4	4	16
Neutral	3	2	1	1	1	5
Unsatisfactory	2	0	0	0	0	0
Very Unsatisfactory	1	0	0	0	0	0
	TOTAL	26	26	26	25	103
	AVERAGE	4.62	4.85	4.77	4.76	4.75



2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
James Halleran, Zach Chalifour	CARES Act	Excellent presentation!
James Halleran, Zach Chalifour	CARES Act	Very informative.
James Halleran, Zach Chalifour	CARES Act	Thank you for providing the School of Government as a virtual event!
Greg James	Budget Development 101	Speaker was well versed in the subject. Our county does do line item adjustments within the department. It would certainly save time if we went to something as Mr. James talked about. Rarely does the department overspend there budget, and this way would point out budget deficits.
Greg James	Budget Development 101	There was alot of confusion about the polling questions which didn't make the presentation as fluid as it could of been. It was still an informative presentation.
Greg James	Budget Development 101	Presentation was a little lengthy and rushed at the end. Just improve the pacing of the presentation.
Greg James	Budget Development 101	Appreciated the levity with the 'budget fun' slides.
Greg James	Budget Development 101	Speaker was a bit disorganized. The questions did not line up with the presentation and there was confusion.
Greg James	Budget Development 101	Very knowledgeable.
Greg James	Budget Development 101	Very well presented.
Greg James	Budget Development 101	In person is better but grateful for the virtual platform.
Greg James	Budget Development 101	Awesome!
Greg James	Budget Development 101	Great job!
Greg James	Budget Development 101	I was unable to answer questions 5 & 6. Towards the end the audio cut in and out. Did this have anything to do with the internet connection? Did my inability to answer 5 & 6 happen because I have already answered 1 through 4. It's important to receive CPE credit for this.
Greg James	Budget Development 101	The memes were funny.
Greg James	Budget Development 101	Presenter was knowledgeable and engaging. Enjoyed this presentation.
Greg James	Budget Development 101	it was a little unorganized and the speaker seemed frustrated with the questions not matching. also he rushed the end of the presentation because he ran out of time.
Carlos Olivares, Rosalind Ramirez, Dr. Patricia McCarney	Building Standardized Data for Cities	Interesting topic on data
Chris Moran	Changes in Fixed Assets	Thank you. The speaker did a great job with the presentation and is very knowledgeable on the topic.
Chris Moran	Changes in Fixed Assets	Thank you for bringing the School of Government to us!
Chris Moran	Changes in Fixed Assets	I enjoyed the class and learned a lot. The speaker was engaging, and had time to answer all questions before the webinar ended.

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Chris Moran	Changes in Fixed Assets	The speaker was knowledgeable and explained the topics with ease. I would take another class from the speaker.
Chris Moran	Changes in Fixed Assets	The speaker was very knowledgeable, well prepared and I enjoyed her session.
Chris Moran	Changes in Fixed Assets	Good topic.
Chris Moran	Changes in Fixed Assets	Speaker did well
Chris Moran	Changes in Fixed Assets	Internet issues during the webinar
Lynn Whitfield	Characteristics of a High Performing Team in the Workplace	Lynn was awesome! And right on point. I appreciated her examples and her wealth of knowledge. Great session
Lynn Whitfield	Characteristics of a High Performing Team in the Workplace	Great material, lovely speaker. Thank you for this
Lynn Whitfield	Characteristics of a High Performing Team in the Workplace	Thank you!
Lynn Whitfield	Characteristics of a High Performing Team in the Workplace	I appreciate the acknowledgement that some people may need to be moved along. Not everyone is going to be rehabilitated.
Lynn Whitfield	Characteristics of a High Performing Team in the Workplace	She was wonderful.
Lynn Whitfield	Characteristics of a High Performing Team in the Workplace	Loved the colorful slides.
Lynn Whitfield	Characteristics of a High Performing Team in the Workplace	Great webinar! Engaging speaker.
Lynn Whitfield	Characteristics of a High Performing Team in the Workplace	Very engaging speaker, enjoyed the content's relationship to a Nascar pit crew, loved the personal stories.
Lynn Whitfield	Characteristics of a High Performing Team in the Workplace	Great presentation
Mark Welch, Chrstine Tenney	Communicating Your Budget	The speakers were knowledgeable, and I would talk another class with them.
Mark Welch, Chrstine Tenney	Communicating Your Budget	Just a little short. I did have connection issues on this one.
Mark Welch, Chrstine Tenney	Communicating Your Budget	The presentation on OpenGov was excellent. I could listen to the presenter all day. The presentation on Ft Myers was okay.
Mark Welch, Chrstine Tenney	Communicating Your Budget	Due to technical difficulties, City of Fort Myers experienced gaps in presentation. Also would have liked to see the tangible connection between the OpenGov presentation and impact on the City of Fort Myer's interactive budget. Not fully convinced an interactive budget would be a good way to present an annual
Mark Welch, Chrstine Tenney	Communicating Your Budget	Interesting to see the application of an interactive budget being used. Provided a few good ideas on expanding the communication of the annual budget.

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Mark Welch, Chrstine Tenney	Communicating Your Budget	Interesting examples of interactive budgets.
Mark Welch, Chrstine Tenney	Communicating Your Budget	Neither speaker was informative - OpenGov speaker spoke mainly about his product and Ft Myers Speaker had various technical issues and didn't really give much information.
Mark Welch, Chrstine Tenney	Communicating Your Budget	The second speaker spent too much time talking about their City and much of it was not relevant to the topic. After the first speaker, which was great, I felt like disconnecting from the presentation, because I felt I was at a hiring event for their agency. Overall, great presentation and topic.
Mark Welch, Chrstine Tenney	Communicating Your Budget	First speaker was very high energy and dynamic. Information presented was
Mark Welch, Chrstine Tenney	Communicating Your Budget	Some technology issues and duplication of a polling question
Mark Welch, Chrstine Tenney	Communicating Your Budget	Seemed more like a sales pitch than education.
Mark Welch, Chrstine Tenney	Communicating Your Budget	Technical difficulties during Ms. Tenney's presentation and a lack of focus on her part.
Mark Welch, Chrstine Tenney	Communicating Your Budget	Mr. Welch's presentation was very informative. Thank you!
Mark Welch, Chrstine Tenney	Communicating Your Budget	Very good presentation!
Mark Welch, Chrstine Tenney	Communicating Your Budget	The speaker was very clear and precise.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	I appreciated the recommended books for more information and self-study.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	very good class and instructor.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Some of the slides were difficult to read as the font was very small.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Enjoyed hearing about the Belbin 9 team roles
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Spoke clearly.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Very good information.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Will refer to organization for use. Very pertinent!
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Great concepts with a lot of takeaways to apply to work and personal real-life situations. Having the diagrams in the presentation are helpful guides to further understanding the topic.

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Understandably, this could have been a more effective session in person with social involvement.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Thank you!
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	I appreciated the reference to new books that can be utilized to improve emotional intelligence.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	The presenter was knowledgeable on the subject matter.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Good topic. Good recommendations for reading resources.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	This was a perfectly timed presentation for me. This is what I needed to hear to affirm and improve what I am doing.
Steven Alexander	Emotional Intelligence, Team Building and Self Awareness	Great class....
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management System	I really enjoyed this presentation! I have not seen this system and it was very interesting and informative. Having done this many, many times it looks like a great tool.
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management	very interesting forecasting module.
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management System	The technological issues were very frustrating. It took away from being able to pay attention to what she was saying. I had to sign in 3 times. Refresh didn't
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management	Good information, thank you!
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management System	Technical issues often when switching screens between the speakers. I had to go completely out, sign on to my account because that kept timing out to get back in and see their screen. I couldn't get back in easy by a simple refresh, it did not work
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management	I had to exit because I couldn't hear anything.
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management	Excellent visual aids.
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management System	It would have been better to have someone speak on making projections generally, then perhaps highlight some software that may be used to perform projections that was not centered on one vendor.
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management System	Seemed to be very much a software demonstration of FAMS, especially when the case studies are of current clients. Not appropriate.
Andy Burnham, Leticia Doohaluk	Financial Analysis & Management	Thank you!
Trina Pulliam	Game Rules - HR Laws; What Supervisors Need to Know	Not an attorney. Sales pitches a bit over the top.

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Trina Pulliam	Game Rules - HR Laws; What Supervisors Need to Know	Good public speaking skills.
Trina Pulliam	Game Rules - HR Laws; What Supervisors Need to Know	The presenter was unorganized as she went back and forth, from one issue to any other. She did not provide her presentation which took away from her presentation as it was necessary to screenshot each slide. She did provide some good information in some of the slides.
Trina Pulliam	Game Rules - HR Laws; What Supervisors Need to Know	easy to listen to.
Trina Pulliam	Game Rules - HR Laws; What Supervisors Need to Know	I enjoyed the speaker and the presentation content.
Stephen Blann	GASB 87	Excellent presentation. Speaker was well prepared.
Stephen Blann	GASB 87	This speaker was fantastic. He simplified a very complex subject. Please invite him back for more!
Stephen Blann	GASB 87	Invite him back! Great class!
Stephen Blann	GASB 87	From someone who only works in the budget field the GASB 87 class was a bit intimidating, but I am responsible for some lease heavy areas and wanted to take the class to get a better understanding of the subject. I thought the speaker was excellent. He made the topic approachable and understandable even for those that do not spend their time buried in balance sheet accounts all day. What also made him different from other presenters is that he also used examples which made it the topic much clearer.
Stephen Blann	GASB 87	Great speaker!
Stephen Blann	GASB 87	Excellent information and the examples are greatly appreciated.
Stephen Blann	GASB 87	Stephen was a great instructor- very good examples and engaging content.
Stephen Blann	GASB 87	Best presentation on GASB 87 I have heard so far! Excellent visual aids.
Stephen Blann	GASB 87	Speaker was very knowledgeable and easy to understand. Loved the "real life" examples with calculations.
Stephen Blann	GASB 87	Very helpful information.
Stephen Blann	GASB 87	very approachable and thorough
Stephen Blann	GASB 87	Good information, looking forward to listening to the recording to catch areas I may not have fully understood.
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Good update on GASB standards

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Dr. Reck is a very engaging and entertaining speaker. She made the class fun and you could tell that she is very passionate about the subject. Great session!
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Great presentation. I really enjoyed the content. If it was available, it would have been great if there were examples (i.e., financial statements, etc.) on some of the topics discussed like the Exposure Draft.
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	The speaker did a wonderful job explaining the GASBs, Exposure Drafts, Preliminary Views, etc. I would attend another class given by the speaker.
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Excellent presentation. Thanks!
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Some topics benefit from additional 10-15 minutes
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Wonderful and engaging presenter
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Very interesting and engaging for a dry topic.
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Speaker was great. Engaging enough to keep my attention during a GASB discussion, and that's saying a lot!
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Great presentation!
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	I would have liked less time spent on draft material and more time spent on examples for passed GASB reforms
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	very good speaker
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Good speaker
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	This was a very good class. The relaying of the information was very well done.
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Excellent speaker. Provided knowledgeable information.
Dr. Jacqueline Reck	GASB Updates -What's coming and what's changed	Great session
Bradley Arnold	Government Budget Policy	As a suggestion, perhaps a few case studies can be presented to compare various methods, best/worst practices, and success stories that various counties have encountered.

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Bradley Arnold	Government Budget Policy	The presentation was clear, easy to understand and follow. It was also beneficial to be able to apply personal experience with the topics discussed.
Bradley Arnold	Government Budget Policy	Great and informative presentation.
Bradley Arnold	Government Budget Policy	Thought the speaker was very knowledgeable and enjoyed his practical experience with the subject matter.
Bradley Arnold	Government Budget Policy	Unnecessarily included political comments.
Bradley Arnold	Government Budget Policy	Clear voice.
Bradley Arnold	Government Budget Policy	Would like to see a "Don't Know" option added to the polling questions. Sometimes I did not know the answer but needed to respond in order to be counted for CPE credits.
Bradley Arnold	Government Budget Policy	I thought the staff and presenter did a great job.
Bradley Arnold	Government Budget Policy	Speaker presented material in a clear and concise manner that was easy to understand.
Bradley Arnold	Government Budget Policy	I appreciated his ability to tie personal/ professional incidents to the data. Very relatable.
Bradley Arnold	Government Budget Policy	Very nice presentation.
Bradley Arnold	Government Budget Policy	Good speaker, relevant topic! Brought in personal experiences with his organization that were interesting.
Bradley Arnold	Government Budget Policy	Speaker should refrain from discussing politics.
Bradley Arnold	Government Budget Policy	Interesting subject matter.
Bradley Arnold	Government Budget Policy	Great class
Bradley Arnold	Government Budget Policy	Could have extended seminar with additional information and slides so the webinar lasted longer.
Bradley Arnold	Government Budget Policy	This is the first webinar I have attended in which Jill Walker was the coordinator. She did a very good job!
April Shipping	Grant Accounting	This is not related to the speaker, but I had technical difficulties with internet interruptions, which caused me to miss some of the presentation and polling question. But it was a good presentation.
April Shipping	Grant Accounting	I enjoyed listening to the speaker and she was knowledgeable in the subject.
April Shipping	Grant Accounting	Engaging and knowledgeable presenter
April Shipping	Grant Accounting	Incredibly smart speaker.
April Shipping	Grant Accounting	Given that there is a course later on specific to the Cares Act and Grants, I thought that this course would have less emphasis on that topic.
April Shipping	Grant Accounting	Learned a great deal.
April Shipping	Grant Accounting	Awesome!

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
April Shupping	Grant Accounting	April is a fantastic instructor. She presents the material in a way that is relevant to the work we do. She is easy to learn from.
April Shupping	Grant Accounting	A chart guiding us on rev. recognition including when and where to record would be great.
April Shupping	Grant Accounting	She is extremely knowledgeable in her subject matter.
April Shupping	Grant Accounting	Long questions do not display when poll is launched
April Shupping	Grant Accounting	Very knowledgeable.
April Shupping	Grant Accounting	This was a very good class.
April Shupping	Grant Accounting	I will definitely be reviewing this presentation again. Great information!
April Shupping	Grant Accounting	Thank you!
April Shupping	Grant Accounting	Very helpful
April Shupping	Grant Accounting	Excellent presentation, very informative and even though I am not responsible for grants I learned a number of items to be aware of in the audit process. Would love to attend more presentations by April Shupping.
April Shupping	Grant Accounting	Thank you.
April Shupping	Grant Accounting	Excellent, very knowledgeable presenter
April Shupping	Grant Accounting	Very well organized. Covered topics that were current and useful. Great job!
April Shupping	Grant Accounting	VERY GOOD PRESENTER!!! Would really enjoy periodic and frequent presentations by this Presenter! Knowledgeable, upbeat, and engaging...also VERY GOOD polling questions
Chris Davis, Ken Lee	Hot Topics in Taxes Impacting Local Government	Just a little bit over on the time.
Chris Davis, Ken Lee	Hot Topics in Taxes Impacting Local Government	Going over a little is not the end of the world.
Chris Davis, Ken Lee	Hot Topics in Taxes Impacting Local Government	Lots of great information and hard to cover all within the time allowed. Great training. Thank you.
Chris Davis, Ken Lee	Hot Topics in Taxes Impacting Local Government	Very informative and good practical information.
Chris Davis, Ken Lee	Hot Topics in Taxes Impacting Local Government	There could have been better coordination among the presenters to make the session more efficient. For example, there was no need for Chris to discuss anything with TDT when that was Ken's entire topic. I look forward to hearing them again with a more focused and timely presentation.

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Chris Davis, Ken Lee	Hot Topics in Taxes Impacting Local Government	I can only surmise that Chris and Ken thought they had more time than they truly did. While the information was interesting and I enjoyed listening to both, they had way too many slides for a 75 minute presentation at the pace they went. I felt sorry for Ken getting 15 minutes to present his half.
Chris Davis, Ken Lee	Hot Topics in Taxes Impacting Local Government	Good!
Darrel Thomas	How are My Tax Dollars Being Spent	Speaker needs a better audio/speaker system.
Darrel Thomas	How are My Tax Dollars Being Spent	Good subject
Darrel Thomas	How are My Tax Dollars Being Spent	Speaker had a great speaking voice.
Darrel Thomas	How are My Tax Dollars Being Spent	A little bit early, but it was OK.
Darrel Thomas	How are My Tax Dollars Being Spent	The audio kept fading in and out so it was difficult to follow
Alex Lockhart	How to be a Better Listener	Thank you for the great presentation.
Alex Lockhart	How to be a Better Listener	The transitions between the polling questions and the speaker's presentation were a bit distracting.
Alex Lockhart	How to be a Better Listener	The speaker was well versed on the topic.
Alex Lockhart	How to be a Better Listener	There were several instances of misspellings and misused words. Also would have liked to see it relate to our current situation of working remotely.
Alex Lockhart	How to be a Better Listener	Good public speaking skills (e.g. cadence, tone, etc.) and the presentation itself made good use of combining texts, word boxes and graphics.
Alex Lockhart	How to be a Better Listener	Seemed to be more of a "canned" presentation than relevant to government operations. How does Google Translate helping someone's business relate to government finance?
Alex Lockhart	How to be a Better Listener	Great job and good reminders
Alex Lockhart	How to be a Better Listener	Speaker was energetic and engaging.
Alex Lockhart	How to be a Better Listener	Expanding the topic to include communicating would be more effective as an important part of listening is communicating. Some questions were also focused on how to communicate when others are not listening. Adding communication will elevate the topic of listening.
Alex Lockhart	How to be a Better Listener	The speaker was engaged and passionate about the topic. The Q&A dialog was helpful to expand and discuss real life situations.
Alex Lockhart	How to be a Better Listener	Interesting presentation for sure.
Alex Lockhart	How to be a Better Listener	There didn't seem to be enough content in this presentation.
Alex Lockhart	How to be a Better Listener	It was informative.

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Alex Lockhart	How to be a Better Listener	Very good presentation, and I learned some great tips. Had time for questions and answers, which were very helpful. The speaker was very knowledgeable. Easy to follow, and I would take this class again.
Alex Lockhart	How to be a Better Listener	Is there a class on effective communication?
Alex Lockhart	How to be a Better Listener	Good
Alex Lockhart	How to be a Better Listener	Very interesting.
Alex Lockhart	How to be a Better Listener	No concerns
Alex Lockhart	How to be a Better Listener	I plan to implement the suggestions provided in all areas of my life, thank you!
Alex Lockhart	How to be a Better Listener	The speaker was not at the level needed for a professional conference. Her materials were weak and she was not an effective speaker.
Alex Lockhart	How to be a Better Listener	The host, Jill Walker, saved this presentation because the speaker finished too early, so Jill helped to fill in the time.
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Good speaker . Thanks!
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Great presentation with a lot of detail and examples.
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Very interesting presentation. Kept the audience engaged with video clips. Thank you!
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	What a very informative session.
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Very informative presentation. Speaker was interesting and brought in examples of experiences.
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Speaker was unaware he was 10 minutes over the allotted time.
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Somewhat long session; some sections could be condensed for the sake of using the webinar "platform". Understandably, this session is better served as in-
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Great concepts presented; liked the videos and interactive diagrams.
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Time ran a little over, but that was OK. Interesting topic, love the movies.
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	This presentation was awesome due to the speaker. He was extremely knowledgeable and provided the information in an engaging manner.
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Good job, Doug!

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Good material
Doug Thomas	Improve Team Performance: Focus on Personal Growth, Not Ratings & Reward	Very professional!
Beth Horacek, John Hulsey	Intermediate Financial Statements	Speaker finished on time; however fell short of covering entire presentation. I truly enjoy the UGA group. :)
Beth Horacek, John Hulsey	Intermediate Financial Statements	I REALLY ENJOYED HAVING PRESENTERS FROM GEORGIA, IT HELPED BRING INTERESTING SIMILARITIES AND DIFFERENCES TO LIGHT ABOUT HOW OTHER STATES STRUCTURE GOVT OPERATIONS. THEY WERE ALSO VERY KNOWLEDGEABLE AND ENGAGING- THANKS!
Beth Horacek, John Hulsey	Intermediate Financial Statements	Very well presented. Information was clear and the presenters provided great examples.
Beth Horacek, John Hulsey	Intermediate Financial Statements	Thank you for the presentation
Beth Horacek, John Hulsey	Intermediate Financial Statements	The speakers did say they would address any questions after the webinar and post - due to timing restraints.
Beth Horacek, John Hulsey	Intermediate Financial Statements	Great presentation
Beth Horacek, John Hulsey	Intermediate Financial Statements	Very enjoyable and informative session
Beth Horacek, John Hulsey	Intermediate Financial Statements	Really like the presenters. Able to follow along easily and thought they were very engaging. Great job!
Beth Horacek, John Hulsey	Intermediate Financial Statements	Great presentation - it might be beneficial to have two sessions to cover all the material as it is really very good. Also might be better suited for Basic/Intermediate level.
Beth Horacek, John Hulsey	Intermediate Financial Statements	Log into FGFOA was difficult
Beth Horacek, John Hulsey	Intermediate Financial Statements	My handout printed from the webinar did not match with the presenters' Powerpoint presentation. I think pages were out of sync and kind of hard to
Beth Horacek, John Hulsey	Intermediate Financial Statements	Good class
Beth Horacek, John Hulsey	Intermediate Financial Statements	Great Webinar
Beth Horacek, John Hulsey	Intermediate Financial Statements	Would've enjoyed the presentation more with a more upbeat delivery.
Beth Horacek, John Hulsey	Intermediate Financial Statements	They are absolutely great speakers and very informative!
Beth Horacek, John Hulsey	Intermediate Financial Statements	They're Bulldogs! :) Nice job!
Beth Horacek, John Hulsey	Intermediate Financial Statements	Speakers were engaging and enthusiastic with the subject matter. Kept my attention.
Beth Horacek, John Hulsey	Intermediate Financial Statements	Really enjoyed this session!
Beth Horacek, John Hulsey	Intermediate Financial Statements	Enjoyed
Beth Horacek, John Hulsey	Intermediate Financial Statements	Very knowledgeable speakers

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Beth Horacek, John Hulsey	Intermediate Financial Statements	Go Bulldogs
Beth Horacek, John Hulsey	Intermediate Financial Statements	Excellent speakers! Very engaging and informative.
Beth Horacek, John Hulsey	Intermediate Financial Statements	This was a very good class.
Beth Horacek, John Hulsey	Intermediate Financial Statements	It course was well organized and well presented. That being said, it seemed somewhat basic, for something that was supposed to be an Intermediate level.
Beth Horacek, John Hulsey	Intermediate Financial Statements	UGA always presents a great session
Beth Horacek, John Hulsey	Intermediate Financial Statements	Great session, however, I wish they would have planned out timing better.
Beth Horacek, John Hulsey	Intermediate Financial Statements	Beth and John are both awesome, engaging speakers. They should be allowed to teach more sessions.
Beth Horacek, John Hulsey	Intermediate Financial Statements	Not enough time to cover all of the contents in the presentation, missed some section that I wanted to hear about like the government-wide. Nice ideal to have interaction with the audience, but it took to much time, and the speakers had to rush through the presentation. Towards the middle to the end of the presentation, the class seem more appropriate for intermediate/advance, but again had to rush through the presentation.
Beth Horacek, John Hulsey	Intermediate Financial Statements	It would be nice to a separate class on the government-wide and CAFR components.
Beth Horacek, John Hulsey	Intermediate Financial Statements	Awesome speakers. Very engaging.
Jeff Kern	Looking Ahead to Invest in Challenging Rate Environment	Use of Acronyms in presentations could have been better explained or labeled.
Jeff Kern	Looking Ahead to Invest in Challenging Rate Environment	Interesting food for thought on polices. Thank you for that.
Jeff Kern	Looking Ahead to Invest in Challenging Rate Environment	Good speakers. Good basic information with ideas for the future
Jeff Kern	Looking Ahead to Invest in Challenging Rate Environment	Very useful information and current with the challenges in our present time.
Steven Eaddy, Lourdes Abadin, Jaclyn Mesa	Municipal Debt Restructuring in Treasury and Debt	Good.
Steven Eaddy, Lourdes Abadin, Jaclyn Mesa	Municipal Debt Restructuring in Treasury and Debt	Enjoyed. Informative.
Steven Eaddy, Lourdes Abadin, Jaclyn Mesa	Municipal Debt Restructuring in Treasury and Debt	Felt a litte like a sales pitch, but enjoyable!
Jay Glover, Leif Chase, Daniele Driscoll, Frank Leto	Navigating the Municipal Advisor Role	Well organized, well prepared, well delivered, appreciate diversity of presenters and cooperation shown between and among them. Miss seeing them at the conf or school.

2020 FGFOA School of Governmental Finance Speaker Survey Comments

Speaker Name	Session Title	Comments and Concerns
Jay Glover, Leif Chase, Daniele Driscoll, Frank Leto	Navigating the Municipal Advisor Role	A lot of information o process. Good topic the presentation slides saved out will come in handy.
Jay Glover, Leif Chase, Daniele Driscoll, Frank Leto	Navigating the Municipal Advisor Role	Very competent presenters. Thanks you.
Jay Glover, Leif Chase, Daniele Driscoll, Frank Leto	Navigating the Municipal Advisor Role	Great.
John Grady	Portfolio Positioning in a COVID-19 World	In general, joining these webinars are very cumbersome. It is not intuitive at all. If not for the one email from the school, I would have never found the path to join.
John Grady	Portfolio Positioning in a COVID-19 World	Odd, it appeared that this was supposed to be a shortened session, but it went the entire time. No worries, it was fine, just different.
John Grady	Portfolio Positioning in a COVID-19	Good overall economic overview and investment strategies.
John Grady	Portfolio Positioning in a COVID-19	Very good presentation
Cindy Hammer	Treasury - Technology - Banking Product Efficiencies - Treasury Management	No comments
Jeffrey Larson	Update on Capital Financing	Great information. I will use the question templates provided. Thank you.
Jeffrey Larson	Update on Capital Financing	great presentation
Jeffrey Larson	Update on Capital Financing	Great Job, Jeff
Jeffrey Larson	Update on Capital Financing	Our internet went down here and I missed some of the polling questions will I still get credit for this course?
Jeffrey Larson	Update on Capital Financing	Thanks.
Jeffrey Larson	Update on Capital Financing	Much easier to log into the presenations
Jeffrey Larson	Update on Capital Financing	Easy to understand. Very informative
Jeffrey Larson	Update on Capital Financing	Good information
Jeffrey Larson	Update on Capital Financing	Jeff always makes it all make sense. Thanks
Jeffrey Larson	Update on Capital Financing	Good basic information presented well
Jeffrey Larson	Update on Capital Financing	Jeff is always prepared and informed with a great style of delivery.
Jeffrey Larson	Update on Capital Financing	Awesome!
Jeffrey Larson	Update on Capital Financing	Very good presentation
Jeffrey Larson	Update on Capital Financing	Good data and good presentation. Would like to see the written definitions of the technical terms in the slides versus just being discussed verbally.
Bryan Mantz	Volleying the Right Financial Policies for an Enterprise Fund	Material was covered very well. Good to have a reference guide for creating and updating Financial policies.
Bryan Mantz	Volleying the Right Financial Policies for an Enterprise Fund	Good information. Trouble getting polling questions in.



Florida Government Finance Officers Association, Inc.
Board of Directors – Executive Director
2020-2021

Agenda Item

2020-2021
BOARD OF DIRECTORS

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Meeting Date: January 15, 2021

Title of Item: Bootcamp Update

Executive Summary, Explanation or Background Information on Request:

The March Boot Camp has been canceled due to continued travel restrictions related to Covid-19. Additionally, staff has been informed that Linda Dennis has a broken foot and is unavailable to teach a class for the next few months. Ms. Dennis has however agreed to teach a boot camp at the annual conference and a standalone camp in August.

Recommended Action:

Information only.

Paul Shamoun

January 10, 2021

Date



Florida Government Finance Officers Association Certification Committee 2020-2021

2020-2021

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Senior Accountant
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Mary-Lou Pickles
Chantel Pierre
Lilya Sablukova
Scott Simpson
Todd Taylor
Vien Tran
Denese Williams

Agenda Item Request

Meeting Date: January 15, 2021

Title of Item: Fall 2020 CGFO Exam Results

Executive Summary, Explanation or Background Information:

• On Friday, November 13th CGFO Exams were held at various locations throughout the state. The final number of attendees per site are as follows:

- Palm Beach County: 12
- Santa Rosa County: 2
- Orlando: 10
- Miami: 6
- St. Augustine Beach: 5
- Mount Dora: 6
- Pinellas County: 5
- Tallahassee: 1
- Palmetto: 2
- Palatka: 3

All of the November exams were scored and reports sent out prior to the holidays. After this round of exams there are 10 new CGFO's and certificates were being prepared at the time this agenda was posted.

With the completion of these exams, the entirety of the new test bank has now been utilized. Results are shown on the following page & the Committee will utilize the various analysis reports to review in the following months.

Recommended Action:

For review.

Matt Misco

January 6, 2021

Matt Misco

Date



Florida Government Finance Officers Association Certification Committee 2020-2021

Agenda Item Request

Accounting & Financial Reporting

- Fall 2019:
 - 23 Exams
 - 21 Passed
 - 85.16% Scoring Average
- Fall 2020:
 - 24 Exams
 - 13 Passed
 - 74.50% Scoring Average

Debt Administration

- Fall 2019:
 - 20 Exams
 - 15 Passed
 - 80.33% Scoring Average
- Fall 2020:
 - 23 Exams
 - 12 Passed
 - 75.59% Scoring Average

Financial Administration

- Fall 2019:
 - 19 Exams
 - 6 Passed
 - 71.23% Scoring Average
- Fall 2020:
 - 26 Exams
 - 5 Passed
 - 67.03% Scoring Average

Municipal Budgeting

- Fall 2019:
 - 20 Exams
 - 15 Passed
 - 80.20% Scoring Average
- Fall 2020:
 - 28 Exams
 - 15 Passed
 - 76.14% Scoring Average
 -

Treasury Management

- Fall 2019:
 - 25 Exams
 - 23 Passed
 - 83.84% Scoring Average
- Fall 2020:
 - 23 Exams
 - 12 Passed
 - 73.80% Scoring Average



Florida Government Finance Officers Association Certification Committee 2020-2021

2020-2021

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Robert Miller

Anna Otiniano

Mary-Lou Pickles

Chantel Pierre

Lilya Sablukova

Scott Simpson

Todd Taylor

Vien Tran

Denese Williams

Agenda Item Request

Meeting Date: January 15, 2021

Title of Item: Spring 2021 CGFO Exams & Review Sessions

Executive Summary, Explanation or Background Information:

The Certification Committee has begun preparation for the Spring CGFO Exams and Review Session Webinars. A final timeline has yet to be established, however the Committee hopes to schedule each of the five classes as two, two-hour sessions per week over the next few months with the exams held on a Friday in April. This schedule would be consistent with previous Spring exams.

Recommended Action:

For information and potential discussion.

Matt Misco

January 6, 2021

Matt Misco

Date



Florida Government Finance Officers Association Conference Host Committee 2020-2021

2020-2021

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Assistant Controller
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Damien Grant
Ceci Guerrero
Jeanette Haynes
Pennie Hill
Natalie Hinger
Heather Meyer
Allison Tesla
James Tizzo
Paula Tosti
Natalee Wallace
Brent Wertz
Katherine Woodruff

Agenda Item Request

Meeting Date: January 15, 2021

Title of Item: Conference Host Committee Update

Executive Summary, Explanation or Background Information:

The Conference Host Committee has been working with the meeting planner on options for the Tuesday night event. The committee wanted to incorporate a comedian/magician into the night along with a popular band.

We received a cost estimate back from the meeting planner this week. The original band we choose came in at \$12,500 plus costs for sounds and lights. The meeting planner reached out to the Shane Duncan Band (which we have used before) and they are available for that night. Their cost is \$4,000 plus lights and sounds of \$2,100. The comedian/magician Mitchell Davies that we choose is also available and will cost about \$800 for a 45 minute show. He suggested a "stroll thru the crowd" show during dinner.

Recommended Action:

Approval to move forward with both the band and comedian/magician.

Sharon Almeida

1/6/2021

Sharon Almeida

Date



Florida Government Finance Officers Association Conference Program Committee 2020-2021

2020-2021

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Julie Davis

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Ceci Guerrero

Jeanette Haynes

Brittany Hinsberg

Brittany Jumper

Jeffrey Kern

Christopher Kessler

Dianne Klaiss

Jeffrey Larson

Marcia Mack

Alan Ricafort

James Rizzo

Katie Roundtree

Jonathan Rushnak

Natalee Wallace

Mark White

Agenda Item Request

Meeting Date: January 15, 2021

Title of Item: Update

Executive Summary, Explanation or Background Information:

Since the last Board meeting the Conference Program Committee has continued to refine the proposed 2020 Conference Program session topics and session titles. Below is a listing of the proposed session topics:

PRE-CONFERENCE

Leadership - (4) 100-minute sessions

1. Coaching and Mentoring Part I
2. Coaching and Mentoring Part II
3. Dynamic Leadership
4. Redefining Leadership for 2021

Investments - (4) 100-minute sessions

1. Update on the Economy, Market & Events that Affect Our Investment Opportunity
2. Investment Policy - Best Practices in Policy, Process and Practice
3. The Philosophy of Sleep Adjusted Returns
4. Measuring Investment Performance and Communicating with Stakeholders and Elected Officials

CONFERENCE

Accounting, Auditing & Financial Reporting

1. GASB Update
2. GASB Hot Topics
3. Auditor General and Department of Financial Services Update
4. Common Audit Findings
5. Disaster Recovery Accounting and Single Audit Aspects
6. CAFR - Tips and Tricks to Ensure Timely & Accurate Reporting
7. Introduction to Governmental Accounting
8. Financial Reporting Complexities in Local Governments
9. Creating Efficiencies for Internal Audit



Florida Government Finance Officers Association Conference Program Committee 2020-2021

Agenda Item Request

10. GASB 84 Implementation in a Nutshell - Understanding the new requirements for reporting Fiduciary Activities
11. Peer Tested Best Practices in Accounts Payable Processing

Policy, Leadership, Strategic Planning, and Personnel

1. Panel Discussion - Legal Aspects of Work from Home Programs, What Work Can be Done from Home and Performance Metrics
2. Revenue Enhancement Initiatives as a Strategic Planning Tool
3. Six Sigma for Process Improvement in Public Service Delivery
4. Strategies for Developing Effective/Excellent Presentation Skills
5. Legislative Update
6. Strengthening your People Skills
7. Pension Ethics
8. Management Leadership Skills for First-time Supervisors
9. Diversity and Fairness

Budget, Economics, and Financial Planning

1. Budgeting for Capital Expenditures
2. Budgeting for Small Governments
3. Disaster Recovery - How do You Solve the Hurricane Problem: FEMA Challenges and Issues
4. Public Procurement – How to Manage the Acquisition Process to Ensure Adherence to Policy and Efficient Use of Resources
5. Retirement Plans Best Practices (DB, DC and OPEB Plans)
6. Economic Update - Planning for a Post Pandemic Future
7. Data Analysis, Decision Making and Long-term planning
8. Strategic Debt Issuance and Communicating to Decision Makers/Elected Officials

Ethics

1. Ethics (FICPA)

Banking, Investments, Risk, Treasury Management, and Debt Management

1. How to Leverage Digital Banking Technologies to Meet Constituent and Vendor Demand
2. Avoiding Bias Regarding Investment Decisions
3. Post Issuance Disclosure
4. Rating Agency Panel
5. Advanced Credit Analysis
6. Lies, Lie & Economic Forecasts
7. Debt: Financing Options Used for Public Infrastructure
8. Liquidity Estimation: How to Maximize Earnings While Meeting Cash Flow Needs



Florida Government Finance Officers Association Conference Program Committee 2020-2021

2020-2021

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Jeanette Haynes
Brittany Hinsberg
Brittany Jumper
Jeffrey Kern
Christopher Kessler
Dianne Klaiss
Jeffrey Larson
Marcia Mack
Alan Ricafort
James Rizzo
Katie Roundtree
Jonathan Rushnak
Natalee Wallace
Mark White

Agenda Item Request

Technology

1. Using Power Query in Excel to Do More with Less
2. Florida Open Financial Statement System - Getting Ready for 2022
3. Here's the New ERP, Now What? Cyber Security Trends for Finance Professionals
4. AI - Artificial Intelligence in Financial Services Risk Management, Fraud Prevention and Process Automation
5. Cyber Security Trends for Finance Professionals
6. IT Considerations for Remote Workers

A proposed schedule including session titles, session descriptions and speakers are in the attached matrix has been included for Board consideration.

Sessions with a yellow highlight are still pending a speaker commitment.

Recommended Action:

Consider proposed session topics and schedule timing to provide direction.

Provide input on sessions still needing a speaker commitment.

Nicole Jovanovski

Nicole Jovanovski

01/06/2021

Date

2021 FGFOA Conference Program					
May 22nd - 26th The Diplomat Ft. Lauderdale, FL					
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology
Saturday, May 22, 2021					
8:00 AM to 9:40 AM			Title: Coaching and Mentoring Part I Date: Saturday, May 22, 2021 Time: 8:00-9:40 am Topic: Understanding the difference between coaching and mentoring and how to effectively do both. This session will include a self-assessment of your coaching and mentoring skills and also role playing exercises. CPE: 2 hours (BEH) Speaker: Debbie Goode Partner, Carr, Riggs & Ingram, Melbourne Office Frank Mason, CPA Audit Partner, Carr, Riggs & Ingram	Title: Update on the Economy, Market & Events that Affect Our Investment Opportunity Date: Saturday, May 22, 2021 Time: 8:00-9:40 am Topic: Discussion on the current and expected market dynamics of the economy and the fixed income and the municipal debt market. CPE: 2 hours (TB) Speaker: Tom Carlson Municipal Banker RBC Markets	
			Moderator:	Moderator:	
10:00 AM to 11:40 AM			Title: Coaching and Mentoring Part II Date: Saturday, May 22, 2021 Time: 10:00-11:40 am Topic: This course will assist you with understanding, in a fun and interactive way, the four personality types or combination of types that individuals fall into, how each of them is important to an organization and how to use this to facilitate team synergy. We will also look at generational differences and their impact on coaching and mentoring. CPE: 2 hours (BEH) Speaker: Debbie Goode Partner, Carr, Riggs & Ingram, Melbourne Office Frank Mason, CPA Audit Partner, Carr, Riggs & Ingram	Title: Investment Policy - Best Practices in Policy, Process and Practice Date: Saturday, May 22, 2021 Time: 10:00-11:40 am Topic: How to draft an investment policy that meets investment objectives and complies with State requirements. CPE: 2 hours (TB) Speaker: Jeff Larson President Larson Consulting Services	
			Moderator:	Moderator:	

2021 FGFOA Conference Program					
May 22nd - 26th The Diplomat Ft. Lauderdale, FL					
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology
1:00 PM to 2:40 PM			Title: Dynamic Leadership Date: Saturday, May 22, 2021 Time: 1:00-2:40 pm Topic: A dynamic leader does not need the word leader in their job title to take ownership of their area of influence. Leadership plays an essential part in the realization of an organization's vision and mission. Teams should understand the concept of internal and external customers to whom they provide a product or service. One team, a cross-functional team, and/or a multi-department team must work together effectively towards a common goal. A dynamic leader needs to have the ability to properly analyze situations and make deliberate, calculated decisions to motivate and engage their team to move forward. Peter Brill, Assistant Director of Finance and Customer Service with the City of Ocala will share his best practices in dynamic leadership. CPE: 2 hours (BEH) Speaker: Peter Brill Assistant Director of Finance and Customer Service City of Ocala	Title: The Philosophy of Sleep Adjusted Returns Date: Saturday, May 22, 2021 Time: 1:00-2:40 pm Topic: Strategies for local government public fund managers that want to Eat Well and Sleep Well CPE: 2 hours (TB) Speaker: Faye Henry City of Port St. Lucie Treasurer Bill Kleinsorge Sumter County Linda Senne City of Venice	
			Moderator: Title: Redefining Leadership for 2021 Date: Saturday, May 22, 2021 Time: 3:00-4:40 pm CPE: 2 hours (BEH)	Moderator: Title: Measuring Investment Performance with Various Government Strategies and Communicating with Stakeholders and Elected Officials Date: Saturday, May 22, 2021 Time: 3:00-4:40 pm CPE: 2 hours (TB)	

2021 FGFOA Conference Program					
May 22nd - 26th The Diplomat Ft. Lauderdale, FL					
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology
3:00 PM to 4:40 PM			Topic: The social, economic and political challenges of this decade require innovative approaches to leadership and responsibly. As local governments put sustainability and equitability on their top 10 list, a broader range of leadership skills are needed. The ability to fulfil the mission and vision of the city or county, using innovation and technology, is paramount and must become second nature. This session reveals elements of responsible leadership for high performing organizations. Participants learn tips lead in this decade.	Topic: In this session a panel of different sized local government officials will discuss their investment approach and how they measure success. Then the fun part....how to communicate those strategies and results to their stakeholders and elected bodies.	
			Speaker: Honorable Senator Bobby Powell Florida Senate	Speaker: Rene O'Day PMA Jeff Kern PMA Brian Hextell PMA Local government Practitioner	
			Moderator:	Moderator:	
Sunday, May 23, 2021					
First Time Attendees 11:00am - 11:45am					
1:00 PM to	Title: GASB Update Date: Sunday, May 23, 2021 Time: 1:00-2:40 pm Topic: This session will include the latest news from the Governmental Accounting Standard Board (GASB) and provide answers to address public confusion about current pronouncements. CPE: 2 Hours (AA)		Title: Panel Discussion - Legal aspects of work from home programs, what work can be done from home and performance metrics Date: Sunday, May 23, 2021 Time: 1:00-2:40 pm Topic: Working from Home: Trends, Benefits, and Challenges of Implementing Telework in the Local government sector CPE: 2 Hours (TB)		

2021 FGFOA Conference Program					
May 22nd - 26th The Diplomat Ft. Lauderdale, FL					
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology
2:40 PM	Speaker: Dr. Jacqueline Reck Associate Dean for Financial Management & Academic Affairs, USF		Speaker: Kristina Ciuperger Special Assistant to the City Manager Chief Communications Officer City of Port St. Lucie Kate Parmelee Strategic Initiatives Director City Manager's Office Natalie Cabrera, PHR, SPHR Assistant Director, Human Resources City of Port St. Lucie		
	Moderator:		Moderator:		
3:00 PM to 4:40 PM	Title: GASB Hot Topics Date: Sunday, May 23, 2021 Time: 3:00-4:40 pm Topic: This session will include a general update on future pronouncements and proposals affecting state and local government. CPE: 2 Hours (AA) Speaker: Brian W. Caputo, Ph.D., CPA Vice President, Administrative Affairs & Treasurer, College of DuPage		Title: Revenue Enhancement Initiatives as a Strategic Planning Tool Date: Sunday, May 23, 2021 Time: 3:00-4:40 pm Topic: State Legislators across the country are passing legislation that negatively impact local governments through limitations on property tax assessments. The voter approved amendment to the Florida Constitution for limitations on property tax assessments is a measure that may potentially cut into your budgets next fiscal year and in future fiscal years. Today we will explore revenue enhancement through forensic audits of utilities bills and medical cost containment for worker's compensation as strategic planning tools for budgeting. CPE: 2 Hours (TB) Speaker: Elvonn J.A. Richardson President/Strategic Relationship Manager EJAR STAR & Associates, Inc.		
	Moderator:		Moderator:		
Monday, May 24, 2021					
8:00 AM to 9:40 AM	Opening General Session -	Opening General Session -	Opening General Session -	Opening General Session -	Opening General Session -
	Title: Auditor General and Department of Financial Services Update	Title: Economic Update - Planning for a Post Pandemic Future	Title: Diversity and Fairness		Title: Using Power Query in Excel to Do More with Less

2021 FGFOA Conference Program						
May 22nd - 26th The Diplomat Ft. Lauderdale, FL						
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology	
10:00 AM to 11:40 AM	Date: Monday, May 24, 2021 Time: 10:00 -11:40 am Topic: Update from the Florida Auditor General's Office and Department of Financial Services on current issues pertaining to local governments. CPE: 2 Hours (AA) Speaker: Derek H. Noonan, CPA Audit Supervisor Florida Auditor General Mark Merry Assistant Director at Florida	Date: Monday, May 24, 2021 Time: 10:00 -11:40 am Topic: The economic impact from the COVID-19 pandemic is something federal, state and local government has not faced in nearly a century. This session will focus on the post pandemic economic outlook, where we are headed, and what is needed to address the vulnerabilities the pandemic exposed CPE: 2 Hours (TB) Speaker: Michael Nadol Managing Director PFM Group Consulting LLC Hank Fishkind, Ph.D. Director PFM Financial Advisors LLC Jay Glover Managing Director PFM Financial Advisors LLC	Date: Monday, May 24, 2021 Time: 10:00 -11:40 am Topic: CPE: 2 Hours (TB) Speaker: Pamela Guerrier Director Palm Beach County Office of Equal Opportunity		Date: Monday, May 24, 2021 Time: 10:00 -11:40 am Topic: Learn how to get the most out of Excel with Power Query. Utilize data connection technology that allows you to discover, connect, combine, and refine data sources to meet your analysis needs. CPE: 2 Hours (TB) Speaker:	
	Moderator:	Moderator:	Moderator:		Moderator:	
Standing Committee Meetings 11:50am - 1:00pm						
1:00 PM to 1:50 PM	Title: Common Audit Findings Date: Monday, May 24, 2021 Time: 1:00-1:50 pm Topic: This session will include discussion of common audit findings at various local government entities related to financial reporting, internal controls and compliance as well as best practices for addressing them. CPE: 1 Hour (AA) Speaker: Bill Blend, CPA, CFE Shareholder MSL CPAs & Advisors	Title: Disaster Recovery - How do You Solve the Hurricane Problem: FEMA Challenges and Issues Date: Monday, May 24, 2021 Time: 1:00-1:50 pm Topic: Build your culture of preparedness - have pre-positioned contracts with enforcement mechanisms, "rainy day" or disaster relief funds, and understand federal procurement standards. CPE: 1 Hour (TB) Speaker: Davison Herriot Seminole County Financial Manager, EOC Finance Section Chief Johann "Jo" Barrios, PE Carlos Thompson	Title: Six Sigma for Process Improvement in Public Service Delivery Date: Monday, May 24, 2021 Time: 1:00-1:50 pm Topic: Overview of Six Sigma process improvement methodology CPE: 1 Hour (BEH) Speaker: Robert H. Seemer Chief Operating Officer	Title: How to Leverage Digital Banking Technologies to Meet Constituent and Vendor Demand Date: Monday, May 24, 2021 Time: 1:00-1:50 pm Topic: With the banking industry undergoing massive digital disruption, with online deposits, mobile transfers, and e-bill payments fundamentally becoming the norm, learn how to safely integrate digital banking options into your local government operations. CPE: 1 Hour (TB) Speaker: Chris Trainor Paymentus Glenn Chernyak JP Morgan		
	Moderator:	Moderator:	Moderator:	Moderator:		
	Title: Disaster Recovery Accounting and Single Audit Aspects Date: Monday, May 24, 2021 Time: 2:00-3:15 pm	Title: Budgeting for Capital Expenditures Date: Monday, May 24, 2021 Time: 2:00-3:15 pm		Title: Avoiding Bias Regarding Investment Decisions Date: Monday, May 24, 2021 Time: 2:00-3:15 pm	Title: Florida Open Financial Statement System - Getting Ready for 2022 Date: Monday, May 24, 2021 Time: 2:00-3:15 pm	

2021 FGFOA Conference Program					
May 22nd - 26th The Diplomat Ft. Lauderdale, FL					
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology
2:00 PM to 3:15 PM	Topic: This session will provide an overview of the single audit process as well as the implications of correctly accounting for disaster recovery to maximize grant funds. CPE: 1.5 Hours (AA) Speaker: Beila Sherman, CPA Director Marcum LLP	Topic: Budgeting for Capital Expenditures - how capital expenditures link to the strategic plan to attain Future Goals. Discussion includes incorporating debt, uncertainties, ROI and fiscal policies into the program. CPE: 1.5 Hours (TB) Speaker:		Topic: People are predisposed to certain investments and investment styles. We'll discuss why that's so and how to work around those biases when making investment decisions. CPE: 1.5 Hours (TB) Speaker: Greg Pagans MBS Securities, Vice President	Topic: Attend this session to learn about the new financial reporting requirements aimed at offering more accessible financial data through XBRL and the creation of a new interactive repository called Florida Open Financial Statement System. 1.5 Hours (TB) Speaker:
	Moderator:	Moderator:		Moderator:	Moderator:
	Title: CAFR - Tips and Tricks to Ensure Timely & Accurate Reporting Date: Monday, May 24, 2021 Time: 3:35-4:50 pm Topic: This session will address preparation of local government financial statements and some of the common issues encountered during this process. CPE: 1.5 Hours (AA) Speaker: Christine E. Noll-Rhan, CPA Partner Carr, Riggs, & Ingram, LLC Yvonne M. Clayborne, CPA, CAM, CITP Partner Carr, Riggs, & Ingram, LLC		Title: Strategies for Developing Effective/Excellent Presentation Skills Date: Monday, May 24, 2021 Time: 3:35-4:50 pm Topic: Verbal and non-verbal messages, Developing/organizing/preparing the presentation, Using visual aids, handling questions from your target audience CPE: 1.5 Hours (TB) Speaker: Mark Parks Chief Financial Officer, City of West Palm Beach Annetta Wilson	Title: Post Issuance Disclosure Date: Monday, May 24, 2021 Time: 3:35-4:50 pm Topic: Congratulations, you've issued debt - now what? Here's everything you need to know and do after the debt's been issued. CPE: 1.5 Hours (TB) Speaker: Lisa Olsen SEVP Digital Assurance Corporation	Title: Here's the New ERP, Now What? Date: Monday, May 24, 2021 Time: 3:35-4:50 pm Topic: Just about every organization uses an Enterprise Resource Planning platform. Some utilize the systems to the fullest while most do not. Learn how your organization can get the most out of your ERP system. CPE: 1.5 Hours (TB) Speaker: Angela Oxley Pinellas County Clerk of the Circuit Court
3:35 PM to 4:50 PM	Moderator:	Moderator:	Moderator:	Moderator:	Moderator:
Networking and Social Event 5:00pm - 6:30pm					
Tuesday, May 25, 2021					
	Title: Introduction to Governmental Accounting Date: Tuesday, May 25, 2021 Time: 8:00-9:40 am		Title: Legislative Update Date: Tuesday, May 25, 2021 Time: 8:00-9:40 am	Title: Rating Agency Panel Date: Tuesday, May 25, 2021 Time: 8:00-9:40 am	Title: Cyber Security Trends for Finance Professionals Date: Tuesday, May 25, 2021 Time: 8:00-9:40 am

2021 FGFOA Conference Program					
May 22nd - 26th The Diplomat Ft. Lauderdale, FL					
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology
8:00 AM to 9:40 AM	Topic: Are you new to the governmental arena? This session covers the basics and foundation of governmental accounting and reporting in today's environment. It will review the unique aspects of the governmental environment, recognize the financial reporting structure used by governments and review the basic differences between commercial and governmental accounting and why these differences exist. CPE: 2 Hours (AA) Speaker:		Topic: This session will review the 2020 legislative session, review the bills that passed and failed, and discuss their implications for local governments. CPE: 2 Hours (TB) Speaker: Bob McKee Deputy Director of Public Policy Florida Association of Counties	Topic: Past, Current and Future Impact of COVID-19 Pandemic on State & Local Government Discuss how Florida local and state governments have been financially effected by the COVID-19 Pandemic and their views on the recovery. CPE: 2 Hours (TB) Speaker: Jennifer Garza Director S&P Global Public Finance Ratings Linda Vanderperre Senior Director, Public Finance, Kroll Bond Rating Agency Valentina Gomez AVP Analyst, Moody's Kevin Dolan AVP Analyst, Moody's	Topic: Remote work has added a new layer for the need of cyber security. Learn the best ways to secure your network in this new dynamic working environment. CPE: 2 Hours (TB) Speaker: Regnine Bonneau RB Advisory
	Moderator:		Moderator:	Moderator:	Moderator:
10:00 AM to 11:40 AM	Title: Financial Reporting Complexities in Local Governments Date: Tuesday, May 25, 2021 Time: 10:00-11:40 am Topic: This session will provide answers to a series of hypothetical questions that present complex accounting and financial reporting issues facing many Florida governments of varying sizes and structures. CPE: 2 Hours (AA)	Title: Data Analysis, Decision Making and Long-term Planning Date: Tuesday, May 25, 2021 Time: 10:00-11:40 am Topic: The recent rapid changes in the economy have brought to light the importance of long term financial planning and public engagement. These are key in supporting robust decision-making in an organization – by helping to highlight potential financial challenges in the future and also incorporating feedback from constituents. This session will highlight the experiences of several municipalities in these key components of informed decision-making and how they have leveraged financial forecasting and transparency tools to help support. CPE: 2 Hours (TB)	Title: Strengthening your People Skills Date: Tuesday, May 25, 2021 Time: 10:00-11:40 am Topic: Tips to influence others to your way of thinking, How to build rapport with new people, Techniques to handle difficult people more effectively with less stress, How to deal confidently with conflict, confrontation and disagreements, To pinpoint and eliminate habits and tendencies that hold you back, Diplomacy tactics to handle every tough situation by knowing exactly what to say and when CPE: 2 Hours (BEH)		Title: AI - Artificial Intelligence in Financial Services Risk Management, Fraud Prevention and Process Automation Date: Tuesday, May 25, 2021 Time: 10:00-11:40 am Topic: Learn how the use of AI in a finance environment can lessen the burden of automated tasks, reduce risk of human-error, and offers an unbiased analysis of data. CPE: 2 Hours (TB)

2021 FGFOA Conference Program						
May 22nd - 26th The Diplomat Ft. Lauderdale, FL						
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology	
	Speaker: Andrew Laflin, CPA President Aclarian LLC	Speaker:	Speaker: Trina Pulliam President Trainnovations Training and Consulting		Speaker:	
	Moderator:	Moderator:	Moderator:		Moderator:	
Luncheon and Annual Business Meeting 11:50am - 1:10pm						
Past President's Meeting 1:15pm - 1:55pm						
2:00 PM to 2:50 PM	Title: Creating Efficiencies for Internal Audit Date: Tuesday, May 25, 2021 Time: 2:00-2:50 pm Topic: Obtain insights and best practices on how to be efficient with internal audit activities, and when to leverage outsource resources.	Title: Retirement Plans Best Practices (DB, DC and OPEB Plans) Date: Tuesday, May 25, 2021 Time: 2:00-2:50 pm Topic: The industry has evolved significantly during the past decade, and service providers have improved their technology platforms. This session will discuss industry trends, best practices, and how plan sponsors can take advantage of possible enhancements for their DB, DC and OPEB plans. Key discussions will include but not limited to: retirement income replacement, default investment option, Roth 457(b), data aggregation, VEBA trusts, and service guarantee.	Title: Pension Ethics Date: Tuesday, May 25, 2021 Time: 2:00-2:50 pm Topic: Pension plans have some unique situations involving ethics particularly for locally-managed DB and DC plan-conflicts of interest between the best interests of the members and the CAFR or budget or union interests.	Title: Advanced Credit Analysis Date: Tuesday, May 25, 2021 Time: 2:00-2:50 pm Topic: Going beyond the credit ratings in portfolio management		
	CPE: 1 Hour (AA) Speaker: William Campbell Consulting Supervisor, Process Risk and Controls – Public Sector Laura Manlove RSM US LLP	CPE: 1 Hour (TB) Speaker: Frank Wan Senior Vice President Burgess Chambers & Associates, Inc.	CPE: 1 Hour (TB) Speaker: James Rizzo, ASA, MAAA Senior Consultant and Actuary Gabriel, Roeder, Smith & Company	CPE: 1 Hour (TB) Speaker: Brent Wertz Water Walker Investments		
	Moderator:	Moderator:	Moderator:	Moderator:		
	Title: GASB 84 Implementation in a Nutshell - Understanding the new requirements for reporting Fiduciary Activities Date: Tuesday, May 25, 2021 Time: 3:10-4:50 pm	Title: Public Procurement – How to Manage the Acquisition Process to Ensure Adherence to Policy and Efficient Use of Resources Date: Tuesday, May 25, 2021 Time: 3:10-4:50 pm	Title: Management leadership skills for 1st time supervisors Date: Tuesday, May 25, 2021 Time: 3:10-4:50 pm	Title: Lies, Lie & Economic Forecasts Date: Tuesday, May 25, 2021 Time: 3:10-4:50 pm		

2021 FGFOA Conference Program					
May 22nd - 26th The Diplomat Ft. Lauderdale, FL					
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology
3:10 PM to 4:50 PM	Topic: GASB 84 implementation is finally here! This session will provide an overall refresher and examine the latest developments and implementation guidance related to GASB 84, while also taking a look at various implementation examples for common scenarios Florida governments will encounter.	Topic: This session will provide information on to develop a sound purchasing policy to properly purchase goods and services in the public sector, and how to get your managers and administrators to follow it.	Topic: Managing people is a great responsibility. When you first become a manager it is normal to feel proud about yourself and the accomplishments that got you there. However, over time and with experience, however, you will find that your pride is about your employee's success instead of your own; great managers take on the success of their employees as their own. This session outlines a look into management tips to help you understand what success in management means early on in your career, so that you know what to expect from your new responsibilities, as well as what to do in your new role as manager or supervisor.	Topic: Where and when forecasts work and where and when they don't. Why a public fund should prefer losses.	
	CPE: 2 Hours (AA) Speaker:	CPE: 2 Hours (TB) Speaker: Patricia Armstrong Senior Purchasing Agent City of West Palm Beach	CPE: 2 Hours (BEH) Speaker: Sylvia Gregory Assistant Director of Human Resources City of West Palm Beach	CPE: 2 Hours (TB) Speaker: Kevin Webb, CFA Piper Jaffray	
	Moderator:	Moderator:	Moderator:	Moderator:	
Wednesday, May 26, 2021					
8:00 AM to 9:40 AM	Title: Peer Tested Best Practices in Accounts Payable Processing Date: Wednesday, May 26, 2021 Time: 8:00-9:40 am Topic: Join this session to hear from your peers on tips for efficient and effective accounts payable processing, including workflow management, vendor management internal controls, fraud prevention and segregation of duties.	Title: Budgeting for Small Governments Date: Wednesday, May 26, 2021 Time: 8:00-9:40 am Topic: Great techniques for new budget staff, those with limited or no budget staff (finance staff wearing all the hats), and smaller governments	Title: Ethics - Additional Fee Required Date: Wednesday, May 26, 2021 Time: 8:00-9:40 am Topic: If you are a Florida CPA working in the public sector, or a Florida Certified Government Finance Officer (CGFO), this course meets your ethics requirement. Through information and discussion, this course focuses on issues governmental CPAs and CGFOs face, such as professional standards, ethical conduct, and independence	Title: Debt: Financing Options Used for Public Infrastructure Date: Wednesday, May 26, 2021 Time: 8:00-9:40 am Topic: The fundamentals of tax-exempt bonds & financial tools available to state and local government and related entities; the role tax exempt bonds play in infrastructure financings & as an investment product. Update on any regulatory or Congressional actions related to this market.	
	CPE: 2 Hours (AA) Speaker: Ideally panel discussion, possibly including an internal/external auditor	CPE: 2 Hours (TB) Speaker: Lynda "Lyn" Boswell Finance Director City of Temple Terrace	CPE: 2 Hours Ethics Speaker:	CPE: 2 hours (TB) Speaker: Julie Santamaria Director RBC Capital Markets	
	Moderator:	Moderator:	Moderator:	Moderator:	
		Title: Strategic Debt Issuance and Communicating to Decision Makers/Elected Officials	Title: Ethics - Additional Fee Required	Title: Liquidity Estimation: How to Maximize Earnings While Meeting Cash Flow Needs	Title: IT Considerations for Remote Workers

2021 FGFOA Conference Program					
May 22nd - 26th The Diplomat Ft. Lauderdale, FL					
Date & Time	Accounting, Auditing, and Financial Reporting	Budget, Economics, and Financial Planning	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management	Technology
10:00 AM to 11:40 AM		Date: Wednesday, May 26, 2021 Time: 10:00-11:40 am Topic: This session will provide an enhanced perspective on the pros and cons of borrowing and what constitutes "good debt" as opposed to "bad debt". Additionally, this session will address key talking points with elected officials as it relates to debt.	Date: Wednesday, May 26, 2021 Time: 10:00-11:40 am Topic: If you are a Florida CPA working in the public sector, or a Florida Certified Government Finance Officer (CGFO), this course meets your ethics requirement. Through information and discussion, this course focuses on issues governmental CPAs and CGFOs face, such as professional standards, ethical conduct, and independence.	Date: Wednesday, May 26, 2021 Time: 10:00-11:40 am Topic: This session will provide a practical approach on how to maximize earnings while meeting the cash flow needs for your local government.	Date: Wednesday, May 26, 2021 Time: 10:00-11:40 am Topic: Everyone had to learn quickly how to adapt to a new way of working remotely in an emergency. Learn how to transition your organization to an adaptive model that supports customers and residents while both saving resources and increasing productivity.
		CPE: 2 Hours (TB) Speaker: Rick Patterson Raymond James Amy Lettelleir General Counsel and Interim CFO Tampa Hillsborough Expressway Authority Financial Advisor - TBD	CPE: 2 Hours Ethics Speaker:	CPE: 2 Hours (TB) Speaker: Scott McIntyre Hilltop Securities	CPE: 2 Hours (TB) Speaker: Isaiah Jackson Pinellas County Utilities
		Moderator:	Moderator:	Moderator:	Moderator:



Florida Government Finance Officers Association

Education & Webinar Committee

2020-2021

2020-2021

Agenda Item Request

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Harold Ian Proverbs

James Rizzo

Katie Roundtree

Liliya Sablukova

Andrea Simon

Katherine Woodruff

Rhonda Woodward

Meeting Date: January 15, 2021

Title of Item: Update

Executive Summary, Explanation or Background Information:

The Committee changed the date of the May 20th webinar to May 13th so that it does not conflict with the annual conference. The updated Education & Webinar Committee Topic Schedule along with attendance records is below:

Webinar Topic	CPE	Date	Attendees
CARES Act	TB	07/16/20	252
GASB 84 - Fiduciary Activities, getting ready and using the implementation guide	AA	08/20/20	453
Disaster Recovery/Having a Continuity of Operations Plan	TB	09/17/20	259
Impact of COVID-19 (Pandemic) on Financial Reporting	AA	10/15/20	624
Best Practices for Remote Working in a Government Environment	TB	11/12/20	342
Economic Update	TB	11/19/2020	292
State of Florida - Revenue Department Update Using Data to Drive Change and Chart Success	TB	12/17/2020	330
Budget - How to Develop a Long-Range Financial Plan	TB	1/21/2021	
Redefining Leadership for 2021	TB	1/28/2021	
Procurement Card Best Practices	TB	2/18/2021	
Dealing with Difficult Employees/Having Difficult Conversations	TB	2/25/2021	
Accounting for Leases (GASB 87) Delayed until June 15, 2021	AA	3/18/2021	
Paperless Office: Opportunities and Challenges	TB	3/25/2021	
How to Develop an Asset Management Policy	TB	4/15/2021	
Communication throughout the Organization - Building Relationships with Diverse Departments	TB	4/22/2021	
Accepting Credit Card Payments: What Governments should know about Vendor Services, Fees, and Risks	TB	5/13/2021	
Pensions: Long Term Investment Trends and Impact on Budget	AA	6/17/2021	
Automating Accounts Payable	TB	6/24/2021	
Best Practices in Grants Administration	AA	7/15/2021	
Wage & Hour Law Updates	TB	7/22/2021	
Environmental Social & Governance (ESG) Investing	AA	8/19/2021	
Bridging the Intergenerational Gap	TB	8/26/2021	
Banking Fraud Protection/Cyber Security	TB	9/16/2021	
Payroll Taxes 101	AA	9/23/2021	

Recommended Action:

None

Rebecca Schnirman

Rebecca Schnirman

01/15/2021

Date



Florida Government Finance Officers Association Legislative Committee 2020-2021

2020-2021

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Brittany Jumper

Tasha Morgan

Colleen Scott

Mark White

Agenda Item Request

Meeting Date: January 15, 2021

Title of Item: Legislative Committee Update

Executive Summary, Explanation or Background Information:

With a later Legislative Session this year the Legislative Committee had a longer period of little activity.

The Committee's first request for feedback came in during the month of December. A newly created Local Government Efficiency Task Force had it's first meeting in December. The League of Cities was asked to develop possible items the task force may consider. Suggestions included: areas of redundancy in oversight or regulation, extraneous reports submitted to the state, or reports that are required by the state but do not lead to actionable outcomes or changes. The committee had four respondents and the complete report submitted by the committee is attached to this report.

As a reminder, Key Session Dates for 2021:

- March 2, 2021 – Regular Session convenes - 12:00 noon, deadline for filing bills for introduction
- April 17, 2021 – Motion to reconsider made and considered the same day. All bills are immediately certified.
- April 20, 2021 50th day – last day for regularly scheduled committee meetings
- April 30, 2021 60th day – last day of Regular Session

Meetings will be scheduled with Legislative staff in the next month to share our interest in engaging in the process and serving as an invaluable resource in the development of legislation and analyses.

Stephen Timberlake
Stephen Timberlake

1/06/2021
Date

Local Government Task Force Feedback

1. The Economic & Demographic Research reporting required in Chapter 2016-56 is just a duplication of efforts with information sent in a differing format. Even though there may not be significant time or cost savings by eliminating the EDR report, the real benefit would be elimination of misleading information about government spending. The largest problem with the EDR report is how the data is interpreted. A few examples are below:
 - a. Largo had no governmental debt outstanding last year, yet we received a D rating for debt, based presumably on the EDR report, while other cities with governmental debt received better ratings than Largo. All reported debt was in our sewer fund and was very reasonable, both in total and in annual debt service payments.
 - b. All per capita spending, revenue or debt measures are misleading for cities that serve large unincorporated populations and other non-resident groups. For example, Largo's official population is about 84,000, but we serve about 110,000 with sewer service and fire and EMS services, including unincorporated residents and neighboring cities. All per capita calculations would be much different if the "service population" of 110,000 was used instead of the official population of 84,000.
 - c. Largo also serves many additional unincorporated county residents and other cities' residents with library services because we are part of the county-wide Library Cooperative and because we are located in the center of the county. Largo also serves many thousands of non-residents with recreation/parks services, because of our central county location and several newer facilities. Largo also has a large part-time seasonal population in our mobile home parks who aren't included in the official population data.
 - d. The whole concept of comparing "total government spending" between cities is fraught with inaccuracy because cities provide so many different types of services. It really is the equivalent of comparing apples and oranges. The City of Clearwater provides water, gas, marina, and beach services, while Largo does not. And even though Clearwater and Largo both provide garbage services, Clearwater is much farther from the County disposal facility than Largo is, so their operating costs must be much higher than Largo's, because of the extra time they have to spend transporting garbage to the disposal facility.
2. Regarding the AFR, it takes about 16 hours to prepare, review and submit and there are no out of pocket costs. However, it's doubtful that all the AFR information is really used or needed. Could the AFR be reduced to include just the data that is actually used by the State? Again, using any AFR data to make spending or revenue comparisons between cities is most likely inaccurate and misleading. Multiple respondents mentioned how difficult it was to compare municipalities. The threshold for building reserves was developed as a "one size fits all" and does not allow for medium to small governments to weather economic downturns without impacting their staffing, making it difficult to rehire as needed.
3. Impact Fee studies and reporting create time drains on staffing. Charlotte County advises that in order to justify the impact fees staff spends an inordinate amount of time with a consultant to produce a report that is largely understood by few. This is due to the fact that the fee has to be based on "the most recent and localized data" by statute. Impact fee reporting has been an issue this year as well. HB1339 Requires us to report impact fees by dwelling type and schedule

Local Government Task Force Feedback

policy (flat rate, tier scaled on bedrooms or footage) which is new. And any exemptions provided for affordable housing. This has required some staff time investment. One respondent mentioned that in order to avoid having to extract this information manually, this requires a 10-digit account code. Not all systems can accommodate that. It's unclear why this information will improve transparency.

4. Section 11.45, FS, was amended last year to include a requirement that the Auditor General, at least once every 7 years, conduct an operational and financial audit of each large-hub commercial service airport (there are at least 4 such airport authorities). As these entities already provide for an annual financial audit conducted by a CPA firm, there is no apparent benefit to the Auditor General also conducting a financial audit every 7 years. A more efficient use of Auditor General resources could be achieved if this law were changed to require that the Auditor General conduct an operational audit, and not a financial audit, at least once every 7 years.
5. There are a lot of piecemeal transparency statutes and it would maybe increase efficiency if they were codified in one place (maybe Chapter 218) rather than having separate requirements for special districts, CRAs, airports, counties, and municipalities and various requirements thereof (EDR data, business license fee/tax data, budgets, amendments thereto, minutes, financials statements, etc.) scattered throughout the statutes. Would make it easier for LGs to familiarize themselves and comply with such requirements, i.e., more efficient gathering and reporting.
6. Periodic financial audits have generally not been effective in disclosing operational control deficiencies as evidenced by Auditor General operational audits disclosing numerous and significant findings not disclosed by the financial audits. Perhaps for some or most LGs, replacing or supplementing annual financial audits with periodic operational audit requirements would make sense. I know the "audit" word is not a favorite among finance directors, but our operational audits have many times resulted in recommendations that are beneficial to the LG, such as ways to provide for more efficient use and safeguarding of resources.
7. Two respondents had opposing viewpoints on the new financial reporting requirements in Section 163.387. One respondent was concerned about increased costs and staff time were providing any benefit if most of the information is already captured in a City's CAFR with a dependent special district. However, another respondent believed the financial audits would improve transparency and deter questionable expenditures. This respondent believed a few more years of audits would be required to see the benefits of the new audit requirements. Another respondent suggested moving reporting requirements to expenses vs revenue. Newer CRA's would benefit from this switch. Additional CRA comments included eliminating paper reports to a County (or other contributors) when all information is required to be published on the CRA's website.
8. The threshold for building reserves was developed as a "one size fits all" and does not allow for medium to small governments to weather economic downturns without impacting their staffing, making it difficult to rehire as needed.



Florida Government Finance Officers Association Member & Leadership Development Committee 2020-2021

2020-2021

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Agenda Item Request

Meeting Date: January 15, 2021

Title of Item: Mentor & Dates and Topics of Mentor & Mentee Meetups

Executive Summary, Explanation or Background Information:

The Committee has reviewed and updated the Mentor & Mentee dates for the virtual Mentor & Mentee Meetups.

Friday, January 29, 2021 12:15 to 1:30 pm Topic: Careers in Government Finance and finding your place.

LEADERSHIP SKILL/TOPIC: IDENTIFYING INDIVIDUAL STRENGTHS/KNOWING YOUR PASSION

Friday, March 12, 2021 12:15 to 1:30 pm Topic: Work/Life Balance and sustaining it in your career.

LEADERSHIP SKILL/TOPIC: PRIORITIES/TIME MANAGEMENT

Friday, April 23, 2021 12:15 to 1:30 pm Topic: What's the right certification? What are the education and CPE requirements?

LEADERSHIP SKILL/TOPIC: CAREER DEVELOPMENT/EMPOWERMENT

Friday, June 11, 2021 - 12:15 to 1:30 pm Topic: Creating Connections, Maintaining Communication, and Networking.

LEADERSHIP SKILL: COMMUNICATION/IMPORTANCE OF NETWORKING

Recommended Action:

The Board accept the modifications to the Mentor & Mentee dates and topics of discussion.

Lorrie Simmons

Lorrie Simmons

01/05/2021

Date



Florida Government Finance Officers Association SOGF Committee 2020

2020-2021

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Jeffrey Larson

Raymond Long

Everlyne Ololo

Richard Pengelly

Kelly Strickland

Vien Tran

Les Tyler

Denese Williams

Rhonda Woodward

Agenda Item Request

Meeting Date: January 15, 2021

Title of Item: Update

Executive Summary, Explanation or Background Information:

The Committee worked with the Board and staff to complete the scheduling of the 2020 SOGF and identified speakers for all sessions. The sessions started on October 20th and ended on November 5th. The courses took place in the afternoon from 1:00 pm to 4:45 pm on seven different afternoons. Each afternoon featured four courses, two for 1.5 hours of credit, and two for 1.0 credit hour. A participant who attended the entire school could get a total of 17.5 hours of CPE.

Based on the 11/2/2020 registration report, we had 348 people who registered for the 2020 SOGF compared to 234 in 2019. The sessions went well and the school was a success.

Typically, the SOGF Committee has an annual meeting at the end of the School to de-brief and to begin planning for the next year. To keep with the tradition, the Committee met November 5th. The Committee did a SWOT analysis of SOGF and identified many positives, most notably the quality of the speakers and the great partnership with the Florida League of Cities staff.

Moving forward we will be polling the members to decide on monthly meeting times. We will meet in February to set the meeting schedule and timelines to achieve school related benchmarks.

Recommended Action:

Mark Parks

01/06/2020

Mark Parks

Date



Florida Government Finance Officers Association Technical Resources Committee 2020-2021

2020-2021

Agenda Item Request

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James Rizzo
Les Tyler
Terrence Vecchio
Larry Webb
Joseph Welch
Mark White

Meeting Date: January 15, 2021

Title of Item: Update

Executive Summary, Explanation or Background Information:

- Continued updating the *Basic Government Resource Manual*. The draft is projected to be completed in early March 2020.
- Continued to monitor the landscape of government finance for changes to bring to the members' attention:
 - i. Have worked with Jill Walker and the League to create and disseminate several e-bulletins regarding notices for authoritative update webinars and participation invitations:
 - a. Notices to register for GASB CPE webinars for:
 1. Preliminary Views, Revenue and Expense Recognition
 2. Financial Reporting Model Improvements Exposure Draft
 3. Recognition of Elements of Financial Statements Exposure Draft
 - b. Invitation to help GASB study the implementation of Statement 87 on Leases
- Continued responding to technical inquiries and request of financial information:
 - i. Monitored the ListServe activity and responded to unanswered questions
- Continued to prepare draft responses to any Government Accounting Standards Board (or other regulatory body's) invitations to comment. The respective subcommittees have tentative due dates of early February 2021 for draft submissions to the Board.



**Florida Government Finance Officers Association
Technical Resources Committee
2020-2021**

Agenda Item Request

- i. Assigned subcommittees/ project teams to develop draft responses to the GASB's invitation to comment on:
 - a. [Implementation Guidance Update - 2021 \(Comment Deadline: February 15, 2021\)](#)
 - b. [Financial Reporting Model Improvements \(Comment Deadline: February 26, 2021\)](#)
 - c. [Recognition of Elements of Financial Statements \(Comment Deadline: February 26, 2021\)](#)
 - d. [Revenue and Expense Recognition \(Comment Deadline: February 26, 2021\)](#).

Recommended Action:

For Review

Ryan Bernal_____

Ryan Bernal

January 5, 2021

Date

[illegible]

NEXT MEETING:

Location TBD - March, 2021



FGFOA Mission

The FGFOA is dedicated to being your professional resource by providing opportunities through Education, Networking, Leadership and Information.

Education...

- Creating balanced and cost effective educational programs
- Utilizing various venues and methods of delivery
- Enhancing cooperative training partnerships

Networking...

- Establishing a network of membership expertise
- Establishing relationships with other organizations
- Establishing partnerships between Chapters

Leadership...

- Providing opportunities for individual development
- Being recognized as the governmental finance expert
- Recruiting, mentoring and promoting leaders within our organization
- Recognizing Achievements

Information...

- Maximizing technology resources
- Enhancing information delivery
- Communicating technical and legislative issues